



# Historical Assessment of the Roseville Grant Program 2013



## Table of Contents

	<b>PAGE</b>
<b>History</b>	1
Purpose of the grants program	
Funding Sources	
Grant Eligibility	
<b>Funding History</b>	4
Funding Overview	
Funding Evaluation by Service Category	
Summary Analysis of Categories	
Funding Evaluation of Individual Organizations	
<b>Benefit Measurement</b>	15
Measuring Success	
<b>Grant Policies</b>	16
Review of Grant Policies	
Commissioner Comments	
<b>Conclusions</b>	18
Conclusions from Historical Assessment	
Next Steps	

## Appendices

<b>Title</b>	<b>PAGE</b>
A. Citizens' Benefit Fund Funding Guidelines	21
B. REACH Funding Guidelines	23
C. Individual Organization Study	25
D. Citizens' Benefit Fund Policy Manual	89

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## History

The purpose of this report is to provide a comprehensive historical assessment of the grant program to show what has occurred over the 19 year history of the program. A historical report provides context and a shared understanding as a basis for discussions on the future of the program.

### **Purpose of Grant Program**

The grant program was established in 1993 with the creation of the Citizens' Benefit Fund. The purpose of the of the Citizens' Benefit Fund is to assist the City Council in improving the quality of life for the citizens in the City of Roseville. The first grants were awarded in 1994.

### **Citizens Benefit Fund**

The City of Roseville Citizens' Benefit Fund (CBF) is truly one of the unique assets that sets Roseville apart from other communities in California. The CBF was established in 1993 following the sale of the city-owned Roseville Hospital to Sutter Health for \$14.8 million and the proceeds from the sale of the 225-bed facility were placed in a trust. A portion of the interest earned each year is available for grants. Each year, upon recommendation of the Roseville Grants Advisory Commission and approval of the City Council, up to ninety percent of the interest is distributed to non-profit organizations that improve the quality of life for Roseville citizens. The remaining ten percent is retained in the principal account. The total amount of CBF Funds awarded to date is: **\$13,235,674**.

In June 2005, Citizens Benefit Trust Fund (CBF) received a charitable donation in the amount \$600,000. The amount was added to the principal balance of the trust and a portion of the interest earned is included in the total available for grants.

Since the establishment of the Citizens Benefit Fund, two other funding sources have augmented the grant program, the Roseville Employees Annual Charitable Hearts (REACH) and the Roseville Automall Community Fund.

### **REACH Fund**

The Roseville Employees Annual Charitable Hearts Fund (R.E.A.C.H.) is a community giving fund created through the generosity of Roseville employees and retirees. The REACH fund was created in 2002 as a mechanism for charitable giving by the City's employees. These employee-donated funds are dispersed to local charitable organizations that serve youth, seniors and families in the South Placer County region. The R.E.A.C.H. Fund also accepts private donations from individuals or businesses. Corporate donors with multi-year commitments have included: First Northern Bank, Roseville Automall Association, Westfield Galleria at Roseville and NEC Electronics America, Inc. REACH is broader geographically but somewhat narrower in scope than the Citizens' Benefit Fund.

Since being established in 2002, the REACH Funds have contributed an additional **\$460,889** in grant funding.

In addition, the grant program received \$45,000 from option payments made by the now-bankrupt Enron North America Company to the City as part of an agreement to develop a power plant west of Roseville. The funds were available to non-profit and public agencies serving youth and/or seniors in Placer County. The Enron funds were a one-time payment that was available for distribution only in 2004. Since the City already had a process to disburse grant funds (Roseville Grants Advisory Commission) it was decided that the same process would be used to distribute the Enron grants. The Enron funds are not reflected in any accumulative totals for REACH or Citizens' Benefit Fund in this report since they were a separate funding source and not ongoing in nature.

### **Automall Funds**

The Roseville Automall Community Fund was established in late 2005 with the first of five annual donations of \$50,000 from the Roseville Automall Association to benefit local non-profit organizations. The Roseville Automall Association's donation is the largest corporate donation received by the City of Roseville. The Roseville City Council established the Roseville Automall Community Fund and has directed the Roseville Grants Advisory Commission to review grant applications to ensure the funds are dispersed according to the criteria set by the City Council and Roseville Automall Association. Since its establishment in 2005, the Automall Fund has contributed an additional **\$250,000** to be awarded by the City's grant program.

### **Grant Eligibility**

All grant requests must meet the minimum eligibility requirements. Applicants who are interested in receiving a grant are required to submit an application. All non-profit 501(c)(3) or 501(c)(4) organizations are eligible for CBF funds. Organizations may be physically located outside City, but grant monies must be used to benefit Roseville citizens. The *Citizens' Benefit Fund Funding Guidelines* are included with this report as Appendix A.

Public agencies, schools, and non-profit 501(c)(3) or 501(c)(4) organizations are eligible for REACH funds. The REACH committee, comprised of employees from every department in the City, determined that funds are to benefit youth, families and seniors in Placer County. Grants from the REACH fund will not be made for religious or sectarian purposes. Based on funding availability, grants are considered up to a maximum of \$2,500. The *REACH Funding Guidelines* are included with this report as Appendix B.

When the Automall Fund existed, the eligibility requirements for Automall funds were the same as those for the REACH funds.

Table 1 is a summary of the number of grant applications received and funded by year since the program started.

**Table 1. All Grant Applications Received and Funded (1994-2013)**

<b>Year</b>	<b>Applications Submitted*</b>	<b>Applications Funded*</b>	<b>% of Applications Funded</b>
2012-2013	63	49	78%
2011-2012	66	50	76%
2010-2011	67	45	68%
2009-2010	62	35	56%
2008-2009	56	34	61%
2007-2008	63	35	56%
2006-2007	65	40	62%
2005-2006	34	29	85%
2004-2005	34	21	62%
2003-2004	47	22	47%
2002-2003	48	25	52%
2001-2002	58	26	45%
2000-2001	60	30	50%
1999-2000	86	40	47%
1998-1999	68	54	79%
1997-1998	56	27	48%
1996-1997	63	34	54%
1995-1996	43	22	51%
1994-1995	45	21	47%
<b>Totals</b>	<b>1,084</b>	<b>639</b>	<b>59%</b>

\*Includes CBF, REACH, Enron and Automall applications

## Funding History

At the end of the 2011/2012 funding cycle, the total amount of funding awarded by the grants program from all three funding sources was: **\$14,089,451**. This money has been spread over 125 different charitable organizations through its 19 year history. This section of the report evaluates the funding history of the program.

### Funding Overview

The largest funding source in the grant program is the Citizens' Benefit Fund (CBF). Every year, the Finance Department reports estimates of CBF interest earnings, the amount of money added back into the principal (10%), the amount of money available for grant awards (90%), actual disbursements (approved awards), Council Special Requests, and the actual amount available for distribution (ending balance). The funding history shown in Table 2 shows the funding history of the CBF as maintained by the City Finance Department.

Table 2 shows that disbursement frequently does not match interest earnings. In some years, disbursements were less than the money available for grants, and in other years disbursements exceed the annual interest. The reason for this is two-fold. One reason is that true-ups or actual money spent vs. money awarded are not factored into the interest revenue estimates. The factors creating the difference between estimates and actual stem from:

- Amortization of premiums: The trust purchased high coupon bonds in a low yielding market. The process of amortizing the premiums paid for the bonds was not done until FY04. The fund was donating money based on the coupon rate rather than the actual yield being earned.
- Trading activity led to actual interest earnings to fall below original estimates. With an increase in rates, opportunities to pick up yield have been advantageous to the fund. However, this trading practice makes the fund take a loss in the current period only to recapture (and gain) additional interest revenues in future cash flow periods.

The second reason is that organizations frequently do not spend all of the money allocated and return portions of it. So the ending balance doesn't line up with the disbursements.

In December 2008, the Federal Reserve moved the Fed Funds rate (interest rate at which institutions actively trade balances) to 0-.25%. More importantly, the Federal Reserve anticipates the Fed Funds rate to remain at 0-.25% for several more years. This caused the yield curve to decline significantly from prior years and anticipated rates will remain low for quite some time. While the CBF portfolio has been able to lag the market, the days of 3-5% returns are gone. As CBF investments mature, they will be reinvested at much lower rates (less than 1%). This means the money available for CBF grants will decline significantly in the coming years.

**Table 2. Citizens Benefit Fund History**

Year	Interest Earnings	10% Reserve	90% to Grants	Disbursements	Council Special	Ending Balance	Avgt. Return
93/94	210,346.71	21,034.67	189,312.04			189,312.04	
94/95	1,114,152.70	111,415.27	1,002,737.43	(199,815.00)		992,234.47	
95/96	968,974.17	96,897.42	872,076.75	(293,759.00)	(2,490.13)	1,568,062.09	
96/97	1,313,806.60	131,380.66	1,182,425.94	(1,395,246.09)	(6,500.00)	1,348,741.94	
97/98	1,308,109.74	130,810.97	1,177,298.77	(583,528.00)	(22,807.74)	1,919,704.97	
98/99	1,009,710.64	100,971.06	908,739.58	(1,587,673.12)	(8,409.77)	1,232,361.65	
99/00	955,004.72	95,500.47	859,504.25	(1,623,765.28)	(7,961.75)	460,138.87	
00/01	970,623.50	97,062.35	873,561.15	(1,004,067.17)	(9,600.15)	320,032.70	
01/02	858,838.73	85,883.87	772,954.86	(812,395.95)	(1,000.00)	279,591.61	
02/03	621,678.46	62,167.85	559,510.61	(754,725.71)	(3,500.00)	80,876.51	4.07%
03/04	337,976.38	33,797.64	304,178.74	(430,348.41)	(4,000.00)	(49,293.15)	2.21%
04/05	314,309.18	31,430.92	282,878.26	(344,270.60)	(12,200.00)	(122,885.49)	2.06%
05/06	583,298.22	58,329.82	524,968.40	(372,506.23)	(2,500.00)	27,076.68	3.82%
06/07	705,251.59	70,525.16	634,726.43	(499,999.00)	(4,000.00)	157,804.11	4.59%
07/08	949,057.73	94,905.77	854,151.96	(515,027.00)	(4,550.00)	492,379.06	5.83%
08/09	939,787.58	93,978.76	845,808.82	(584,725.00)	(13,750.00)	739,712.89	5.66%
09/10	784,913.62	78,491.36	706,422.26	(496,383.00)	(6,765.49)	942,986.65	4.73%
10/11	509,300.38	50,930.04	458,370.34	(542,750.00)	(9,545.94)	849,061.06	3.07%
11/12	559,754.11	55,975.41	503,778.70	(503,729.15)	(9,995.03)	839,115.57	3.37%
12/13	247,637.71	24,763.77	222,873.94	(457,500.00)	(15,000.00)	589,489.51	1.29%
13/14	183,464.00	18,346.40	165,117.60	(375,000.00)	(15,000.00)	364,607.11	1.14%
14/15*	175,000.00	17,500.00	157,500.00	(225,000.00)	(15,000.00)	282,107.11	1.05%
15/16*	150,000.00	15,000.00	135,000.00	(225,000.00)	(15,000.00)	177,107.11	0.90%
16/17*	150,000.00	15,000.00	135,000.00	(220,000.00)	(15,000.00)	77,107.11	0.90%
17/18*	150,000.00	15,000.00	135,000.00	(200,000.00)	(15,000.00)	(2,892.89)	0.90%

\* estimated interest earnings

Approximately seven years ago, the Commission implemented an approach to stabilize the total annual grant awards at approximately \$500,000 per year. This was accomplished by saving some interest earnings in the good years and using it to supplement lower returns in leaner years. The result was that in some years, the commission would grant less than 90% of the interest earnings and in some years (currently), the Commission would grant more. While this helped smooth out available funding, it is a practice that unfortunately, the CBF can't sustain in the current interest-rate environment.

The REACH and Automall Funds don't rely on interest earnings so any variation in available funding dollars depends on the level of giving. If money is returned unspent, it can be added to the following year's awards. Tables 3 and 4 show the funding history of the REACH and Automall Funds.

**Table 3. REACH Fund History**

Award Year	Award Amount
2004	11,862
2005	40,865
2006	52,750
2007	64,404
2008	75,000
2009	75,000
2010	65,650
2011	58,500
2012	<u>16,858</u>
<b>Total</b>	<b>\$ 460,889</b>

**Table 4. Automall Fund History**

Award Year	Award Amount
2007	45,500*
2008	54,500 *
2009	50,000
2010	25,000
2011	25,000
2012	25,000
2013	<u>25,000</u>
<b>Total</b>	<b>\$250,000</b>

\* \$4,500 returned from 2007 grant awarded in 2008

### **Funding Evaluation by Service Category**

Every group ever funded by the grant program has been grouped into one of nine broad categories of service for purposes of analysis for this report. A description of each category and examples of the types of organizations included in each are provided below. Sorting recipients by category provides a broad view of where grant money has been spread over the 19 year history of the program.

### **Categories Defined**

Funding Categories can be defined in various ways. The approach used for this report looks at general categories for a high level analysis. Each category described below can be further broken down if needed. Also, some organizations might have some overlap in different categories. For example, an organization that fits under the Schools category might also fit under the Human Services category. In order to get aggregate funding totals by category, organizations could not be placed in two categories, and therefore a decision had to be made as to which category fit best.



**Animals** – This category benefits animals. Some examples of organizations in this category include: Placer SPCA and Placer county Sheriff's Search & Rescue Dog Unit.



**Arts & Humanities** – This category benefits the disciplines of ancient and modern languages, literature, philosophy, visual and performing arts. These disciplines explore, share, and recreate expressions of the human experience. Examples include: theater, music, fine arts, and dance. Some examples of organizations in this category include: Performing Arts of Roseville, Sacramento Philharmonic Orchestra, Roseville Theater Arts Academy, Roseville Community Concert Band, and Ballet Folklorico de Adelante.



**Environmental** – This category relates to the natural world and/or promotes education and protection of the natural world. Some examples in this category include: Green Thumb Club, Nature Center Consortium, Roseville Urban Forest Foundation, and The Utility Exploration Center.



**Health** – This category includes all services performed, provided, or arranged to promote, improve, conserve, or restore mental or physical well-being. Some examples in this category include: Full Circle Treatment Center, Roseville Community Health Foundation, Sierra Foothills Aids Foundation, Sierra Mental Wellness (Sierra Family Services), and the Sierra Council on Alcoholism & Drug Dependency.



**Human Services** – This category meets human needs through an interdisciplinary knowledge base, focusing on prevention as well as remediation of problems, and improving the overall quality of life of service populations. Some examples in this category include: St. Vincent de Paul Society, The Roseville Salvation Army, Seniors First, Senior LIFE Center, Roseville Home Start Inc., PRIDE Industries, Placer Food Bank, Placer ARC, People Reaching Out, PEACE for Families, Lighthouse Counseling & Family Resource Center, The Gathering Inn, Peoples Christian Church, Acres of Hope, The Banqueting Table, Gold Country Chaplaincy, First Presbyterian Church of Roseville, and the Placer County Law Enforcement Chaplaincy.



**Public Society Benefit** – This category includes organizations with aims that are charitable for a larger public benefit and not directed to one defined class of beneficiaries. Some examples in this category include: Rotary Club of Roseville, Roseville Host Lions Club, Roseville Historical Society, Placer County Fair Association, Maidu Interpretive Center, Crime Stoppers, Neighborhood Leadership Group, Friends of the Roseville Library, Roseville Chamber of Commerce, City of Roseville Police Dept., and the Fourth of July Celebration Committee.



**Recreation & Sports** – This category refers to activity done for enjoyment or competition, which an individual is not compelled to do but rather has chosen based on its value as being enjoyable, satisfying, interesting, diverting, or otherwise pleasurable. The exact method varies greatly from individual to individual. Some examples from this category include: Thiles Park Association, City of Roseville Accessible Playground, Parks & Recreation Department, Mahany Baseball Complex, and California Capital Aquatics.



**Schools (Education)** – This category applies to all educational institutions and school based associations that seek to enrich the educational experience. Examples in the category include: Blue Oaks School PTC, Independence High School, Diamond Creek Elementary School, Cooley Middle School PTC, Spanger Elementary School PTA, Woodbridge PTA, Junction Elementary School, Oakmont High School, Kaseberg Elementary School PTA, and a Touch of Understanding.



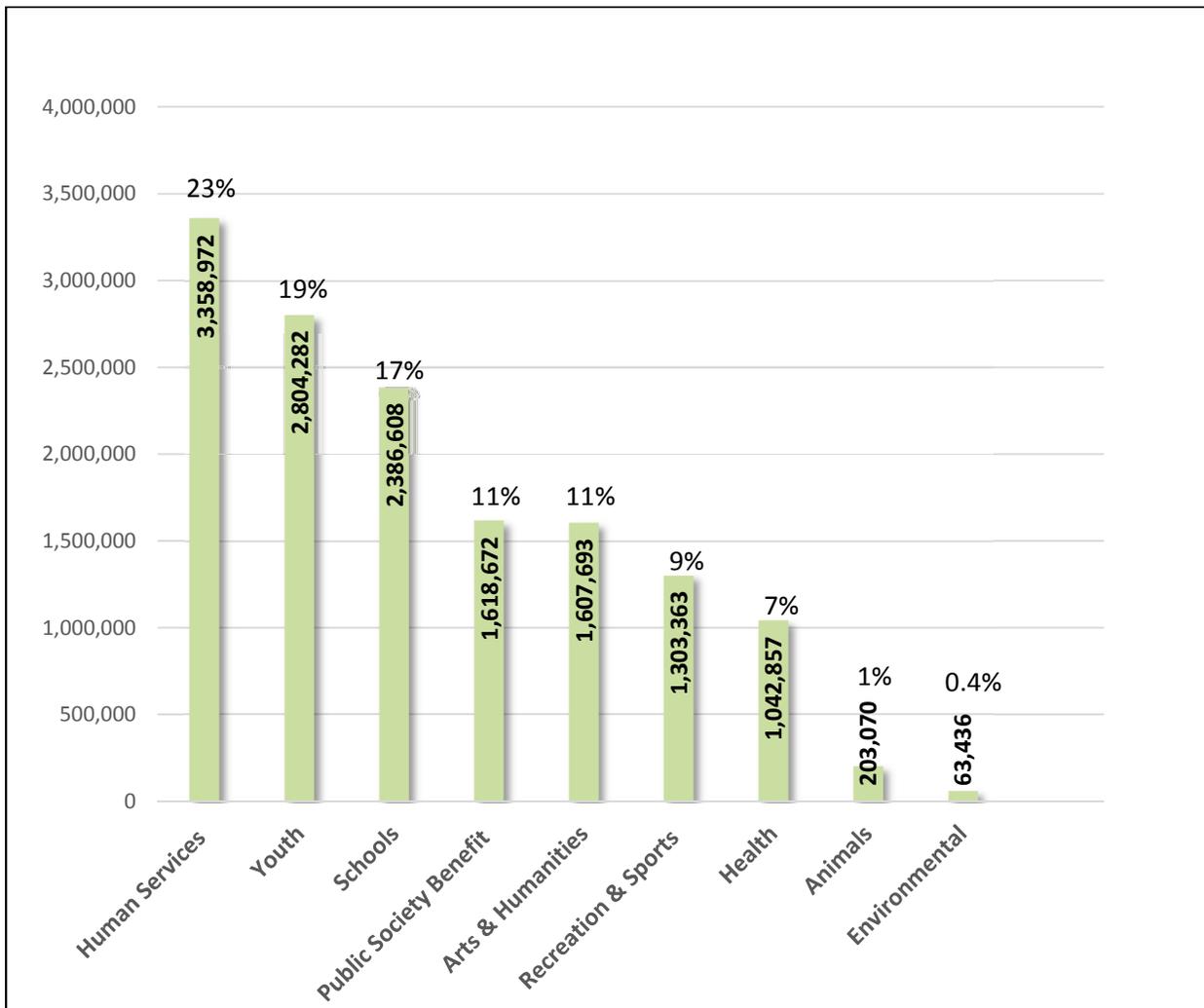
**Youth** – This category applies to minors in challenging circumstances that have faced or are facing challenges to their development and a successful transition to adulthood. Challenges can include violence, hunger, economic, social, etc. Some examples in this category include: Teens Matter, Inc., Sierra Forever Families, Roseville STAC, Placer MDIC, North Roseville Recreation Center, Kids First, Child Advocates of Placer County, Caring About Kids, Saddle Pals, Tommy Apostolos Fund, and the Assistance League of Greater Placer County.

## Summary Analysis of Categories

The category receiving the highest amount of funding from the grant program is Health and Human Services at 3.3 million in funding awards. 3.3 million is 23% of the total amount awarded by the grant program. Health and Human Services includes 29 organizations with 8 receiving large cumulative awards ranging from \$178,568 to \$611,991 and 21 organizations receiving lower funding amounts. Human Service organizations that have received these larger cumulative awards include: The Community Resources Council, The Gathering Inn, PEACE for Families, Placer ARC, Placer County Law Enforcement Chaplaincy, Roseville Home Start, Seniors First, and the St. Vincent DePaul.

The second highest category of funding is Youth with 2.8 million in funding. Considering that many of the recipients in the Human Services category are minors, and the third highest funded category is Schools, it is evident that the single largest beneficiaries of the Roseville grants program are the youth in Roseville.

**Chart A. Total Funding by Category**



## Funding Evaluation by Individual Organizations

An evaluation of individual organizations and their grant history reveals several funding trends and/or priorities. In order to evaluate each organization; a study of every organization funded by the grant program was prepared in a summary report called the *Individual Organization Study*. This Study is attached to this report as Appendix C. The Study contains:

- A summary description of each organization's purpose
- A bar chart showing the which years the organization was funded, how much money was awarded, and the funding source(s)
- A summary table indicating the total amount of funds awarded by the program including the single highest year, average amount funded per request, number of years funded and any consecutive years of funding

Table 5 shows all organizations receiving multiple years of funding and how many years each organization has been funded. Out of 125 organizations funded since the beginning of the program, 75 organizations or 60% have received more than one year of grant funding.

**Table 5. Organizations Receiving Multiple Years of Funding**

Years Funded	Orgs. Funded	Organization Name
2	11	Diamond Creek Elementary School; Historic Old Roseville Merchants Association; Maidu Elementary School; Roseville Coalition of Neighborhood Associations; Roseville High School Music Boosters; Roseville Urban Forest Foundation; Rotary Club of Roseville; Sacramento Philharmonic Orchestra; Sierra Foothills AIDS Foundation; Sierra Gardens Elementary PTC; Jefferson Elementary School
3	13	Assistance League of Greater Placer County; Crime Stoppers; Full Circle Treatment Center; Gold Country Chaplaincy; Placer County Sheriff Search & Rescue Dog Unit; Roseville Community Concert Band; Roseville Community Projects; Roseville Lions Club; Roseville STAC; Roseville West Little League; Sierra Forever Families; The Salvation Army; Roseville Community Projects
4	12	Advocates for the Mentally Ill Housing, Inc.; Cooley Middle School PTC; Junction Elementary School; Keaton Raphael Memorial; Lighthouse Counseling & Resource Center; Maidu Interpretive Center; People Reaching Out; Project Ride North; Roseville Utility Exploration Center; Sierra College Foundation; Sierra Council on Alcoholism & Drug Dependency; Project Ride North
5	5	Child Advocates of Placer County; City of Roseville Fire Department; City of Roseville Police Department; Oakmont High School; Society for the Blind
6	7	Big Brothers Big Sisters of Greater Sacramento; Friends of the Library; Placer County Office of Education; Roseville City School District Foundation; Saddle Pals; Senior Life Center; W.T. Eich Band Boosters;
7	5	The Gathering Inn; Roseville AARP Chapter 3012; Roseville Community Health Foundation; Roseville Historical Society; Roseville Joint Union High School District
8	1	Roseville Chamber of Commerce
9	3	Touch of Understanding; Lazarus Project; Placer Independent Resource Services
10	1	Seniors First

**Table 5. Organizations Receiving Multiple Years of Funding**

Years Funded	Orgs. Funded	Organization Name
11	3	Community Resources Council; North Roseville Recreation Center; Placer SPCA
12	1	Roseville Arts Center
13	1	Placer ARC
14	3	Magic Circle (Roseville Theater Arts Academy); Placer MDIC; Roseville Home Start, Inc.
15	3	Roseville Parks and Recreation Department; Roseville Police Activities League (RPAL); St Vincent DePaul Society
16	1	Roseville City School District
17	1	PEACE For Families
18	2	Sierra Mental Wellness (Sierra Family Services); Tommy Apostolos Fund
19	3	Kids First; Performing Arts Of Roseville; Placer County Law Enforcement Chaplaincy

Of the 75 organizations receiving more than one year of funding, 10 organizations have received 15 or more years of funding. The 10 organizations receiving 15 or more years of funding represent 8% of all the organizations funded by the program. Table 6 lists the top most frequently funded organizations.

The organization with the highest frequency of funding since the inception of the grants program is Kids First (previously known as Child Abuse Prevention Council), an organization dedicated to ending child abuse and neglect. This organization is also one of three organizations that have received funding for 19 years. Funding approved for Kids First is more than three times that of the Roseville Performing Arts and two times more than Placer County Law Enforcement Chaplaincy, both of whom have also received funding for 19 years.

5.1 million dollars has been awarded to 10 organizations receiving 15 or more years of funding. This total is 35% of all the money awarded by the grant program to date, a sizeable amount when compared to the total number of organizations who received funding. 8% of the organizations received 35% of all awards.

**Table 6. 10 Most Frequently Funded Organizations (15 or More Years)**

Organization & Category	Total Awarded	% of Total Awards
Kids First, <i>Youth</i>	932,715	6.4%
Roseville City School District, <i>Schools</i>	863,148	5.8%
PEACE For Families, <i>Human Services</i>	611,991	4.2%
Sierra Mental Wellness (Sierra Family Services), <i>Health</i>	543,802	3.7%
Placer County Law Enforcement Chaplaincy, <i>Human Services</i>	469,430	3.2%
Roseville Parks and Recreation Department, <i>Recreation</i>	460,863	3.1%
Roseville Police Activities League (RPAL), <i>Youth</i>	364,207	2.5%
Tommy Apostolos Fund, <i>Youth</i>	350,089	2.4%
Performing Arts Of Roseville, <i>Arts &amp; Humanities</i>	279,000	1.9%

**Table 6. 10 Most Frequently Funded Organizations (15 or More Years)**

Organization & Category	Total Awarded	% of Total Awards
St Vincent DePaul Society, <i>Human Services</i>	276,049	1.9%
<b>Total Awards for 10 Most Frequently Funded Orgs.</b>	<b>\$5,151,924</b>	<b>35%</b>

22 organizations received grant awards of over \$200,000. The highest funding awards are shown in Table 7. Kids First remains the top funded organization in both frequency of funding and total funding awarded. Organizations highlighted in red indicate organizations that received funding for 15 years or more. The information in the table shows that 12 of the highest awards were given to organizations that received fewer than 15 years of funding. This is good news for organizations thinking that the only way to receive high levels of funding is to get funded annually. It also shows a willingness by the City to support grant recipients in two distinct ways: frequent funding and less frequent funding with higher award amounts.

22 organizations, or 18%, have been awarded over \$200,000. The total amount awarded to organizations that received over \$200,000 in funding is \$9.6 million. This represents 66% of the total amount ever funded by the grants program. 18% of the organizations received 66% of the available grant funding.

**Table 7. Highest Funded Organizations**

Organization & Category	Total Amount Awarded	% of Total Awards
1. Kids First, <i>Youth</i>	932,715	6.4%
2. Roseville City School District, <i>Schools</i>	863,148	5.8%
3. Maidu Interpretive Center, <i>Public Society Benefit</i>	727,085	4.9%
4. PEACE For Families, <i>Human Services</i>	611,991	4.2%
5. Sierra Mental Wellness (Sierra Family Services), <i>Health</i>	543,802	3.7%
6. City of Roseville Mahany Baseball Complex, <i>Recreation &amp; Sports</i>	500,000	3.4%
7. Roseville Arts Center, <i>Arts &amp; Humanities</i>	473,424	3.2%
8. Placer County Law Enforcement Chaplaincy, <i>Human Services</i>	469,430	3.2%
9. Roseville Parks and Recreation Department, <i>Recreation</i>	460,863	3.1%
10. Community Resources Council, <i>Human Services</i>	422,112	2.9%
11. Roseville Joint Union High School District, <i>Schools</i>	391,728	2.7%
12. Roseville Police Activities League (RPAL), <i>Youth</i>	364,207	2.5%
13. Tommy Apostolos Fund, <i>Youth</i>	350,089	2.4%
14. Roseville Theater Arts Academy (Magic Circle Theater), <i>Arts &amp; Hum.</i>	338,896	2.3%
15. North Roseville Recreation Center, <i>Recreation &amp; Sports</i>	325,015	2.2%
16. Roseville Community Projects, <i>Arts &amp; Humanities</i>	300,654	2.1%
17. Placer MDIC, <i>Youth</i>	294,624	2.0%
18. Roseville Home Start, Inc., <i>Human Services</i>	284,055	1.9%
19. Performing Arts Of Roseville, <i>Arts &amp; Humanities</i>	279,000	1.9%

**Table 7. Highest Funded Organizations**

<b>Organization &amp; Category</b>	<b>Total Amount Awarded</b>	<b>% of Total Awards</b>
20. St Vincent DePaul Society, <i>Human Services</i>	276,049	1.9%
21. A Touch of Understanding, <i>Schools</i>	223,739	1.5%
22. Roseville Community Health Foundation, <i>Health</i>	221,128	1.5%
<b>Total Awarded to Organizations Funded over 200,000</b>	<b>\$9,653,754</b>	<b>66%</b>

103 organizations make up the balance of funding recipients. These recipients received between \$500 and \$200,000 in grant awards. 103 organizations represent 82% of the organizations funded by the grant program. A total of 4.9 million dollars have been awarded to 103 organizations. If \$4,993,966 million is averaged over 103 organizations, the average award in this funding range would equal \$44,485. In reality 33 organizations out of 103 received \$15,000 or less.

### **One Time Grant Recipients**

There were 49 organizations that received grant funding only once. Table 8 is a list of one-time grant recipients and funding awards. The total funding for one-time recipients was \$1,302,158 or 9.2% of all the money awarded by the grant program. Typically, applicants requesting one-time grant money are looking to fund a capital improvement, make a one-time purchase, or complete a one-time community service project. One-time grant applicants generally do not request money to fund on-going programs although there are no prohibitions of that. Also noteworthy is that the majority of one-time grant recipients received over \$10,000 with only 18 organizations receiving less. The average one-time grant award was \$26,575.

Each organization has to evaluate the cost/benefit of preparing grant applications. If the amount of potential funding is less than the cost to prepare the application, an organization may elect not to submit an application. In addition, the application process is a competitive process, which means that organizations prepare the best application package possible and those applications are evaluated by the Grants Commission. Because it is a competitive process, some organizations are not selected for funding each year. Applications that are not selected for funding are not excluded because they are not worthwhile, but because other applications competing for the same funds made an impression on the Commission with the quality of their application and justification for their particular service.

**Table 8. One-Time Grant Recipients**

<b>Organization</b>	<b>Funding Award</b>
1. Acres of Hope	10,000
2. Adelante High School	2,500
3. Ballet Folklorio de Adelante	15,000
4. The Banqueting Table	8,610
5. Buljan Intermediate School PTA	119,006
6. Buljan Intermediate School	29,000

<b>Organization</b>	<b>Funding Award</b>
7. California Capital Aquatics	42,500
8. Caring About Kids	47,500
9. Mahany Baseball Complex	500,000
10. Redevelopment Division	150,000
11. Accessible Playground	100,000
12. Coyote Ridge PTA	2,450
13. D.A.R.E.	5,000
14. Eagle Vision	1,627
15. Family Fastrac	2,500
16. First Presbyterian Church of Roseville	10,000
17. Forgotten Friends	5,450
18. Fourth of July Committee	1,000
19. Golden Sierra Life Skills	15,970
20. Green Thumb Garden Club	500
21. Heritage Park Apartments	15,000
22. Old Historic Roseville Merchants Association	57,960
23. Independence High School	1,924
24. Kaseberg Elementary School PTC	82,752
25. Maidu Excelsior PTC	1,435
26. Me-One Foundation	22,500
27. Nature Center Consortium	20,000
28. Neighborhood Leadership Group	15,500
29. Pacific Housing Inc.	12,500
30. People's Christian School	3,829
31. Placer Agency Network	59,483
32. Placer County Japanese American League	14,625
33. Placer County Fair Association	5,000
34. Placer County Peer Courts	20,000
35. PRIDE Industries	15,000
36. Roseville Genealogical Society	3,000
37. Roseville High School	30,000
38. Roseville High School Music Boosters	74,000
39. Roseville Explorer Post	4,810
40. Roseville Sunrise Lions Club	4,444
41. Roseville Urban Forest Foundation	26,500
42. South Placer Science Consortium	33,333
43. Spanger Elementary School	30,000
44. Stoneridge Elementary School	2,450
45. Sun City Roseville Foundation	28,500
46. Teens Matter	10,000
47. Thiles Park Association	100,000
48. United Way	10,000
49. Woodbridge PTA	3,000
<b>Total Amount Awarded to One-Time Recipients</b>	<b>\$1,302,158</b>

## Benefit Measurement

The grant funds have made a difference for tens of thousands of recipients including at-risk youth, low income residents, students, victims of crime and personal tragedy, service club members, elderly, infirm, athletes, and art lovers. While it is clear that the grant program has benefited a significant portion of the community, a clear method to measure the success of the program has not been formally established.

### Measuring Success

Entities that provide grant funding don't like throwing money away. They want to know that they're getting their money's worth and that they've chosen the most deserving recipients. So how can they tell how well their grants and funding are working?

According to the research done to prepare this section, there is not a single or universal way to measure success. There is, however a growing effort to define common metrics that are meaningful across entire service categories. The measuring stick for how much value has been derived from the funding is the evaluation component. If applicants are not advised of how to measure success, or the measurement is not specific, whether you've derived success from your grant funding will be a matter of opinion and interpretation. Success should be measurable because then you'll be able to put a real value on what's been gained. Obviously, some things are more quantifiable (i.e., countable) than others, but you should be able to devise a way to assign values to what's being done.

In *Transactions and Transformations: A Framework for Metrics That Matter*, a report funded by the Ford Foundation, the authors draw an important distinction between "transactional metrics," and "transformational metrics". The first type is easier to measure, and many nonprofits only record this type of data. The Ford Foundation is the second largest foundation by asset size (10 billion) in the United States. The Bill and Melinda Gates foundation is the first largest (37 billion).

According to the Ford Foundation report, it's relatively easy to ascertain how many people attended an educational session, or how many calls the phone bank volunteers answered. But there may be a transformational aspect to a transaction (a woman attending a session learns about the importance of breast self-examination), unless the organization can substantiate that there was a change in her behavior as a result of that knowledge, can it claim her attendance alone as a success? According to the Ford Foundation report, the answer is 'No' if the metric is transformational.

The trend for more uniform and meaningful metrics is promising, because it will benefit both nonprofits and funders. For the nonprofit, it will clarify specific processes, benchmarks, outcomes and impacts that need measuring. For the funding agency, it will aid in the decision-making process by making it possible to assess the relative merits of various grant applications against similar criteria.

Roseville grant applicants are required to include a description of the number to be served, primary objectives, anticipated outcomes, and how the GAC will determine whether results have been achieved. These are benchmarks for measuring impact/success and are included in the grant application. Grant recipients are also required to provide a final report, though the amount of detail provided in these reports varies. The automation of grant administration should make it easier for applicants to make an application and provide a final report. The City should be very intentional in structuring the application and final report requirements to include metrics that will make it easier to tally and better measure the impact of individual grants.

The Roseville grant program has allocated funds of over 14.6 million into the community's non-profit organizations. Based on the heartfelt feedback given to the City by grant recipients, the grant program has been an invaluable resource and has had a significant impact on the lives of City residents. The foresight of the City Council in establishing the CBF in 1993 along with additional funding from REACH and the Automall Association, and the great work of all the volunteers and staff at the non-profit agencies have made the grant program very successful by any standard. Through the continued partnerships and hard work of those who do not hesitate to volunteer, thousands more will benefit.

## Grant Policies

### Review of Grant Policies

A Citizens' Benefit Fund Policy Manual was adopted in September 12, 2000. This document describes the purpose of the manual as follows:

- Document the policy decisions of the Grants Advisory Commission and Roseville City Council regarding the Citizens' Benefit Fund by year and by topic;
- Serve as a reference for new Grants Advisory Commissioners and Roseville City Councilmembers as to program implementation; and
- Answer questions from the public regarding the grants process, potential grant applicants, and current grant recipients.

The Policy Manual provides an overview of the policies of the commission from 1994 – 2004. The manual was also amended in 2005 and 2008. The following table summarizes adopted criteria and polices. For a more detailed summary of the policy direction, the Policy Manual (without appendices) is included with this report as Appendix D.

### Criteria for Grant Applicants

- Americans with Disabilities Act Compliance January 1999
- Bids Required for Capital Items January 1996  
**Modified** October 1999
- Funding for Religious or Sectarian Activities Prohibited January 1999
- Grant Recipients located in Roseville September 1997
- Ownership/Long-term lease for Properties improved by Grant Funds November 1999
- Compliance with California Prevailing Wage Law SB 975 November 2002  
**Modified** December 2004
- Tax Status of 501 (c)3, 501 (c)4, Government Agencies or Schools December 2003

### Process Related Policies

- Recipient Reporting November 1999  
**Modified** November 05, 08
- Appeal of Grant Advisory Commission Decision September 1997
- Audit Form March 1996
- Funds Expended with in One-Year August 1996
- Line Item Review November 1999
- Applicant Workshop September 1997  
**Revised** November 2004
- Process to Amend or Extend Timeframe of Approved Grants December 1998
- Site Visits December 2003
- Two Stage Review/Award Process December 2003
- Written Questions of Applicants December 2003

### Funding Policies

- City Projects September 1997  
**Reaffirmed** October 1999
- Targeted maximum Amount September 1997  
**Revised** December 2003
- Matching Funds Not Required November 1999
- Multiple Applications from One Agency December 2003  
**Revised** November 2004
- Multiple Year Grants (not allowed) September 1997
- Perpetual Funding November 1999  
**Reaffirmed** Dec 2003
- Funding Source November 2005
- Grant Requests from schools November 2008

## Grants Advisory Commissioner Comments

The purpose of the Grants Advisory Commission (GAC) is to recommend and assist in the implementation of the goals, objectives, policies, and procedures of the City Council. In 2012, the GAC and City Council have expressed an interest in reviewing past grant award practices to determine if any changes to current practices are timely or appropriate.

The comprehensive review was planned in two phases with the first phase looking back at the 19 year history of the grant program and the second phase looking ahead. The second phase is focused on policy. The Commissioners were asked to identify topics that they would like to see addressed in the second phase of the grants review process and the following policy topics have been identified.

### Topics – Funding Policies:

**Serial Requests** – re-visit the policy of awarding funds to a single organization on a regular/annual basis.

**Endowments** – policy discussion of using grant funds for the establishment or funding of endowments.

**Focus Years** – policy discussion on establishing focus years where grant funding would be directed towards a single cause or focused set of causes.

**Measuring of Success** – policy discussion on an appropriate set of metrics (transactional/quantitative, transformational/qualitative, etc.) to be used in measuring the impact and the benefits of grant awards on the community.

**Money Available for Grants** – policy discussion regarding opportunities to increase yearly grant funds (e.g. solicit businesses, fundraise, use of CBF principal, other options?).

**Administrative Costs** – policy discussion on should the administrative costs of administering the Grant Program be supported by the General Fund or covered by Grant Funds.

## Conclusions

The historical assessment of the past 19 years enables a look back at past practices to evaluate data, recognize themes, and draw conclusions based on this information. Roseville's grant program is a great example of the partnerships between community non-profits and the City to provide service to every type of client in the City. There will always be a need in the community for funding above and beyond the ability of the City and local fundraising efforts. The grant program is a means to help fill this need.

## Conclusions from Historical Assessment

The City's grant program is possible as a result of the City Council's foresight to establish the Citizens' Benefit Fund; generous corporate donations from businesses in the community; donations from City employees; and the Roseville Automall Association.

- In total, the City's grant program has awarded just over 14 million dollars since 1993.
- The grant program has supported 125 different organizations with a wide range of services over its 19 year history.
- The single largest group of beneficiaries from the City's grant program is the children of Roseville.
- 60% of all grant recipients (75 organizations) have been funded for 2 or more years. 8% of the grant recipients (10 organizations) have been funded for more than 15 years each.
- The 10 most frequently funded organizations have received 35% (\$5.1 million) of the funding awards.
- 18%, or 22 organizations, have received more than \$200,000 in total grant awards.
- Organizations receiving more than \$200,000 have received \$9.2 million in grant awards, 66% of all the money awarded by the program.
- 103 organizations, or 82%, received between \$500 and \$200,000 in grant award funding. A total of 4.9 million dollars has been awarded to organizations in this funding range.
- The City has a history of funding several organizations on a regular basis but is also willing to make large funding awards to organizations that do not receive regular funding. This funding approach makes it possible for all organizations to receive the same funding potential.

## Next Steps for the Future

This document concludes the first phase of the work plan for the Comprehensive Review Process for the Roseville Grants Program. Phase 1 was a historical assessment of the grant process to date to include agencies funded, how many years, how many consecutive years, total awards for each recipient and years requested vs. years granted.

Following the receipt and review of the Historical Assessment Report, the Roseville Grants Advisory Commission and the City Council will enter Phase 2 of the comprehensive review. It is recommended that a consultant who specializes in nonprofits and/or grant funding sources lead this effort. Topics for discussion in addition to the ones listed on the previous page (*Topics – Funding Policies*) from the Grants Advisory Commission would include those listed below and may be expanded to include topics recommended by the consultant:

- Identifying ways to improve efficiencies and determine effectiveness of grant funding
- Exploring the use of funding priorities
- Defining how to measure success of the grant program

- Exploring ways to increase funding (i.e., partnerships with businesses)
- Identifying what makes other grant foundations successful
- Identifying *Best Practices* for awarding grants

The comprehensive review will be used to develop recommendations for a Grants Strategic Plan and brought forward to the City Council for their review and approval. It is anticipated that the Strategic Plan will include recommendations that would be implemented in the FY2015/16 grant funding cycle.

*Report prepared by Roseville Grants Advisory Commission and staff*

## APPENDIX A



### Citizens' Benefit Fund 2014-2015 FUNDING GUIDELINES

<b>History and Purpose</b>	The Citizens' Benefit Fund was established on June 4, 1993 with the proceeds from the sale of Roseville Community Hospital. Each year up to ninety percent of the interest from these funds may be distributed to non-profit organizations. The purpose of the Citizens' Benefit Fund is to assist in improving the quality of life for the citizens of the City of Roseville.
<b>Funds Available</b>	The Roseville Grants Advisory Commission has approximately <b>\$231,900</b> in Citizens Benefit Funds to distribute to agencies "to improve the quality of life for the citizens of the City of Roseville". Citizens Benefit Funds are limited, and demand is high. On average, the Commission has been able to fund only half of the grant requests received.
<b>Targeted Maximum Awards</b>	Based on funding availability, the Commission strongly encourages applicants to limit Citizens' Benefit Fund requests to a maximum of <b>\$15,000</b> . If multiple grant applications are submitted the cumulative requests should be limited to <b>\$15,000</b> . <b>Public and Private Schools:</b> Individual schools (including PTC's, Preschools, Booster Clubs, etc) should submit <i>only one application per school site</i> . Awards to individual school sites will be limited to a maximum of <b>\$2,500</b> . School districts and school district foundations should submit only one application and limit their request to <b>\$15,000</b> .
<b>Eligibility</b>	Public agencies, schools, and non-profit 501(c)(3) or 501(c)(4) organizations serving citizens of Roseville are eligible to apply. Grants will not be made for religious purposes/activities or to organizations that discriminate on the basis of race, religion, color, national origin, ancestry, physical or mental disability, veteran status, medical condition, marital status, age, sex, or sexual orientation. Grants will not be made for religious or sectarian activities. Applicants who failed to submit a Final Report from a prior funding year (2012-13 funding cycle) are not eligible to apply during the 2014-15 funding cycle.
<b>Disqualification</b>	The Grants Advisory Commission makes its decisions based upon the written materials submitted by your organizations. <b>Applications submitted without required documents will be disqualified.</b>
<b>Public Documents</b>	All grants submitted to the City become public documents and are available to the public for review. If you would like a section or your entire application kept confidential, please mark the top of the application "CONFIDENTIAL" and the City Attorney's office will review your request. Examples of documents that may qualify include those with reference to trade secrets or home addresses of Board Members. Staff will contact the applicant within 10 days of submittal of a request for confidentiality.

<p><b>Roseville Business License</b></p>	<p>The Roseville Municipal Code requires anyone conducting business within the City of Roseville to have a current business license on file with the City of Roseville. This includes non-profits doing business or providing services in Roseville. Forms are available at the Finance counter in the Roseville Civic Center. The City of Roseville will waive the license fee for non-profit organizations however there is a \$1.00 State fee that will be collected.</p>
<p><b>State Prevailing Wage Laws</b></p>	<p>All Works of Improvement within the State of California that receive public funds in an amount greater than \$1,000 are subject to prevailing wage laws. Prevailing wage law detailed in SB975 and became effective January 1, 2001. The law requires that any “construction, alteration, demolition, installation, or repair work done under contract and paid for in whole or in part out of public funds” must pay laborers the general prevailing wage rate. Grant applicants should read California Labor Code Sections 1771 and 1720 for more information regarding prevailing wage laws and refer to the State Department of Industrial Relations website at <a href="http://www.dir.ca.gov">www.dir.ca.gov</a>. Applicants are also encouraged to consult with their attorneys and/or accountants to ensure that the proposed project will include the documentation and resources to demonstrate compliance with state law.</p>
<p><b>Funding, Limitations and Reporting</b></p>	<p>The Grants Advisory Commission will make its recommendations in May 2014 with final action by the City Council in June 2014. Grant funds are expected to be available to successful applicants on or after July 1, 2014, following submittal of the signed Grant Agreement to the City Manager’s Office. Awards are made for one year only and in no way imply that funding will be awarded in subsequent years.</p> <p>Grant funds must be used for the purpose specified in the grant application. Grant funds are intended to supplement, not supplant funding or programs that already exist. All funds must be spent by June 30, 2015, or returned to the City. Final Reports should include details regarding project expenditures and results. Failure to provide a Final Report will disqualify applicant from the next funding cycle for which the applicant would otherwise be eligible.</p>
<p><b>Dates and Deadlines</b></p>	<p><b>By January 3, 2014</b> Link to online Grant Application available on the City’s main webpage and at <a href="http://www.roseville.ca.us/grants">www.roseville.ca.us/grants</a></p> <p><b>January 14, 2014</b> Applicant Workshop at 7:00pm in the Roseville Council Chambers, 311 Vernon Street. Applicants are STRONGLY ADVISED to attend and learn more about new online grant process and funding priorities.</p> <p><b>February 12, 2014</b> Completed Grant Applications <b>must</b> be submitted online at <a href="http://www.roseville.ca.us/grants">www.roseville.ca.us/grants</a> by <b>5:00 p.m. PST</b></p>
<p><b>For more information</b></p>	<p>Visit the City’s Grants website at <a href="http://www.roseville.ca.us/grants">www.roseville.ca.us/grants</a> or contact Kelly Wickline, Secretary to Grants Advisory Commission <a href="mailto:kwickline@roseville.ca.us">kwickline@roseville.ca.us</a> or (916) 746-1350.</p>



## APPENDIX B



### Roseville Employees Annual Charitable Hearts Fund 2014-2015 FUNDING GUIDELINES

<b>History and Purpose</b>	The R.E.A.C.H. Fund is a special fund that was established in March 2003 when the City of Roseville established a City-directed Employee Charitable Giving Program comprised of contributions by Roseville city employees, retirees and businesses in our community. 100% of the donated funds may be distributed to non-profit organizations to assist in improving the quality of life for <b>youth, families</b> and <b>seniors</b> in <b>Placer County</b> .
<b>Funds Available</b>	The Roseville Grants Advisory Commission has approximately <b>\$4,500</b> in funds from contributions by Roseville city employees, retirees and businesses in our community.
<b>Targeted maximum awards</b>	Based on funding availability, the grant requests are considered <b>up to \$2,500</b> . School districts and school district foundations should submit only one application. For other applicants, if multiple grant applications are submitted, the total requested in all applications should fall within the targeted maximum amount.  <b>Public and Private Schools:</b> Individual schools (including PTC's, Preschools, Booster Clubs, etc) should submit <i>only one application per school site</i> . Awards from R.E.A.C.H. will be limited to a maximum of \$2,500.
<b>Eligibility</b>	Public agencies, schools, and non-profit 501(c)(3) or 501(c)(4) organizations are eligible to apply. The R.E.A.C.H. Committee, comprised of employees from every department in the City, determined funds are to benefit <b>youth, families</b> and <b>seniors</b> in Placer County.  Grants will not be made for religious purposes/activities or to organizations that discriminate on the basis of race, religion, color, national origin, ancestry, physical or mental disability, veteran status, medical condition, marital status, age, sex or sexual orientation.  The 19 organizations* designated for direct employee contributions are not eligible to apply for R.E.A.C.H. funds. *(KidsFirst, American Cancer Society, Make-A-Wish, Stand Up Placer, Placer County Law Enforcement Chaplaincy, United Cerebral Palsy/Saddle Pals, Placer SPCA, Sacramento Fire Chaplaincy, SAFE KIDS Placer County, American Red Cross, Sacramento Ronald McDonald House, American Diabetes Association, Foothills Habitat for Humanity, Shriners Hospital for Children Northern California, Placer Food Bank, United Way, Zafia's Family House, Roseville Police Activities League, Roseville Fire Museum)  Applicants who failed to submit a Final Report from a prior funding year (2012-13 funding cycle) are not eligible to apply during the 2014-15 funding cycle.
<b>Disqualification</b>	The Grants Advisory Commission makes its decisions based upon the written materials submitted by your organizations. <b>Applications submitted without required documents will be disqualified.</b>
<b>Public Documents</b>	All grants submitted to the City become public documents and are available

	to the public for review. If you would like a section or your entire application kept confidential, please mark the top of the application "CONFIDENTIAL" and the City Attorney's office will review your request. Examples of documents that may qualify include those with reference to trade secrets or home addresses of Board Members. Staff will contact the applicant within 10 days of submittal of a request for confidentiality.
<b>Roseville Business License</b>	The Roseville Municipal Code requires anyone conducting business within the City of Roseville to have a current business license on file with the City of Roseville. This includes non-profits doing business or providing services in Roseville. Forms are available at the Finance counter in the Roseville Civic Center. The City of Roseville will waive the license fee for non-profit organizations however there is a \$1.00 State fee that will be collected.
<b>State Prevailing Wage Laws</b>	All Works of Improvement within the State of California that receive public funds in an amount greater than \$1,000 are subject to prevailing wage laws. Prevailing wage law detailed in SB975 and became effective January 1, 2001. The law requires that any "construction, alteration, demolition, installation, or repair work done under contract and paid for in whole or in part out of public funds" must pay laborers the general prevailing wage rate. Grant applicants should read California Labor Code Sections 1771 and 1720 for more information regarding prevailing wage laws and refer to the State Department of Industrial Relations website at <a href="http://www.dir.ca.gov">www.dir.ca.gov</a> . Applicants are also encouraged to consult with their attorneys and/or accountants to ensure that the proposed project will include the documentation and resources to demonstrate compliance with state law.
<b>Funding, Limitations and Reporting</b>	The Grants Advisory Commission will make its recommendations in May 2014 with final action by the City Council in June 2014. Grant funds are expected to be available to successful applicants on or after July 1, 2014, following submittal of the signed Grant Agreement to the City Manager's Office. Awards are made for one year only and in no way imply that funding will be awarded in subsequent years.  Grant funds must be used for the purpose specified in the grant application. Grant funds are intended to supplement, not supplant funding or programs that already exist. All funds must be spent by June 30, 2015, or returned to the City. Final Reports should include details regarding project expenditures and results. Failure to provide a Final Report will disqualify applicant from the next funding cycle for which the applicant would otherwise be eligible.
<b>Dates and Deadlines</b>	<b>By January 3, 2014</b> Grant Applications are available online at <a href="http://www.roseville.ca.us/grants">www.roseville.ca.us/grants</a> <b>January 14, 2014</b> Applicant Workshop at 7:00pm in the Roseville Council Chambers, 311 Vernon Street. Applicants are <b>STRONGLY ADVISED</b> to attend and learn more about the new online grant process and funding priorities. <b>February 12, 2014</b> Completed Grant Applications <b>must</b> be submitted online at <a href="http://www.roseville.ca.us/grants">www.roseville.ca.us/grants</a> , by <b>5:00 p.m. PST</b>
<b>For more information</b>	Visit the City's Grants website at <a href="http://www.roseville.ca.us/grants">www.roseville.ca.us/grants</a> or contact Kelly Wickline, Secretary to Grants Advisory Commission <a href="mailto:kwickline@roseville.ca.us">kwickline@roseville.ca.us</a> or (916) 746-1350.



# **APPENDIX C**

## **Individual Organization Study**

**An Evaluation of Each Organization Funded by the Grant Program**

**Prepared for:**

**Grants Advisory Commission**

**Completed October 2013**

## **Organization Study Overview**

This Study looks at every organization funded by the grant program since the establishment of the program. It is a reference document included as an Appendix to the Historical Assessment Report. The Study provides background information in three forms as described below and is organized in alphabetical order.

### **Bar Charts**

A bar chart was prepared for each organization. These charts show the year(s) an organization was funded, frequency of funding, funding source(s), and funding amounts by year. It is a visual depiction of the funding history for an individual organization.

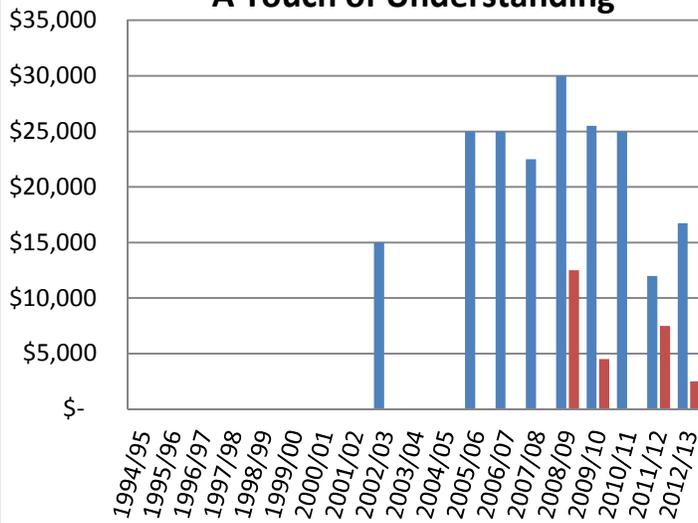
### **Organization Description**

A brief description of each organization is provided in the Study. The descriptions are intended to describe the purpose or mission of each organization and its goals. This information was obtained from web site research. The amount of information on the web varied; with the more established organizations having very succinct and clear purpose and goals, and other organizations providing very little or no information. Where information on-line was limited, descriptions were prepared using information contained in previous grant applications.

### **Funding Summary Table**

The funding history of each organization is included in a separate Funding Summary Table. Total cumulative grant award, highest award amount, average award amount, funding source(s), number of years funded and frequency of funding is contained in the Funding Summary for each organization.

### A Touch of Understanding



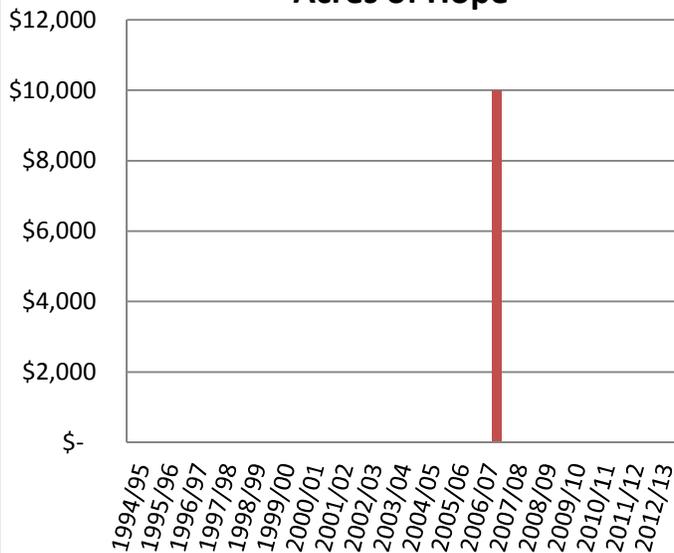
*A Touch of Understanding* provides disability awareness programs designed to educate new generations to understand the challenges associated with disabilities and accept and respect all individuals. The program is geared toward elementary through high school students.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$223,739</b>
Highest Single Year Award:	\$42,500
Average Award Amount:	\$24,860
Grant Sources:	CBF, REACH, AUTO
Number of Years Funded:	9
Consecutive years:	8

■ CBF  
 ■ REACH/Automall

### Acres of Hope

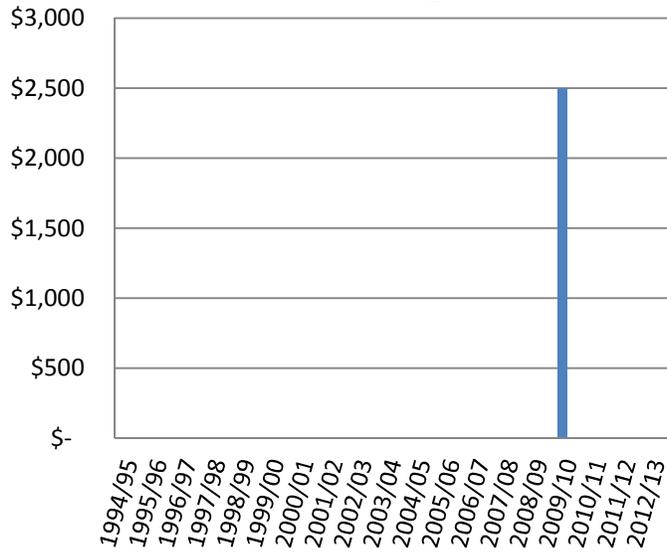


*Acres of Hope* is a renewal center serving at-risk women with children by providing them with a home and an environment of structured programming. Residents to live onsite for up to two years while receiving encouragement, life-skills training, job skills, mentoring and spiritual direction.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$10,000</b>
Highest Single Year Award:	\$10,000
Average Award Amount:	\$10,000
Grant Sources:	REACH, AUTO
Number of Years Funded:	1
Consecutive years:	0

## Adelante High School



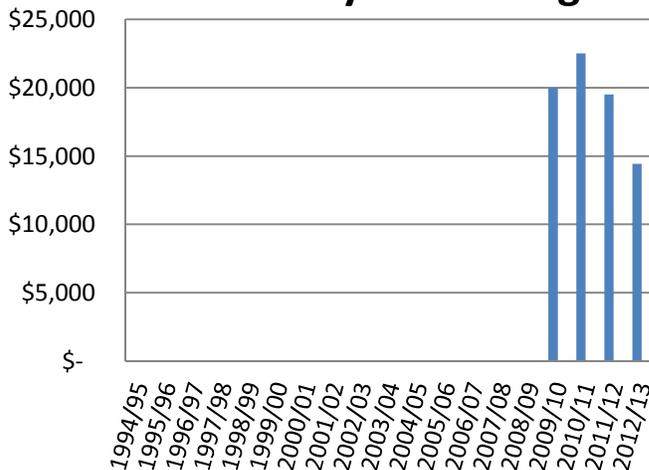
**Adelante High School** is a fully accredited continuation high school. It is one of three alternative high schools in the Roseville Joint Union High School District. Many of the students transfer to AHS because of lack of success at a traditional high school. Adelante HS provides students with an education designed to give them the opportunity to fulfill their adult roles and responsibilities in the future.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>2,500</b>
Highest Single Year Award:	2,500
Average Award Amount:	2,500
Grant Sources: CBF	
Number of Years Funded	1
Consecutive years	0

■ CBF  
■ REACH/Automall

## Advocates for the Mentally Ill Housing

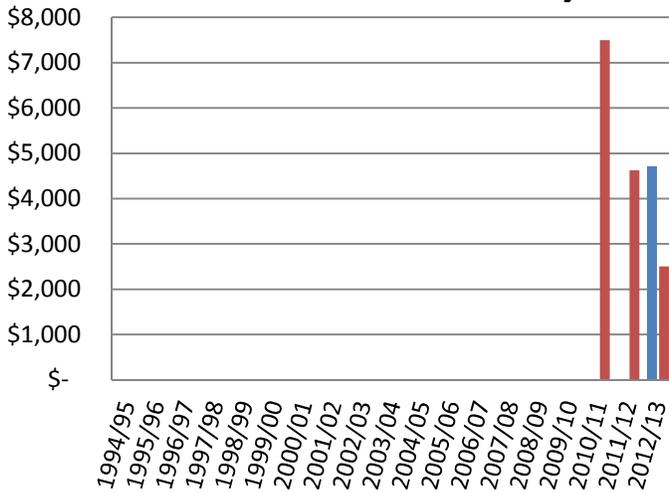


**Advocates for the Mentally Ill Housing, Inc.** provides transitional & permanent housing, and life skills aimed at helping clients live independently, to adults with mental illness in Placer County who might otherwise be homeless. AMIH works with Welcome Home and Placer County's Adult System of Care to facilitate access to the services they require.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$76,430</b>
Highest Single Year Award:	\$22,500
Average Award Amount:	\$19,107
Grant Sources: CBF	
Number of Years Funded:	4
Consecutive years:	4

## Assistance League Of Greater Placer County



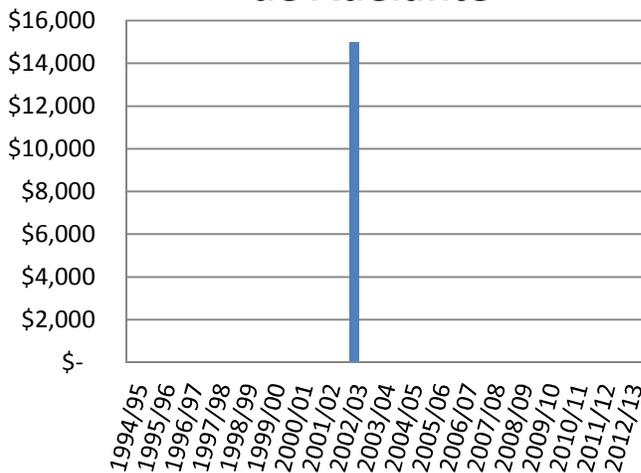
*Assistance League of Greater Placer County* is an all-volunteer, community service organization, whose members volunteer to benefit those in need in greater Placer County. Their vision is to see an improvement in the lives of the members of the community through gifts of time, skills, supplies and moral support.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$19,340</b>
Highest Single Year Award:	\$7,215
Average Award Amount:	\$6,446
Grant Sources: CBF, AUTO, REACH	
Number of Years Funded:	3
Consecutive years:	3

■ CBF  
■ REACH/Automall

## Ballet Folklorico de Adelante

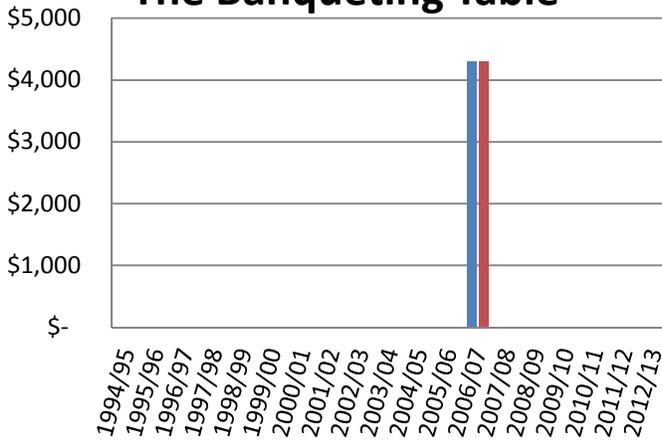


*Ballet Folklorico de Adelante* is a dance company who performs traditional Mexican folk dancing.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$15,000</b>
Highest Single Year Award:	\$15,000
Average Award Amount:	\$15,000
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

## The Banqueting Table



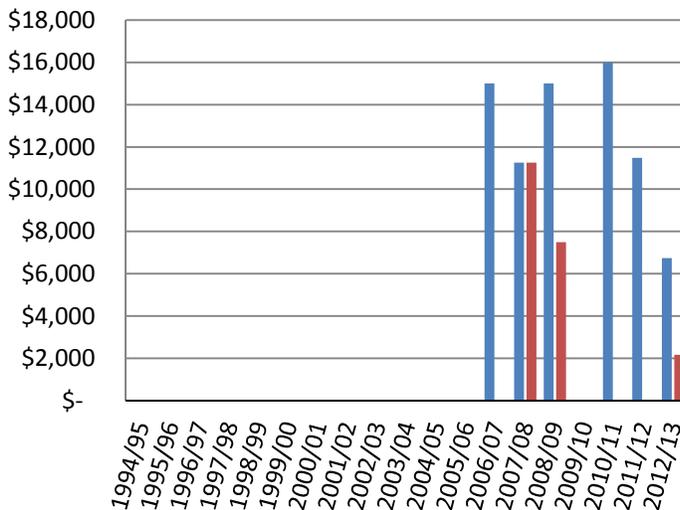
*The Banqueting Table* is a non-profit organization located in Roseville. This organization requested a grant to provide a snow hill on Vernon Street at the end of the Holiday Parade in 2007.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$8,610</b>
Highest Single Year Award:	\$8,610
Average Award Amount:	\$4,305
Grant Sources: CBF, AUTO	
<b>Number of Years Funded:</b>	<b>1</b>
<b>Consecutive years:</b>	<b>1</b>

- CBF
- REACH/Automall

## Big Brothers Big Sisters of Greater Sacramento

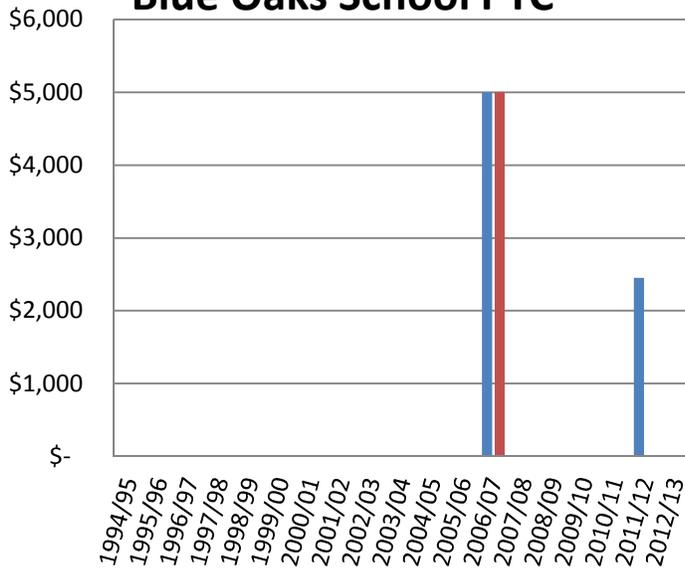


*Big Brothers Big Sisters of Greater Sacramento* is the nation's largest donor and volunteer supported mentoring network. Big Brothers Big Sisters makes meaningful, monitored matches between adult volunteers and children, ages 6 through 18. The goal is to develop positive relationships that have a direct and lasting effect on the lives of young people, helping them reach their potential. These positive relationships contribute to brighter futures, better schools, and stronger communities.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$96,381</b>
Highest Single Year Award:	\$22,500
Average Award Amount:	\$16,064
Grant Sources: CBF, AUTO, REACH	
<b>Number of Years Funded:</b>	<b>6</b>
<b>Consecutive years:</b>	<b>3, 3</b>

### Blue Oaks School PTC



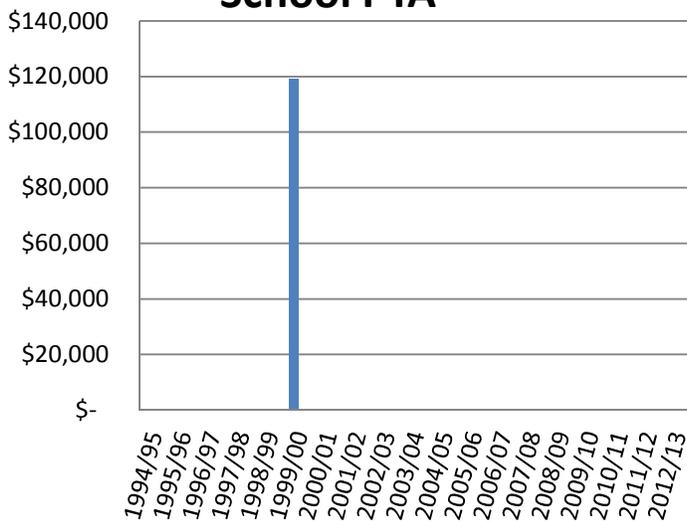
*Blue Oaks School Parent Teacher Club* is a club established to benefit the students at Blue Oaks Elementary School. The goal of the PTC is to bring parents, teachers, and staff members together to improve and enhance the children's school experience by volunteering, raising funds, sponsoring events, providing resources and promoting communication.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$12,450</b>
Highest Single Year Award:	\$5,000
Average Award Amount:	\$6,225
Grant Sources: CBF, AUTO	
Number of Years Funded:	2
Consecutive years:	0

■ CBF  
■ REACH/Automall

### Buljan Intermediate School PTA

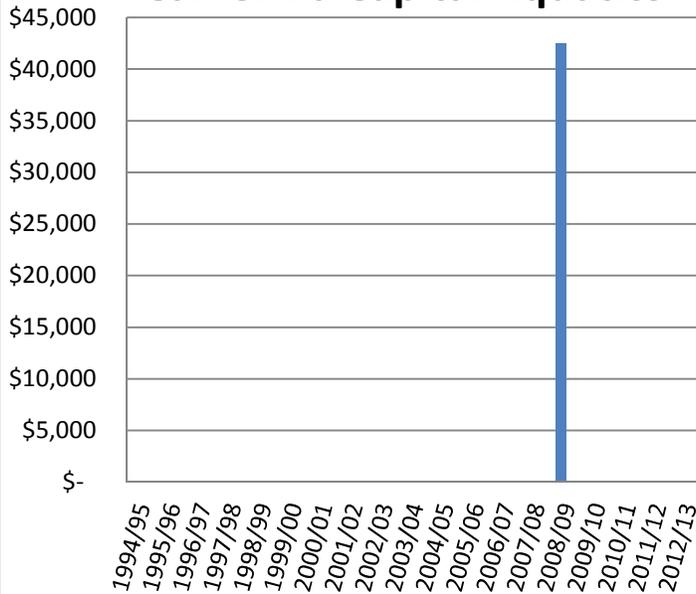


*Buljan Intermediate School Parent Teacher Association* is a parent-teacher association for Buljan Middle school in Roseville, serving students in 6-8<sup>th</sup> grades.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$119,006</b>
Highest Single Year Award:	\$119,006
Average Award Amount:	\$119,006
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

## California Capital Aquatics



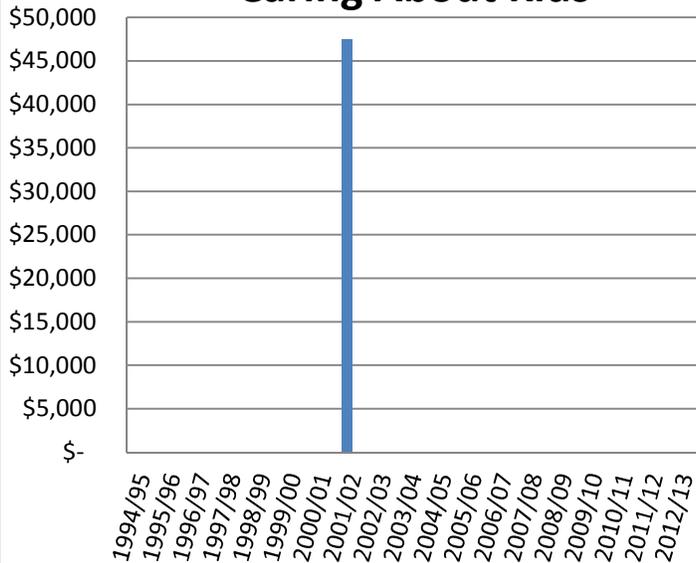
*California Capital Aquatics* is a USA Olympic development swim program for swimmers of all ages (5-18) committed to building character through the pursuit of excellence in competitive swimming. CCA provides swimmers with enjoyable, educational, and social experience, which prepares them for success in life's endeavors.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$42,500</b>
Highest Single Year Award:	\$42,500
Average Award Amount:	\$42,500
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

- CBF
- REACH/Automall

## Caring About Kids

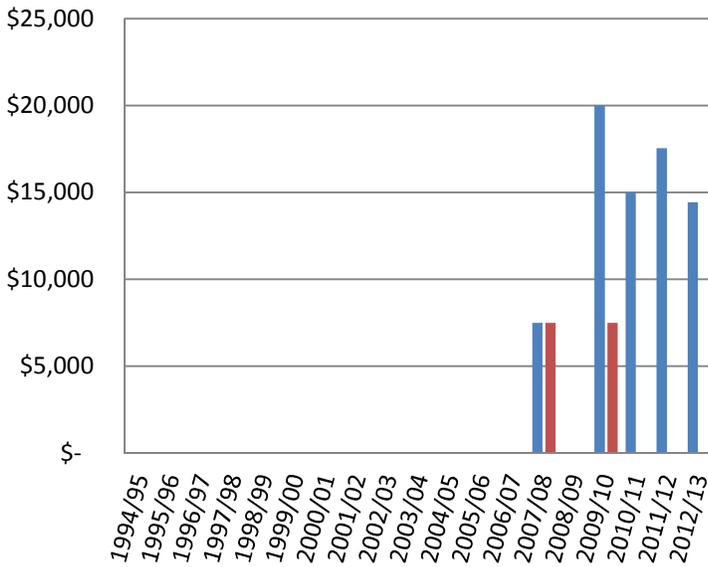


*Caring About Kids* has no information on the internet found during research for this report. Based on City records, Caring About Kids is a mentor program for at risk youth through community service projects.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$47,500</b>
Highest Single Year Award:	\$47,500
Average Award Amount:	\$47,500
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

## Child Advocates of Placer County



### Child Advocates of Placer County

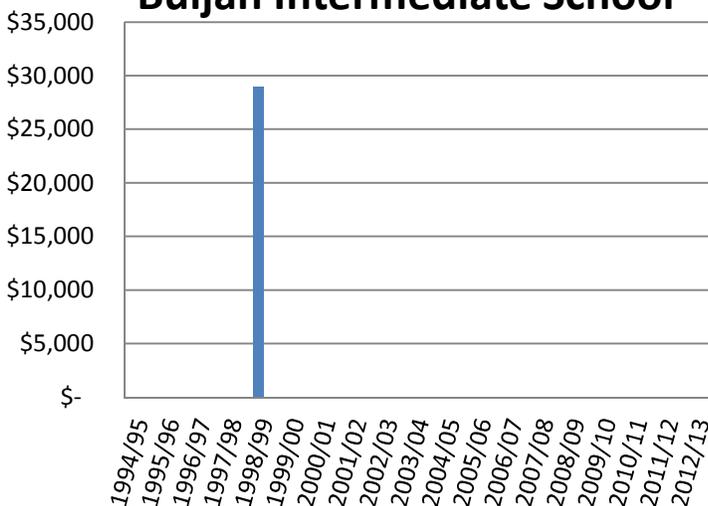
administers three programs that connect foster youth, at-risk youth, & young adults with trained adult mentors & *Court Appointed Special Advocates (CASA)*; *Adults to Youth (A2Y)* for mentors for at-risk youth, & former foster youth transitioning into adulthood without family support; and the *Family Mentor* program provides mentors to young parents who have had children removed from their homes.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$81,980</b>
Highest Single Year Award:	\$20,000
Average Award Amount:	\$16,396
Grant Sources: CBF, REACH	
Number of Years Funded:	5
Consecutive years:	4

- CBF
- REACH/Automall

## Buljan Intermediate School



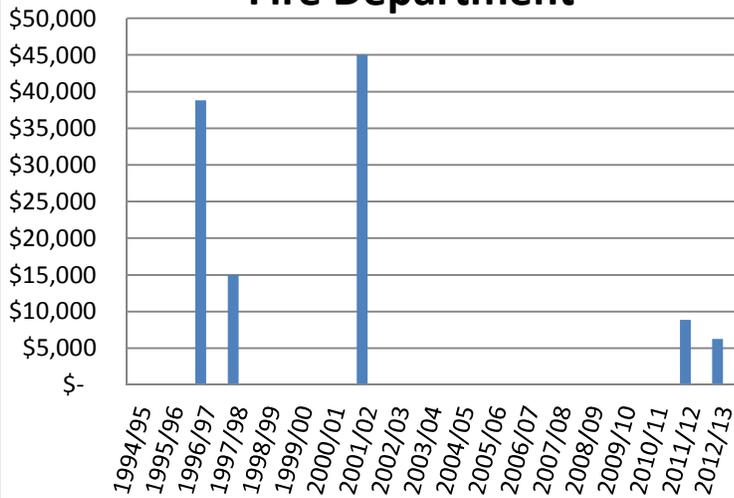
### City of Roseville – Buljan Intermediate

**School** is one of four middle schools in the Roseville City School District. George R. Buljan Middle School is a California Distinguished School. Sited next to Buljan City Park on Hallissy Drive, this middle school teaches grades six to eight in core subjects of social studies, math, science and language.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$29,000</b>
Highest Single Year Award:	\$29,000
Average Award Amount:	\$29,000
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

## Fire Department



### City of Roseville – Fire Department

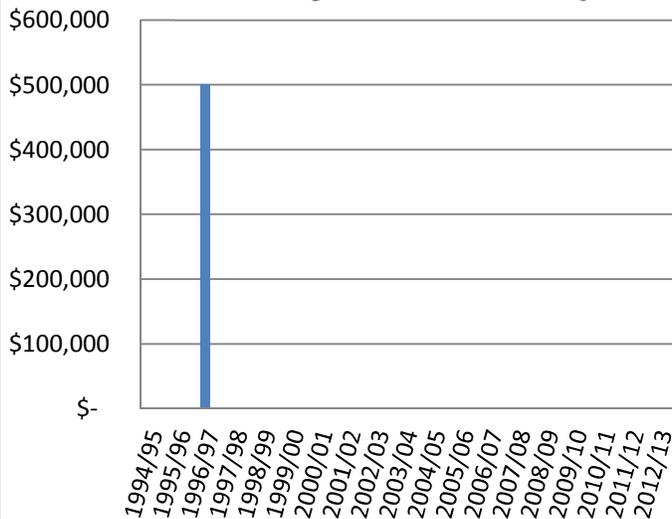
provides fire protection to Roseville and neighboring communities as backup. The Fire Department aims to protect and enhance the safety and well-being of residents, businesses, customers and partners by minimizing fire losses in the community and providing prompt, reliable emergency response.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$113,933</b>
Highest Single Year Award:	\$45,000
Average Award Amount:	\$22,786
Grant Sources: CBF	
Number of Years Funded:	5
Consecutive years:	2, 2

- CBF
- REACH/Automall

## Mahany Baseball Complex



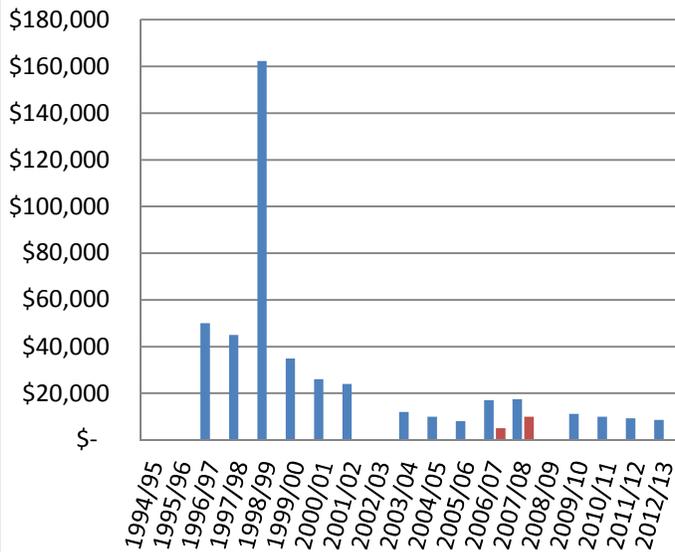
### City of Roseville – Mahany Baseball

**Complex** is located within a 225-acre Citywide park located at the corner of Woodcreek Oaks and Pleasant Grove Blvd. in Roseville. The facility includes two lighted softball fields, a four field lighted baseball complex, including three youth baseball fields and one youth/adult 90' baseball diamond. Mahany Park serves over 532,000 people a year.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$500,000</b>
Highest Single Year Award:	\$500,000
Average Award Amount:	\$500,000
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

## Parks & Recreation Department



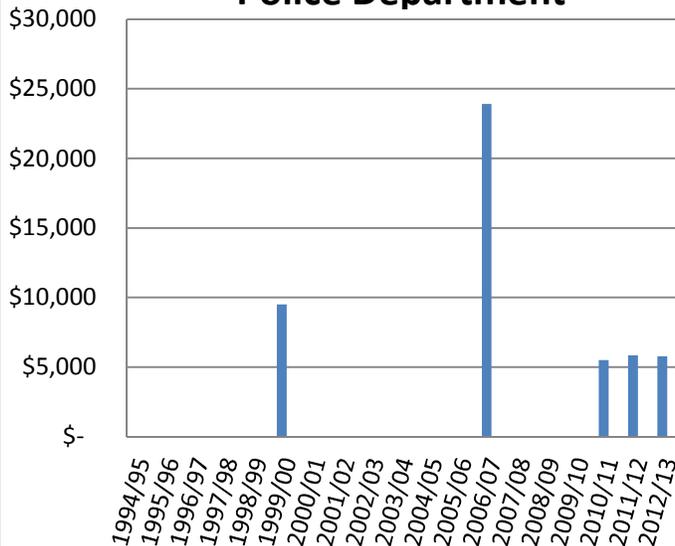
**City of Roseville – Parks and Recreation Department** provides a full range of parks and recreation services to Roseville and surrounding community. Programs are provided for adults, seniors, preschool, and children of all ages and include cultural arts, golf, libraries, parks, aquatics, camps, sport teams, fitness, daycare, trips/tours, and classes of all kind.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$460,863</b>
Highest Single Year Award:	\$162,305
Average Award Amount:	\$30,724
Grant Sources: CBF, AUTO	
Number of Years Funded:	15
Consecutive years:	6, 5, 4

- CBF
- REACH/Automall

## Police Department

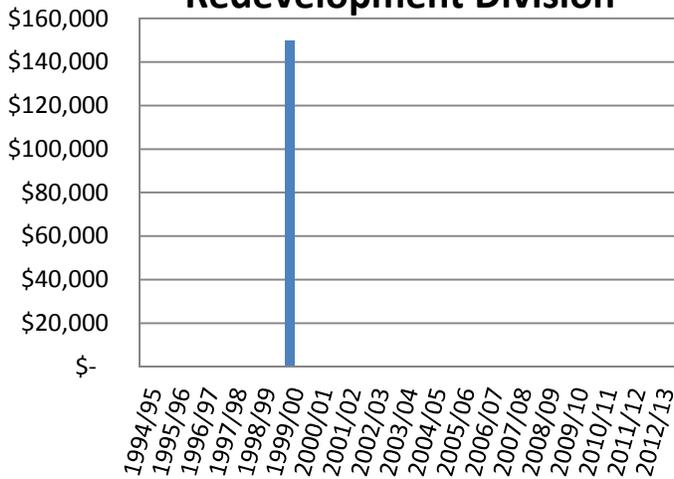


**City of Roseville – Police Department** provides police protection for the City of Roseville. The department aims to improve the quality of life in the city through relentless problem solving and working in partnership with the larger community. Their goal is to work with the community to ensure neighborhoods and business districts remain safe.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$50,530</b>
Highest Single Year Award:	\$23,900
Average Award Amount:	\$10,106
Grant Sources: CBF,	
Number of Years Funded:	5
Consecutive years:	3

## Redevelopment Division



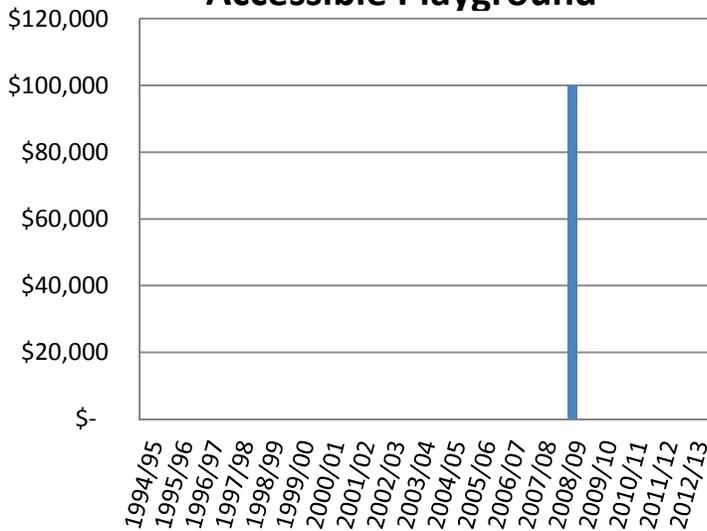
**City of Roseville – Redevelopment Division** was established to facilitate the stabilization and stimulation of business activity and investment in the Downtown Roseville Area. Downtown Roseville includes Vernon Street, the Historic District, Riverside Avenue, and Atlantic Street.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$150,000</b>
Highest Single Year Award:	\$150,000
Average Award Amount:	\$150,000
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

- CBF
- REACH/Automall

## Accessible Playground

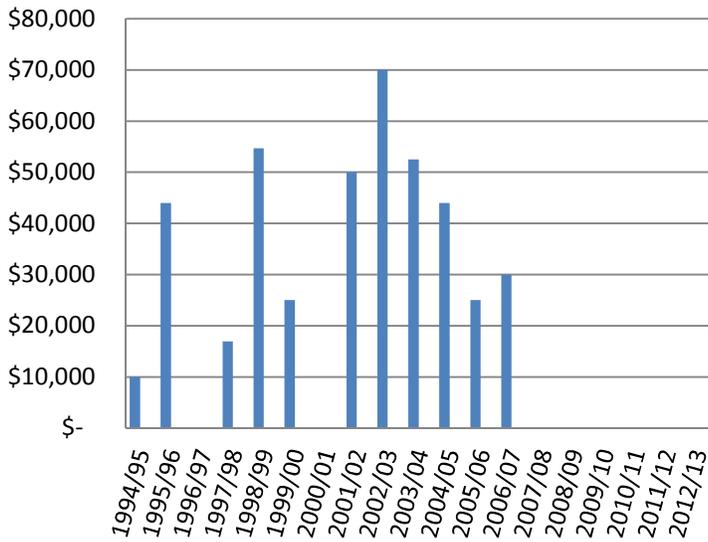


**City of Roseville – Accessible Playground** is a fully-inclusive playground that stimulates sight, sound, and imagination for all abilities. The goal of the accessible playground project (Project Play) is to create a place where all children can play. The City of Roseville has partnered with [Shane's Inspiration](#) to create Roseville's first universally accessible playgrounds.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$100,000</b>
Highest Single Year Award:	\$100,000
Average Award Amount:	\$100,000
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

## Community Resources Council



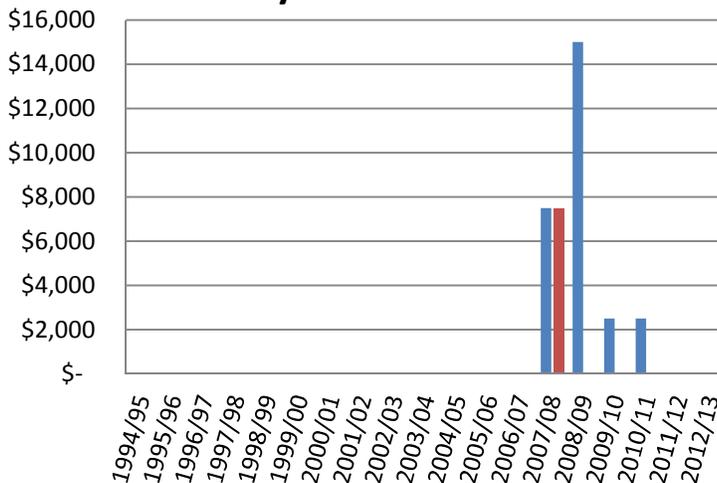
*Community Resources Council* is a vital link between food and the people who need it. They serve thousands of people through two primary channels – local food donors and a network of feeding agencies. CRC works with the largest community meal programs to the smallest grassroots food closets, to reach people in need throughout Placer and surrounding counties.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$422,112</b>
Highest Single Year Award:	\$70,000
Average Award Amount:	\$38,373
Grant Sources: CBF	
Number of Years Funded:	11
Consecutive years:	2, 3, 6

- CBF
- REACH/Automall

## Cooley Middle School PTC

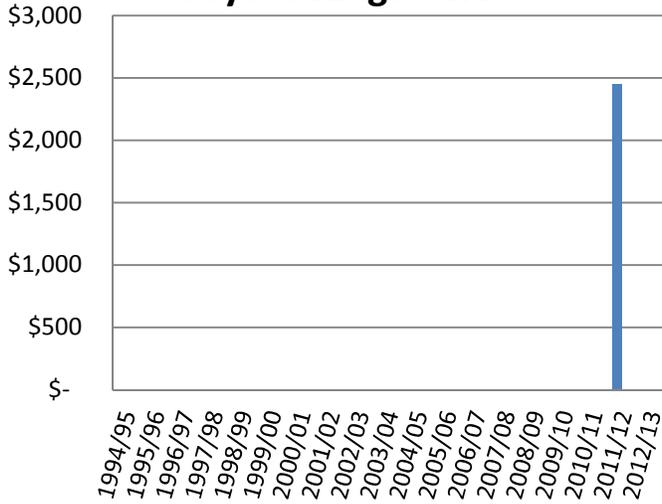


*Cooley Middle School PTC* is a club that brings parents and teachers together to improve and enhance the students' school experience. The PTC helps keep parents connected to their child's lives by providing information, resources, and avenues to be involved and connected. The PTC's role at Cooley is communication, financial support via fund raising, and community building.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$35,000</b>
Highest Single Year Award:	\$15,000
Average Award Amount:	\$8,750
Grant Sources: CBF, REACH	
Number of Years Funded:	4
Consecutive years:	4

### Coyote Ridge PTA



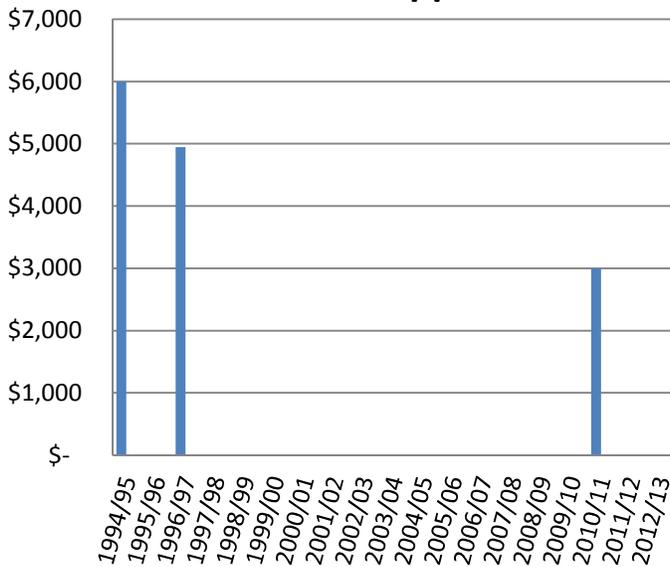
*Coyote Ridge PTA* is a Parent Teacher Association that actively supports the education and enrichment programs of Coyote Ridge Elementary School.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$2,450</b>
Highest Single Year Award:	\$2,450
Average Award Amount:	\$2,450
Grant Sources:	CBF
Number of Years Funded:	1
Consecutive years:	0

- CBF
- REACH/Automall

### Crime Stoppers

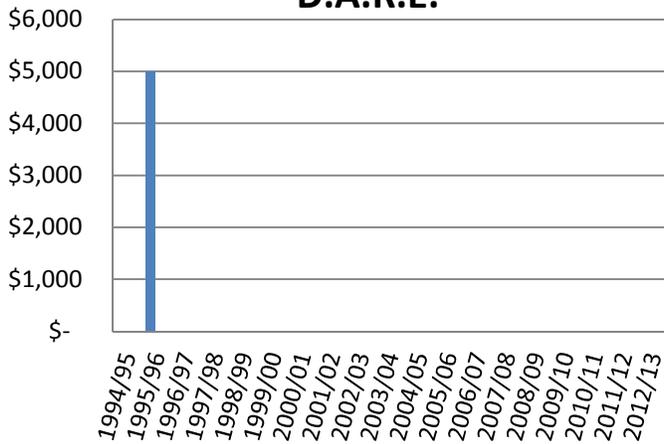


*Crime Stoppers* fights crime in Roseville by offering rewards for information that helps solve serious crimes. Over 90 criminal cases have been cleared as a result of people calling the Crime Stoppers and providing information.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$13,945</b>
Highest Single Year Award:	\$6,000
Average Award Amount:	\$4,648
Grant Sources:	CBF
Number of Years Funded:	3
Consecutive years:	0

### D.A.R.E.



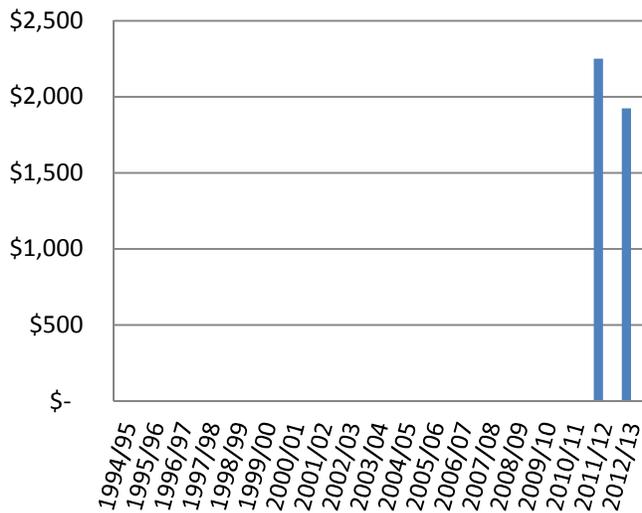
**D.A.R.E.** is a police officer-led series of classroom lessons that teaches children from kindergarten through 12th grade how to resist peer pressure and live productive drug and violence-free lives.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$5,000</b>
Highest Single Year Award:	\$5,000
Average Award Amount:	\$5,000
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

### Diamond Creek Elementary School

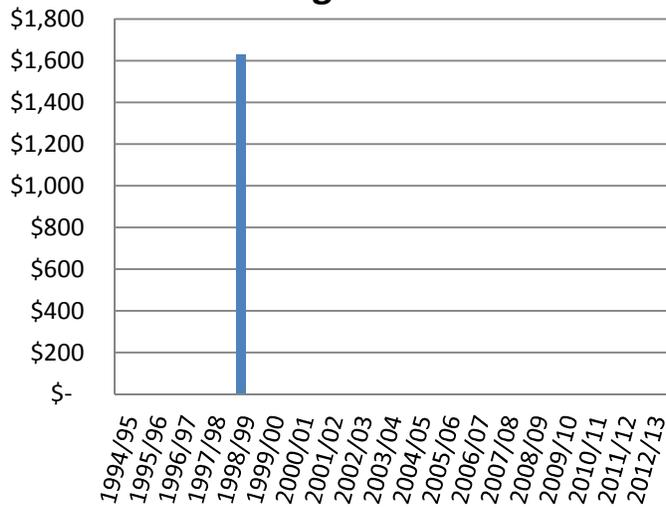


**Diamond Creek Elementary School** opened on August 17th, 2001 with seventeen permanent classrooms, a multipurpose room and administrative building. Diamond Creek serves over 680 students and twenty-eight teachers. Teaching practices at Diamond Creek Elementary School reflect a curriculum in the subjects of reading, writing, oral language, literature, math, science, and physical education.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$4,174</b>
Highest Single Year Award:	\$2,250
Average Award Amount:	\$2,087
Grant Sources: CBF	
Number of Years Funded:	2
Consecutive years:	2

## Eagle Vision



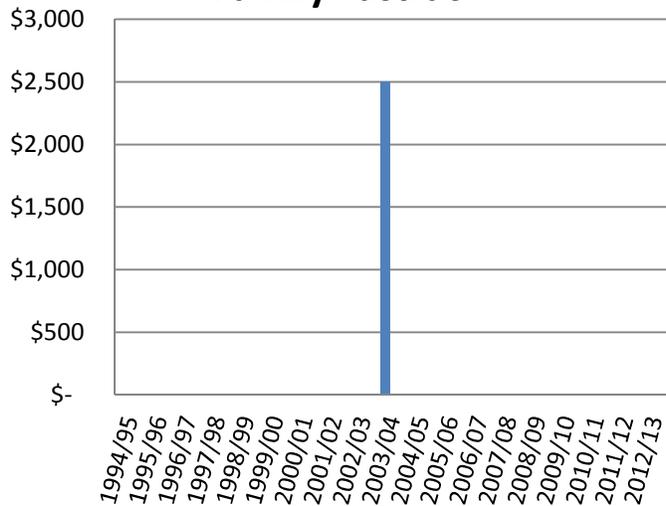
**Eagle Vision** has very minimal information on file with the City and was not found on the internet during research for this report. Based on City records, Eagle Vision applied for and received funding to hold a special event Labor Day picnic.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$1,627</b>
Highest Single Year Award:	\$1,627
Average Award Amount:	\$1,627
Grant Sources:	CBF
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

## Family Fastrac

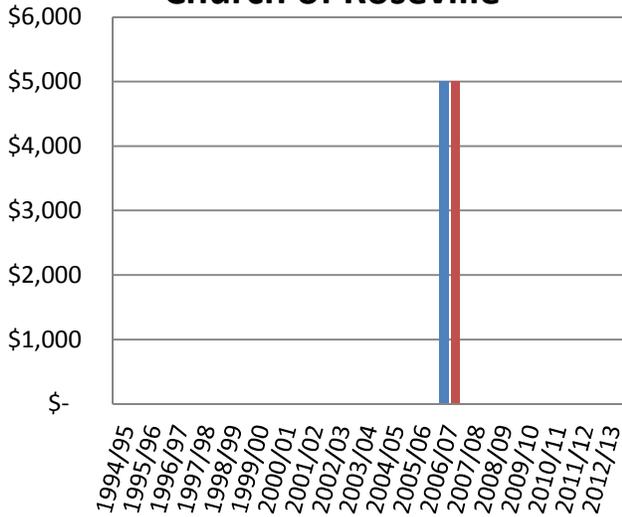


**Family Fastrac** has minimal information on file with the City and was not found on the internet during research performed for this report. Based on City records, Family Fastrac received funding for a parenting class scholarship program designed to change destructive adolescent behavior.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$2,500</b>
Highest Single Year Award:	\$2,500
Average Award Amount:	\$2,500
Grant Sources:	CBF
Number of Years Funded:	1
Consecutive years:	1

### First Presbyterian Church of Roseville



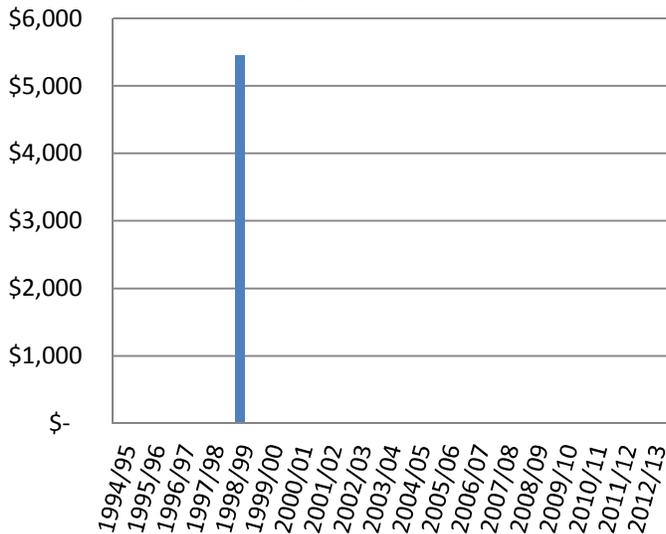
*First Presbyterian Church of Roseville* is a non-profit organization in Roseville who applied for and received funding for a Johann Sebastian Bach concert at their Church.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$10,000</b>
Highest Single Year Award:	\$10,000
Average Award Amount:	\$10,000
Grant Sources: CBF, AUTO	
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

### Forgotten Friends

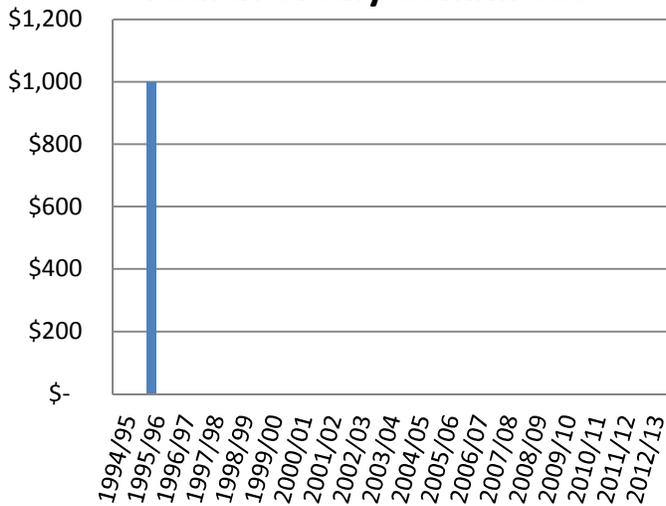


*Forgotten Friends* has no information on the internet found during research for this report. Based on City records Forgotten Friends is an animal protection program that seeks to provide animal partners for life.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$5,450</b>
Highest Single Year Award:	\$5,450
Average Award Amount:	\$5,450
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

### Fourth of July Committee



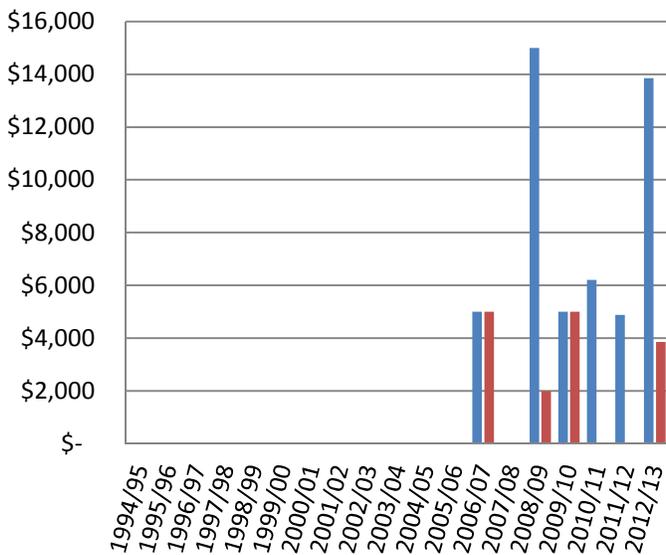
*Fourth of July Celebration Committee* is a committee that organizes the City’s Fourth of July Celebrations.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$1,000</b>
Highest Single Year Award:	\$1,000
Average Award Amount:	\$1,000
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

### Friends of the Roseville Library

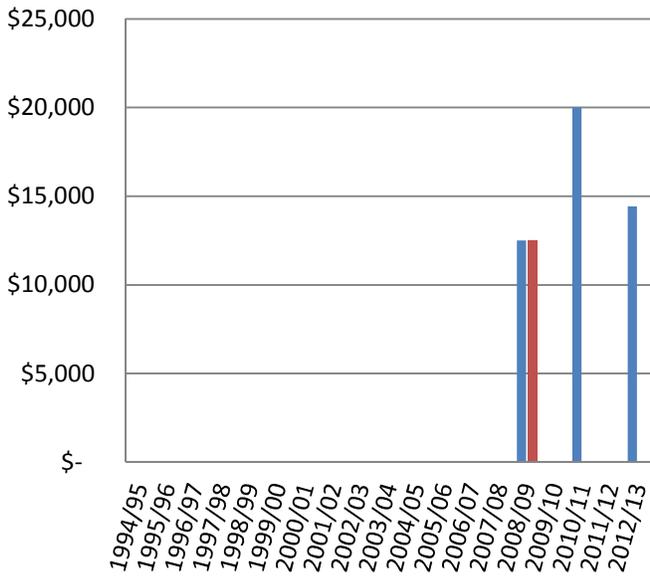


*Friends of the Roseville Library* believes libraries are important and encourages interest in books, reading, and public libraries. They provide support to the Roseville Public Libraries by working to provide more books, media, and services. Friends of the Roseville Library fund programs for children, teens, and adults to encourage the community to enjoy the library and reading.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$54,927</b>
Highest Single Year Award:	\$13,000
Average Award Amount:	\$9,154
Grant Sources: CBF, AUTO, REACH	
Number of Years Funded:	6
Consecutive years:	5

### Full Circle Treatment Center



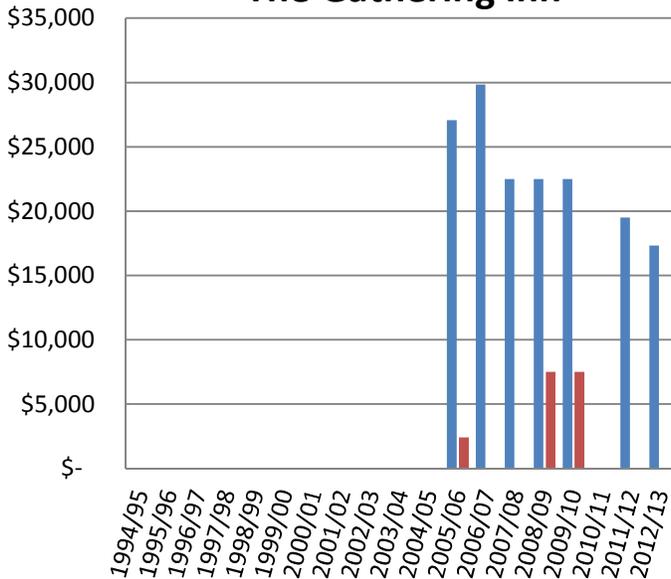
*Full Circle Treatment Center* provides teens and families with early intervention and treatment of substance abuse. FCTC is dedicated to reducing the harmful effects of adolescent substance abuse. Providing early intervention for these and other destructive behaviors, supports healthy families, and makes stronger communities. The program includes parenting education and ongoing aftercare for sustained success.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$46,930</b>
Highest Single Year Award:	\$20,000
Average Award Amount:	\$15,643
Grant Sources:	CBF, AUTO, REACH
Number of Years Funded:	3
Consecutive years:	0

■ CBF  
■ REACH/Automall

### The Gathering Inn

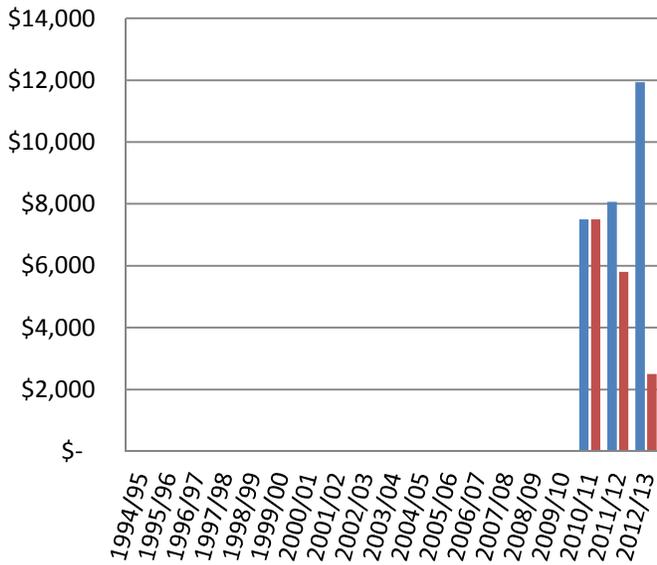


*The Gathering Inn* provides a community-based response to people in need in south Placer County by offering hope, dignity and a secure place to rest at night, in addition to a wide range of services that help clients get back on their feet again. The Gathering Inn is a drug and alcohol free program and random tests are administered. Additionally, each guest must participate in some self enhancement activity to maintain their stay.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$176,234</b>
Highest Single Year Award:	\$30,000
Average Award Amount:	\$25,176
Grant Sources:	CBF, AUTO, REACH
Number of Years Funded:	7
Consecutive years:	5

## Gold Country Chaplaincy



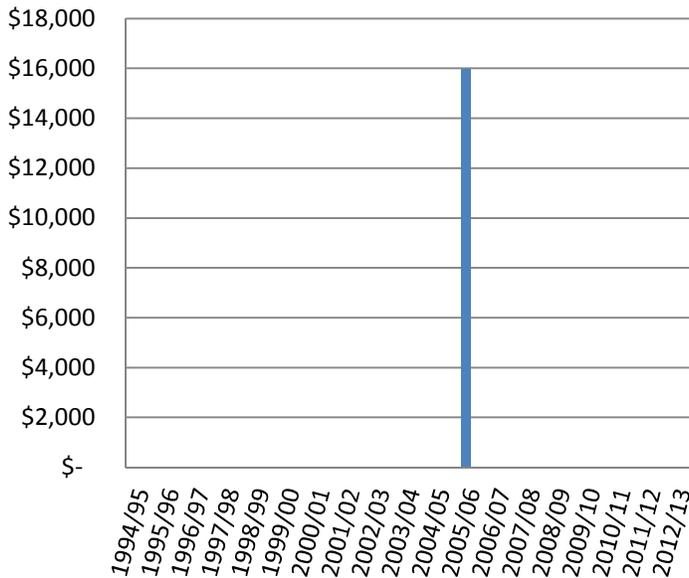
**Gold Country Chaplaincy** provides spiritual, emotional, and mental support in times of need or crisis to the military, veterans and their families, first responders, businesses, churches and the community. Some of their services include responding to life and death emergencies within the community.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$40,805</b>
Highest Single Year Award:	\$14,430
Average Award Amount:	\$13,601
Grant Sources: CBF, AUTO,REACH	
Number of Years Funded:	3
Consecutive years:	3

■ CBF  
■ REACH/Automall

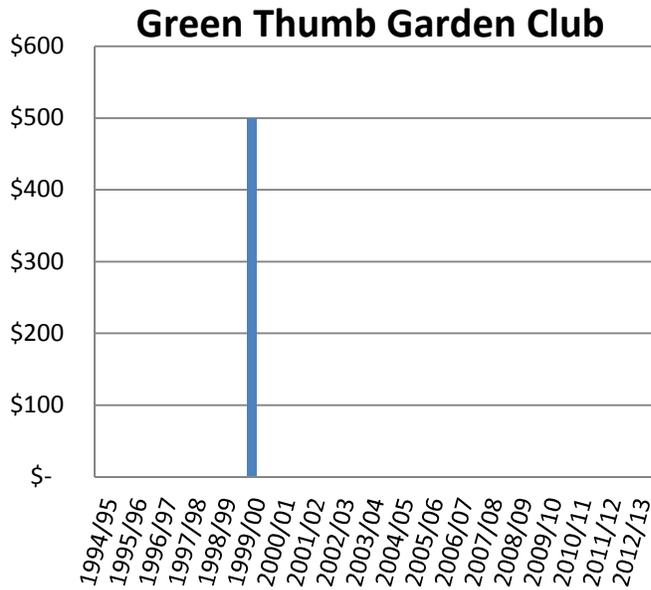
## Golden Sierra Life Skills



**Golden Sierra Life Skills** provides opportunities through education to reunite families. Golden Sierra Life Skills offers educational and program services to the general public, agencies, schools, and facilities. GSLS programs include: Men Infants, and Children (MIC); Male Involvement, Co-parenting; and Kids in Need of Diversion (KIND).

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$15,970</b>
Highest Single Year Award:	\$15,970
Average Award Amount:	\$15,970
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

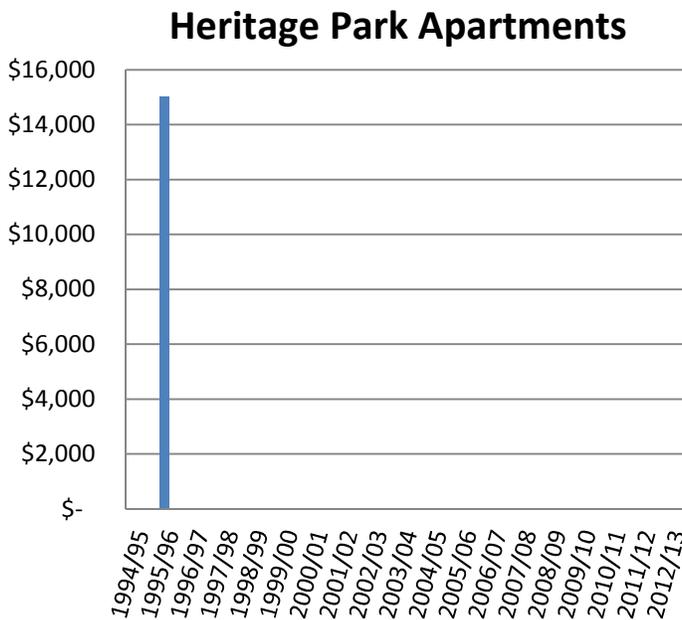


**Green Thumb Garden Club** is a Club whose goals is to stimulate the knowledge and love of gardening among amateurs, to aid in the protection of native trees, plants & birds, and to encourage planting. The GTGC would like to aid any organization, to lead children to use their leisure hours in the happy and healthful hobby of gardening.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$500</b>
Highest Single Year Award:	\$500
Average Award Amount:	\$500
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

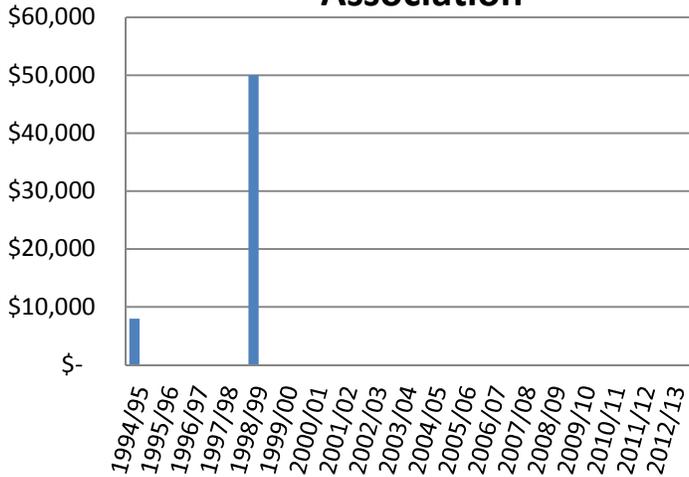


**Heritage Park Apartments** are owned and managed by St. Anton Management Inc. In addition to facilities and physical amenities, many communities offer a range of programs for residents, including after school activities, art enrichment and job placement services that are coordinated in partnership with a non-profit social service organization. These programs offer positive socialization that promotes neighborhood relationships and community building.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$15,000</b>
Highest Single Year Award:	\$15,000
Average Award Amount:	\$15,000
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

## Historic Old Roseville Merchants Association



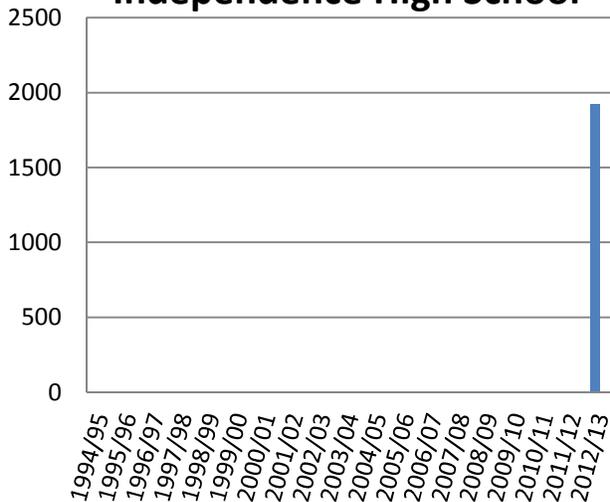
**Historic Old Roseville Merchants Association** is an association of businesses in Historic Old Town whose efforts are focused on promoting the Historic District, hosting community events, and overall enhancement of economic vitality in Old Town.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$57,960</b>
Highest Single Year Award:	\$50,000
Average Award Amount:	\$28,980
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

## Independence High School

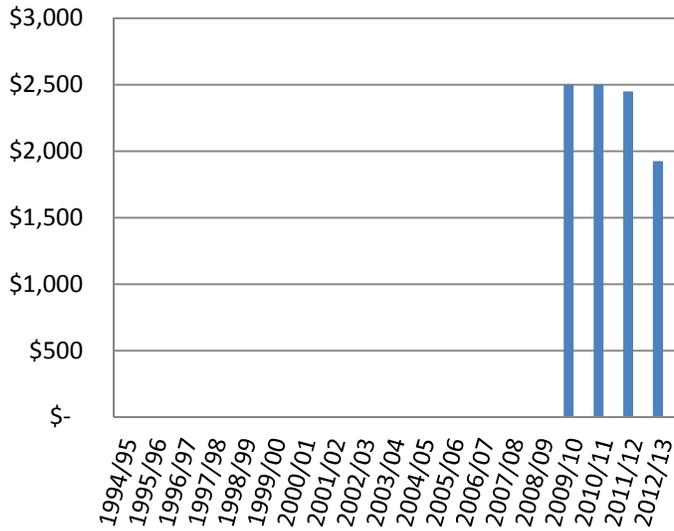


**Independence High School** is a safe, innovative, 21st century learning environment. IHS offers an individualized, college-prep "Flipped Class" learning model with experienced and dedicated staff who expertly tailor their instruction to meet the learning needs of their students.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$1,924</b>
Highest Single Year Award:	\$1,024
Average Award Amount:	\$1,924
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

## Junction Elementary School



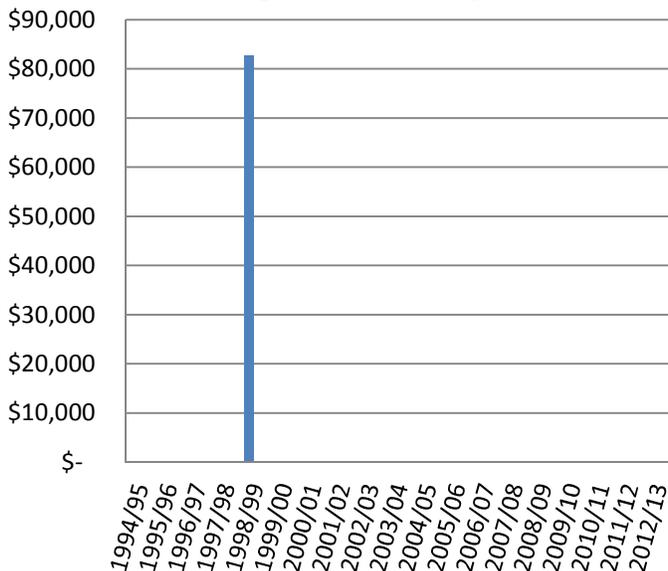
*Junction Elementary School* is an Elementary School in the Roseville City School District. The Junction Jaguars are focused on providing students with the knowledge necessary to be successful in school and in life. The focus is on strong academics, leadership skills and life skills that will serve students and their families well into the future.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$9,374</b>
Highest Single Year Award:	\$2,500
Average Award Amount:	\$2,343
Grant Sources: CBF	
Number of Years Funded:	4
Consecutive years:	4

- CBF
- REACH/Automall

## Kaseberg Elementary School PTC

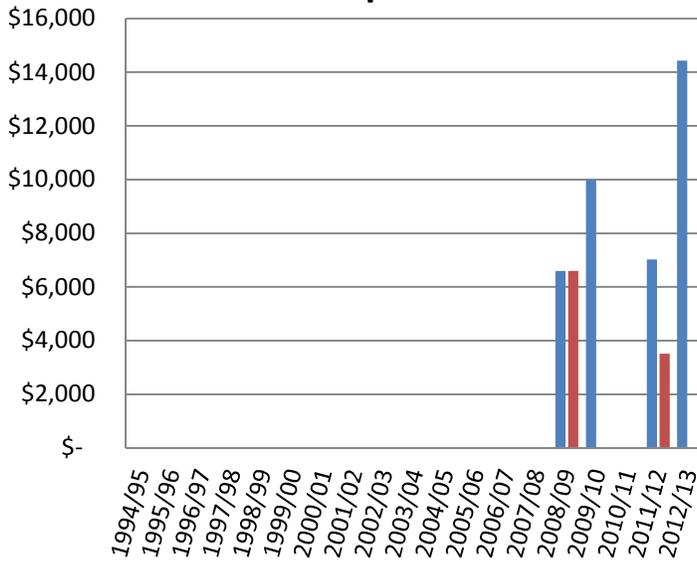


*Kaseberg Elementary School PTC* is a parent teacher Club dedicated to the enrichment of Kaseberg Elementary School for the benefit of all students. The PTC provides educational enhancements, including, but not limited to, programs which benefit the majority of the student body and are not normally provided by Kaseberg Elementary School. The PTC wants to improve the lives of students and parents, caretakers and family members.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$82,752</b>
Highest Single Year Award:	\$82,752
Average Award Amount:	\$82,752
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

## Keaton Raphael Memorial



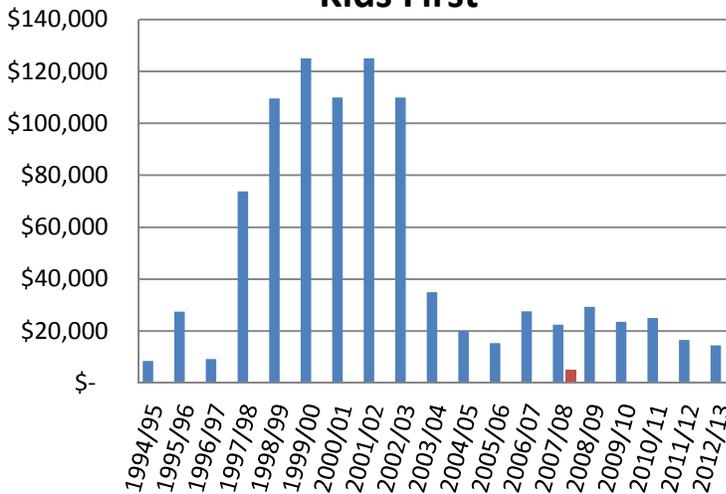
**Keaton Raphael Memorial** is an organization established to support children with cancer and their families by providing emotional, educational and financial support, while increasing awareness and funding research toward a cure. Programs include family grants, patient care funding, research funding, advocacy, and education.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$41,575</b>
Highest Single Year Award:	\$14,430
Average Award Amount:	\$10,368
Grant Sources: CBF, REACH	
Number of Years Funded:	4
Consecutive years:	2, 2

■ CBF  
■ REACH/Automall

## Kids First

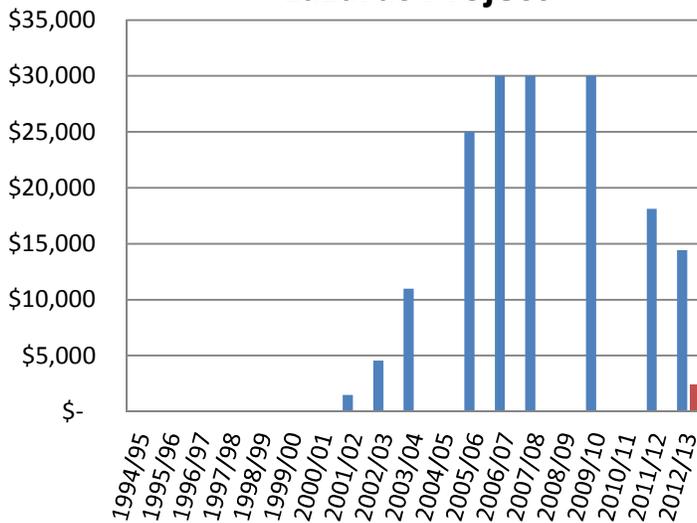


**KidsFirst** helps parents and children with difficult life circumstances before problems become overwhelming. The mission is to end child abuse and neglect. The vision is that all children live in a safe, healthy and nurturing home. KidsFirst has three sites: Roseville, Auburn, and Citrus Heights.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$932,715</b>
Highest Single Year Award:	\$125,000
Average Award Amount:	\$49,090
Grant Sources: CBF, AUTO	
Number of Years Funded:	19
Consecutive years:	19

### Lazarus Project



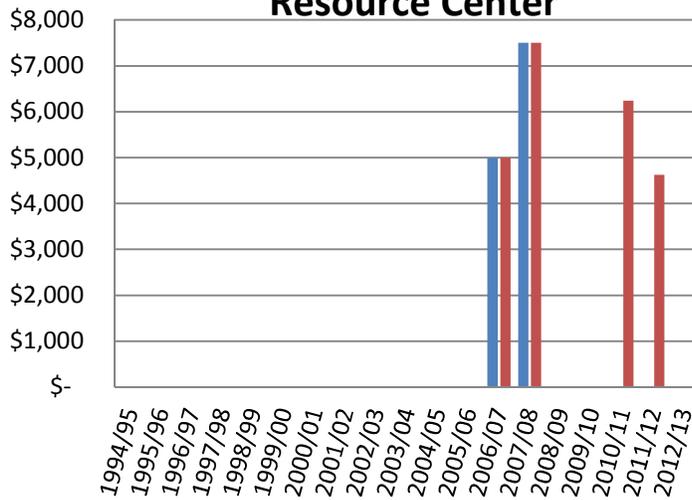
**Lazarus Project** is an organization that provides housing and support for homeless and impoverished persons in the Placer County area. The services for women and men include health care access, food, clothing, financial assistance, if needed, and transitional housing in four homes with a planned expansion to provide even more housing options.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$164,623</b>
Highest Single Year Award:	\$30,000
Average Award Amount:	\$18,561
Grant Sources: CBF, AUTO	
Number of Years Funded:	3, 2
Consecutive years:	4

■ CBF  
■ REACH/Automall

### Lighthouse Counseling & Family Resource Center

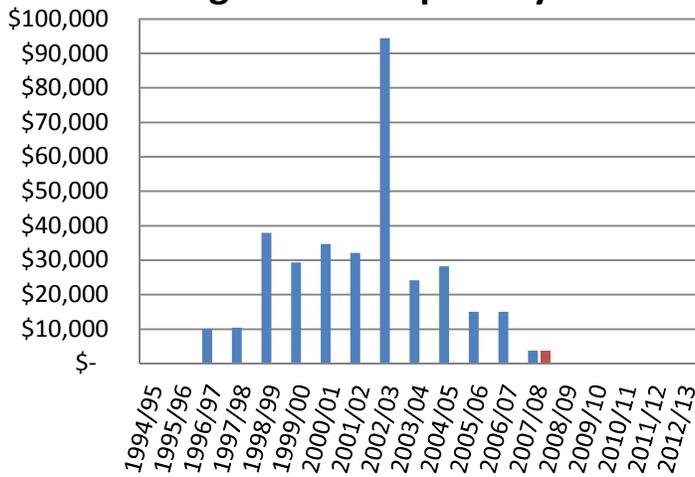


**Lighthouse Counseling & Family Resource Center** strengthens families, & improves physical/emotional well-being of individuals by providing counseling, education & access to community based resources. Lighthouse connects people with jobs to prevent future financial issues and helps clients gain practical skills to increase healthy living, overall well-being and self-sufficiency.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$35,867</b>
Highest Single Year Award:	\$15,000
Average Award Amount:	\$8,966
Grant Sources: CBF, AUTO, REACH	
Number of Years Funded:	4
Consecutive years:	2, 2

## Magic Circle Repertory Theatre



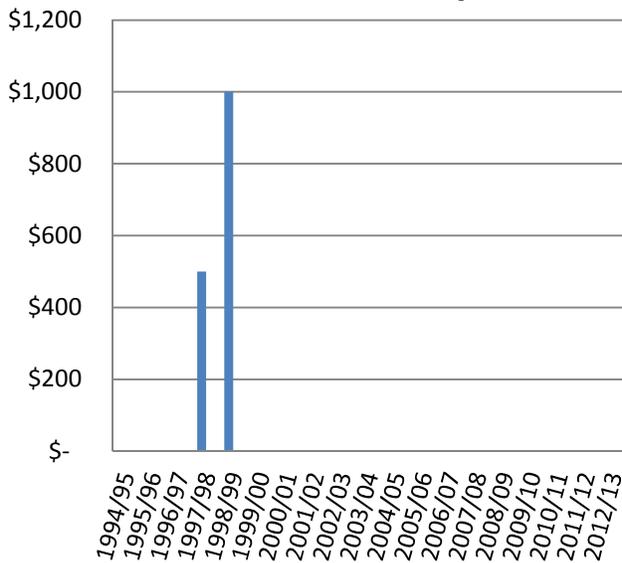
**Magic Circle Repertory Theatre**, now called Roseville Theater Arts Academy, is a dramatic arts theater with acting classes. RTAA has a mission to build character in the students they teach, both inside and out. RTAA alumni have gone on to become producers, directors, and working actors.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$338,896</b>
Highest Single Year Award:	\$94,426
Average Award Amount:	\$28,241
Grant Sources: CBF, AUTO	
Number of Years Funded:	12
Consecutive years:	12

- CBF
- REACH/Automall

## Maidu Elementary School

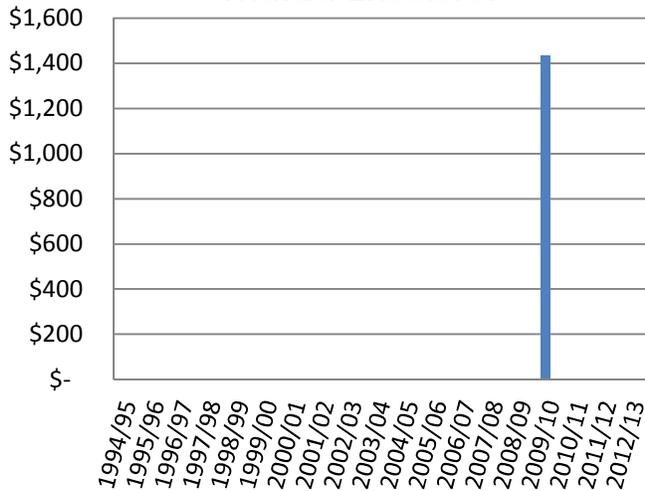


**Maidu Elementary School** is a transition kindergarten – 3<sup>rd</sup> grade school in the Eureka Union School District.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$1,500</b>
Highest Single Year Award:	\$1,000
Average Award Amount:	\$750
Grant Sources: CBF	
Number of Years Funded:	2
Consecutive years:	2

### Maidu Excelsior



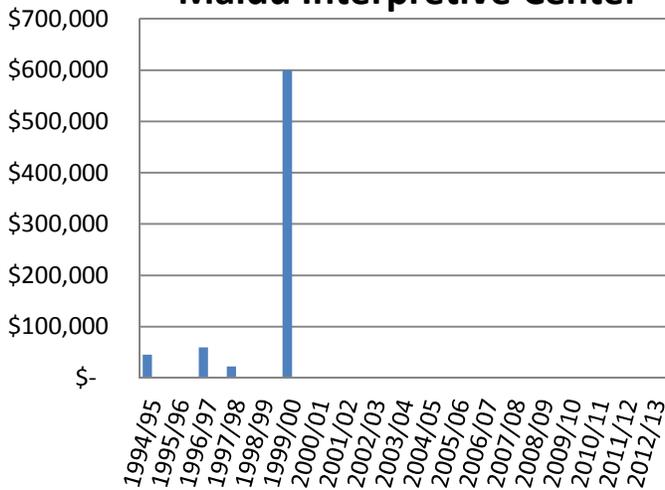
**Maidu Excelsior** PTC is a parent-teacher club that informs parents of school activities and engages parents in fund raising benefitting to benefit students.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$1,435</b>
Highest Single Year Award:	\$1,435
Average Award Amount:	\$1,435
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

- CBF
- REACH/Automall

### Maidu Interpretive Center

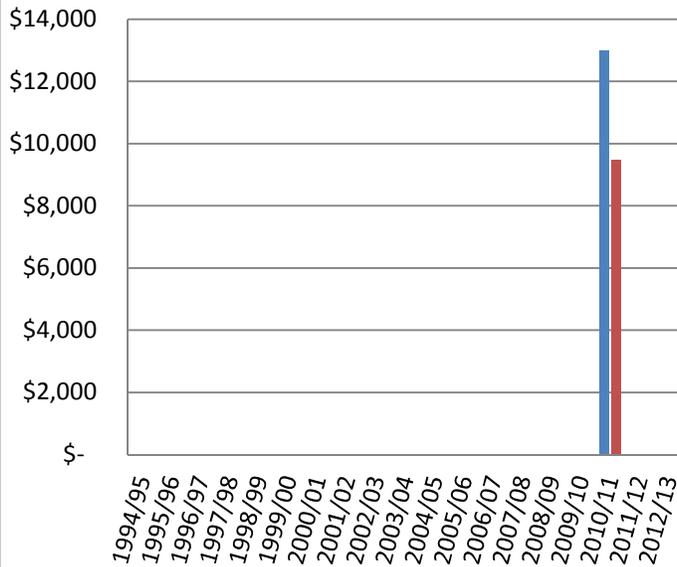


**Maidu Interpretive Center** is a cultural center for families and individuals who want to experience the culture of the Nisenan Maidu who called this location home for thousands of years. The Museum presents interactive exhibits and displays, and the outside trail wanders through the Historic Site.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$727,085</b>
Highest Single Year Award:	\$600,000
Average Award Amount:	\$181,771
Grant Sources: CBF	
Number of Years Funded:	4
Consecutive years:	2

## Me-One Foundation



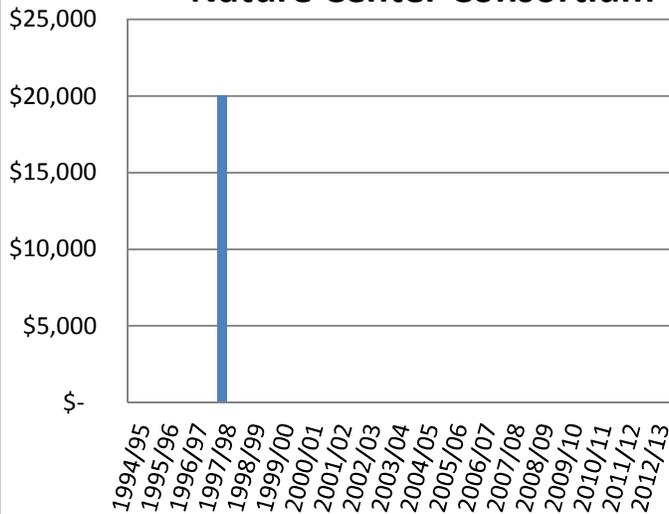
*The Me-One Foundation* is a dedicated to lightening the load that cancer inflicts on a family. Me-One offers a weekend of fun, respite, and pampering for adults with cancer and their families. At Camp Challenge, the focus on bringing joy and laughter back to the forefront of campers lives. Cancer may be diagnosed in one person, but it radiates to the whole family.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$22,500</b>
Highest Single Year Award:	\$22,500
Average Award Amount:	\$22,000
Grant Sources:	CBF, AUTO, REACH
Number of Years Funded:	1
Consecutive years:	0

■ CBF  
■ REACH/Automall

## Nature Center Consortium

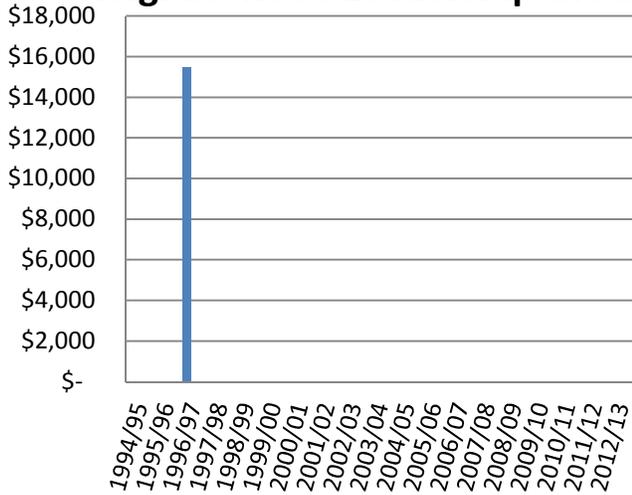


*Nature Center Consortium* is Placer Nature Center offers activities and classes in wildlife, astronomy, reptiles, gardening, art, insects, ecology, watershed, natural & cultural history and much more for people of all ages. Programs are offered at the nature center and throughout Placer County.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$20,000</b>
Highest Single Year Award:	\$20,000
Average Award Amount:	\$20,000
Grant Sources:	CBF
Number of Years Funded:	1
Consecutive years:	0

## Neighborhood Leadership Group



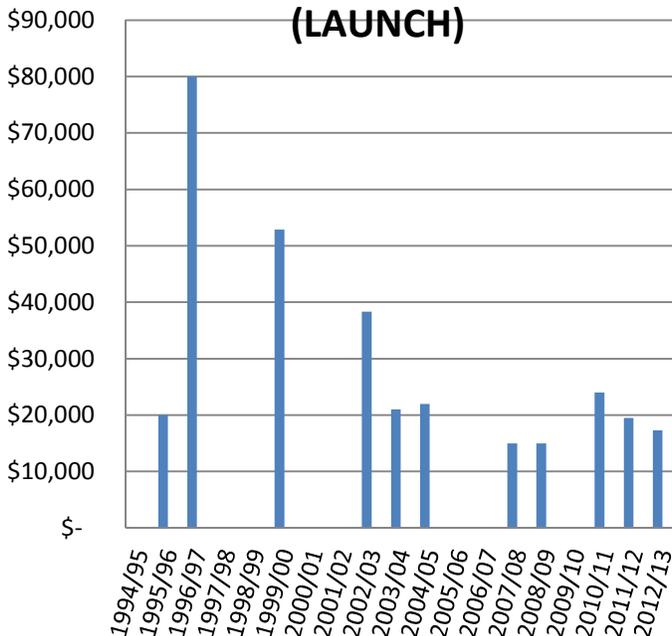
**Neighborhood Leadership Group** was the precursor to the Roseville Coalition of Neighborhood Associations whose purpose is to improve the social, physical, and economic health in the Roseville community through neighborhood awareness and involvement.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$15,500</b>
Highest Single Year Award:	\$15,500
Average Award Amount:	\$15,500
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

- CBF
- REACH/Automall

## North Roseville Rec Center (LAUNCH)

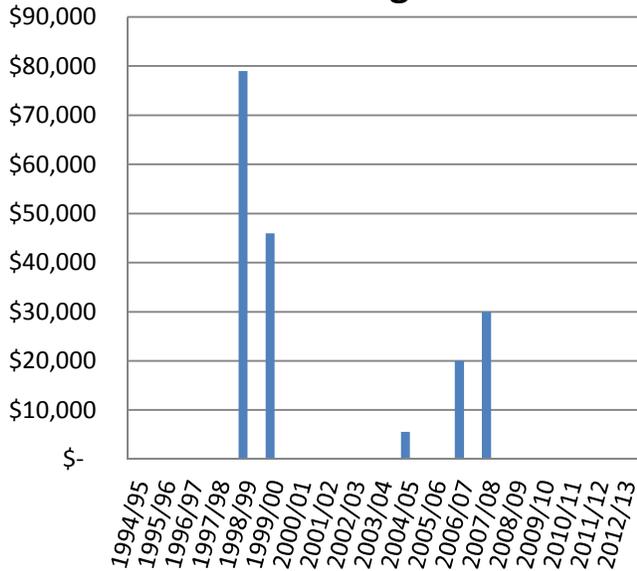


**North Roseville Recreation Center (newly renamed Launch)** serves families in the neighborhood and is proud to sustain a healthy, stable environment that creates a positive impact on the lives of at-risk children. The programs enrich the quality of life in the North Roseville Neighborhood and are free to all participants.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$325,015</b>
Highest Single Year Award:	\$80,000
Average Award Amount:	\$29,546
Grant Sources: CBF	
Number of Years Funded:	11
Consecutive years:	2,3,2,3

### Oakmont High School



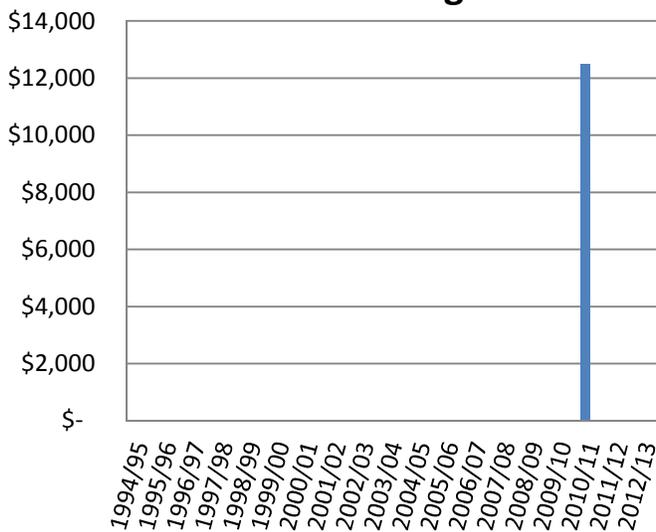
**Oakmont High School** is one of five comprehensive high schools in the Roseville Joint Union High School District, serving grades 9 through 12. Oakmont has an enrollment of approximately 1560 students. They offer a strong International Baccalaureate program and Health Academy, plus many career and technical areas of study.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$180,543</b>
Highest Single Year Award:	\$79,009
Average Award Amount:	\$36,108
Grant Sources: CBF	
Number of Years Funded:	5
Consecutive years:	2,2

- CBF
- REACH/Automall

### Pacific Housing Inc.

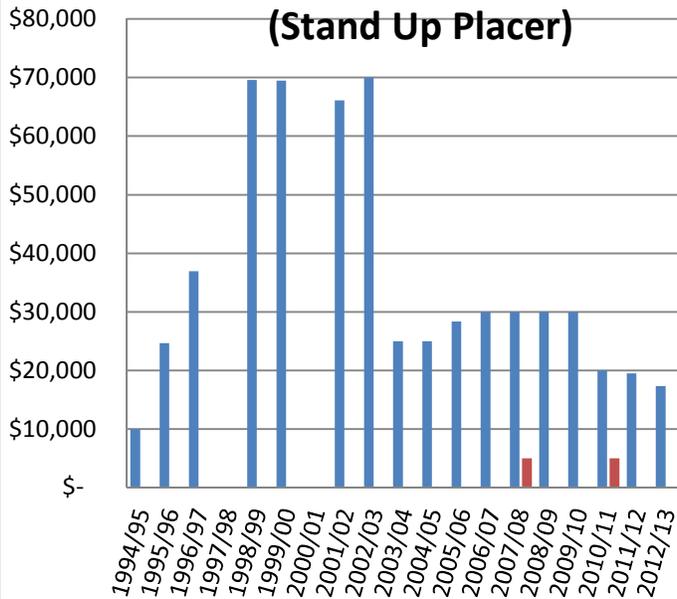


**Pacific Housing, Inc.** is dedicated to becoming a leader in the affordable housing industry. The organizational structure of Pacific Housing, Inc. enables the company to diversify into several disciplines of affordable housing.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$12,500</b>
Highest Single Year Award:	\$12,500
Average Award Amount:	\$12,500
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

### PEACE for Families (Stand Up Placer)



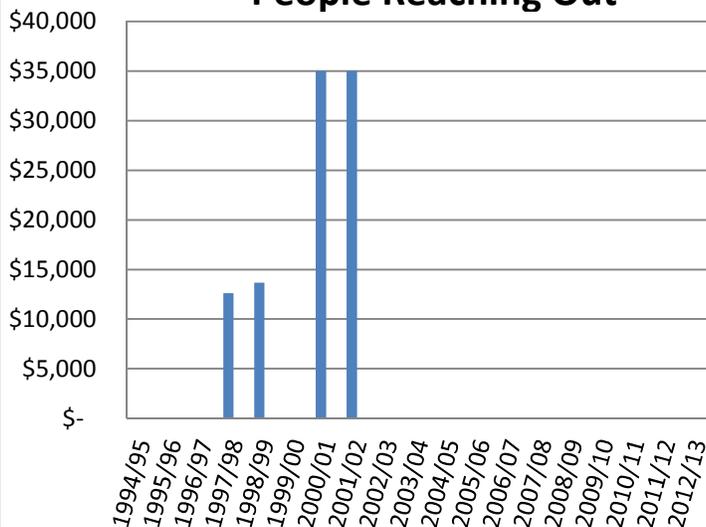
*PEACE for Families*, renamed *Stand Up Placer*, is an organization that believes everyone - regardless of sex, race, religion, or occupation, whether they are heterosexual, homosexual, bisexual, gay, lesbian or transgender - deserves to live a life free from violence. *Stand Up Placer* provides victims of domestic violence and sexual assault in Placer County with a safe, caring and nurturing environment, free of charge.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$611,991</b>
Highest Single Year Award:	\$70,000
Average Award Amount:	\$36,294
Grant Sources: CBF, AUTO	
Number of Years Funded:	17
Consecutive years:	3,2,12

■ CBF  
■ REACH/Automall

### People Reaching Out

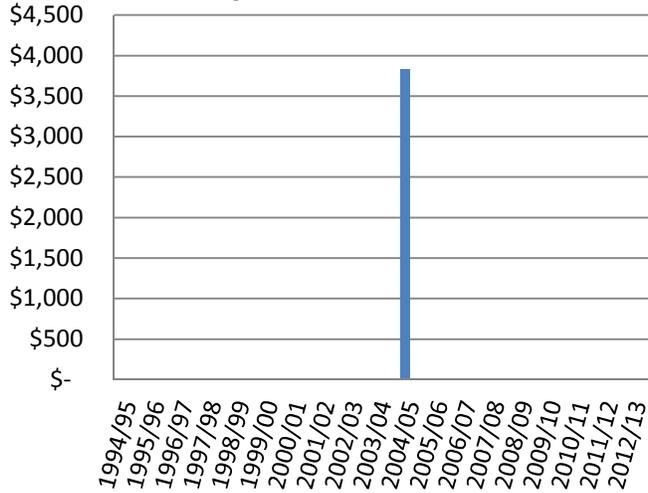


*People Reaching Out* believes that any child can succeed in school, community and family life. They produce young people who are inspired, educated and mobilized to build healthy communities for themselves and their families.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$96,289</b>
Highest Single Year Award:	\$35,000
Average Award Amount:	\$24,072
Grant Sources: CBF	
Number of Years Funded:	4
Consecutive years:	2,2

### Peoples Christian Church



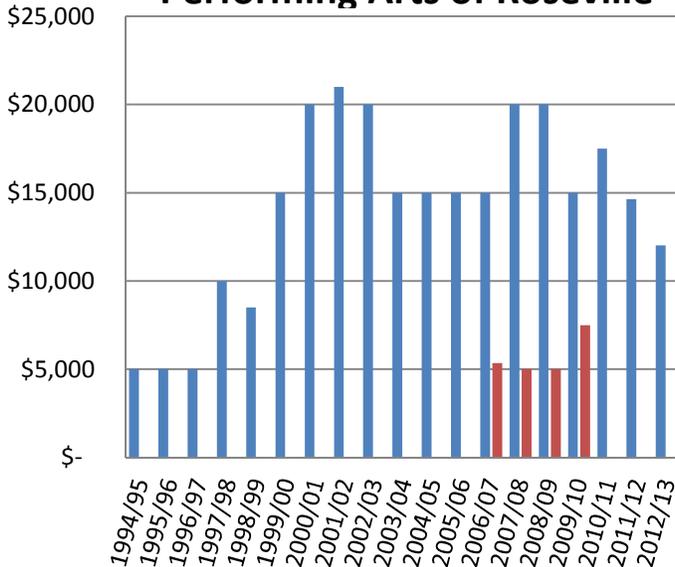
**Peoples Christian Church** is a non-profit organization located in Roseville. They requested and received grant funding to provide a snow hill at the end of the Roseville Holiday Parade route in 2005.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$3,829</b>
Highest Single Year Award:	\$3,829
Average Award Amount:	\$3,829
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

### Performing Arts of Roseville

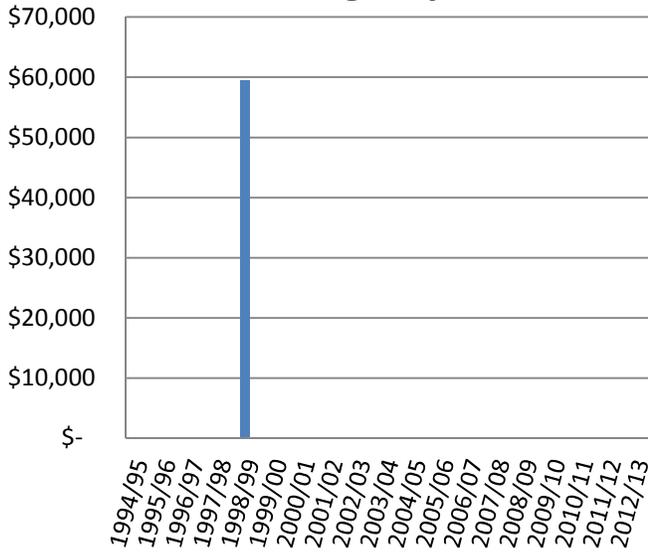


**Performing Arts of Roseville** is an all-volunteer organization comprised of members of the community that are devoted to providing concerts to the Roseville area at absolutely no cost to their audience. The goal is to enrich the Roseville area by providing high-quality performing arts accessible to all.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$291,500</b>
Highest Single Year Award:	\$25,000
Average Award Amount:	\$15,342
Grant Sources: CBF, AUTO	
Number of Years Funded:	19
Consecutive years:	19

## Placer Agency Network



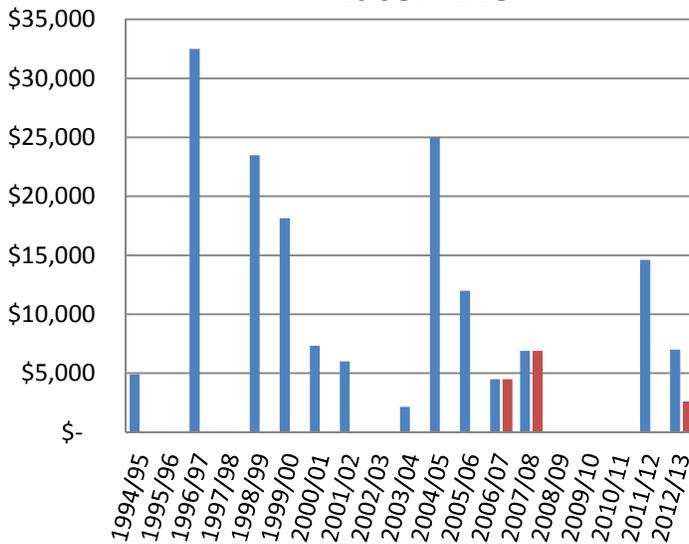
**Placer Agency Network** is a team of workforce development professionals that provide no-cost hiring assistance to businesses in Placer County.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$59,483</b>
Highest Single Year Award:	\$59,483
Average Award Amount:	\$59,483
Grant Sources:	CBF
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

## Placer ARC

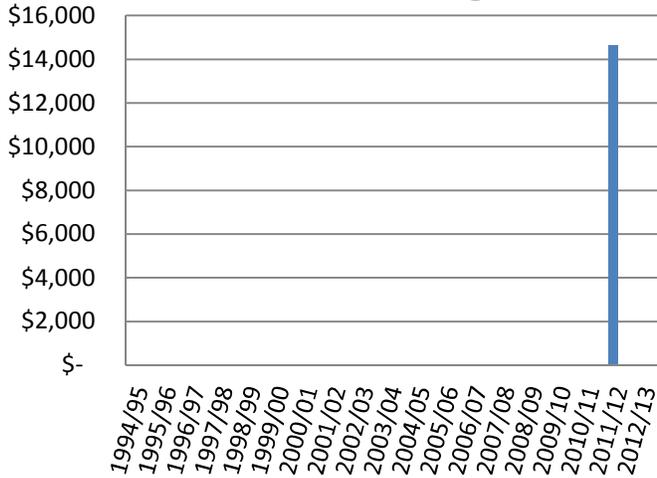


**Placer ARC** is dedicated to promoting the welfare of persons diagnosed with a developmental disability or at risk of a developmental disability.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$178,568</b>
Highest Single Year Award:	\$32,500
Average Award Amount:	\$13,582
Grant Sources:	CBF, AUTO, REACH
Number of Years Funded:	13
Consecutive years:	4,5

### Placer County Japanese American Citizens League



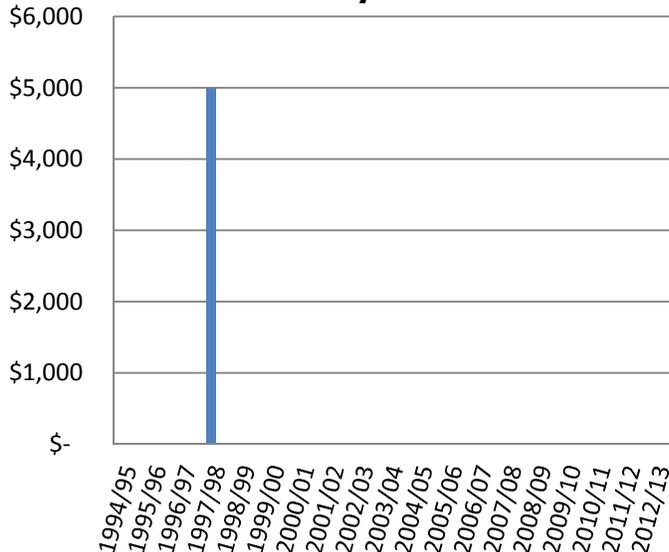
*Placer County Japanese American Citizens League* is a national organization whose ongoing mission is to secure and maintain the civil rights of Japanese Americans and all others who are victimized by injustice and bigotry. The leaders and members of the JACL also work to promote cultural, educational and social values and preserve the heritage and legacy of the Japanese American community.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$14,625</b>
Highest Single Year Award:	\$14,625
Average Award Amount:	\$14,625
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

### Placer County Fair Association

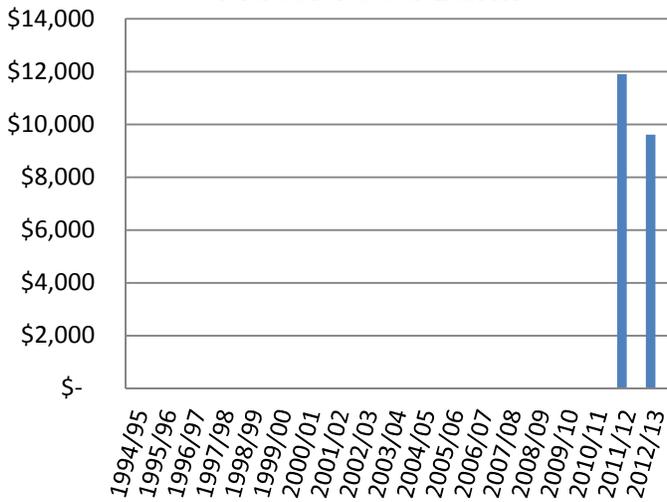


*Placer County Fair Association* works to provide a wholesome family fair incorporating educational and entertaining activities and generates year round usage of Fairground facilities. In accomplishing this mission, the Fair Association works to continually improve their business processes and address the needs of the community and customers.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$5,000</b>
Highest Single Year Award:	\$5,000
Average Award Amount:	\$5,000
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

### Placer Food Bank



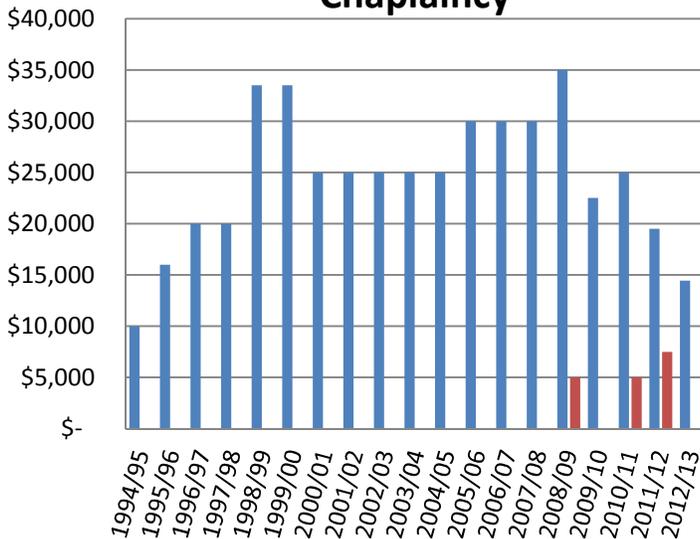
**Placer Food Bank** serves thousands of people through two primary channels – local food donors and a network of feeding agencies. From the largest community meal programs to the smallest grassroots food closets, the Placer Food Bank reaches people in need throughout Placer and surrounding counties.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$21,520</b>
Highest Single Year Award:	\$11,900
Average Award Amount:	\$10,760
Grant Sources: CBF	
Number of Years Funded:	2
Consecutive years:	2

■ CBF  
 ■ REACH/Automall

### Placer County Law Enforcement Chaplaincy

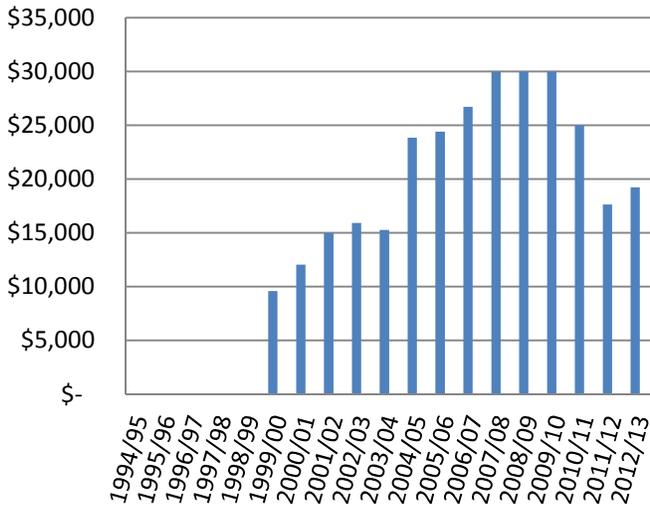


**PCLEC** is a field service ministry to the members of Law Enforcement, their families, and the citizens of Placer County. PCLEC continually provides the service of trained, critical incident chaplains on a 24 hour, 7 days a week basis.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$481,930</b>
Highest Single Year Award:	\$40,000
Average Award Amount:	\$25,365
Grant Sources: CBF, AUTO	
Number of Years Requested:	19
Number of Years Funded:	19
Consecutive years:	19

### Placer MDIC



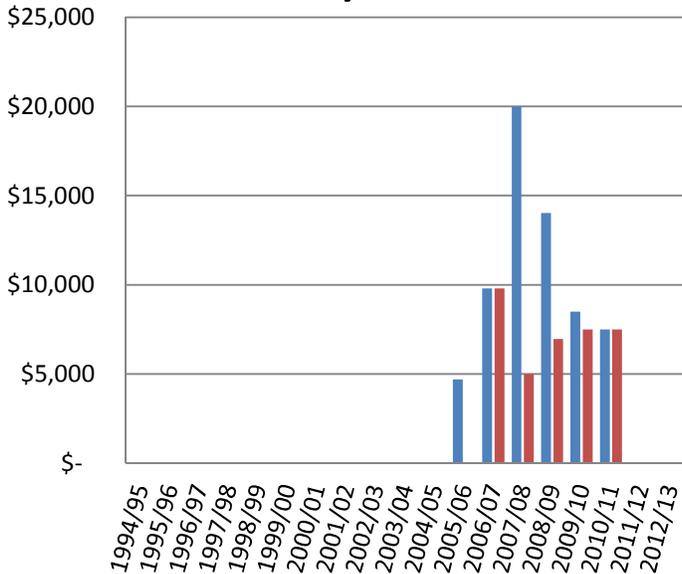
**Placer MDIC** is a multi-disciplinary Interview Center. MDIC is designed to benefit children and families and the systems designated to protect children and prosecute offenders.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$294,624</b>
Highest Single Year Award:	\$30,000
Average Award Amount:	\$21,045
Grant Sources: CBF	
Number of Years Funded:	14
Consecutive years:	14

- CBF
- REACH/Automall

### Placer County Office of Education

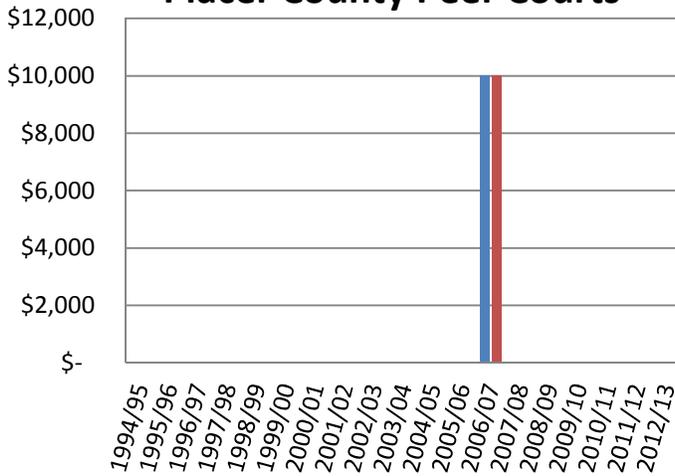


**The Placer County Office of Education**, along with sixteen individual school districts and one community college district, works to equip every child with a first-class education, succeed in a global economy, appreciate cultural, social and historical resources of their community, and be active participants in civic responsibilities.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$101,300</b>
Highest Single Year Award:	\$25,000
Average Award Amount:	\$16,883
Grant Sources: CBF, AUTO, REACH	
Number of Years Funded:	6
Consecutive years:	6

### Placer County Peer Courts



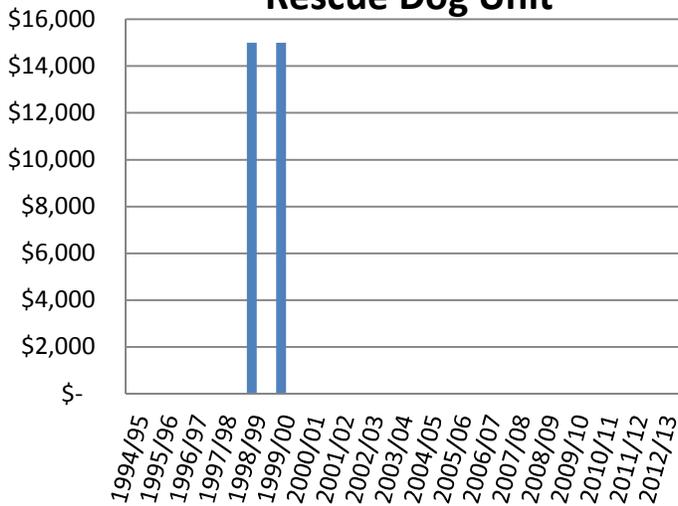
*Placer County Peer Courts* are juvenile offender programs where students determine the consequences to be imposed on other young people for low-level criminal conduct.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$20,000</b>
Highest Single Year Award:	\$20,000
Average Award Amount:	\$20,000
Grant Sources: CBF, AUTO	
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

### Placer Co. Sherriff's Search & Rescue Dog Unit

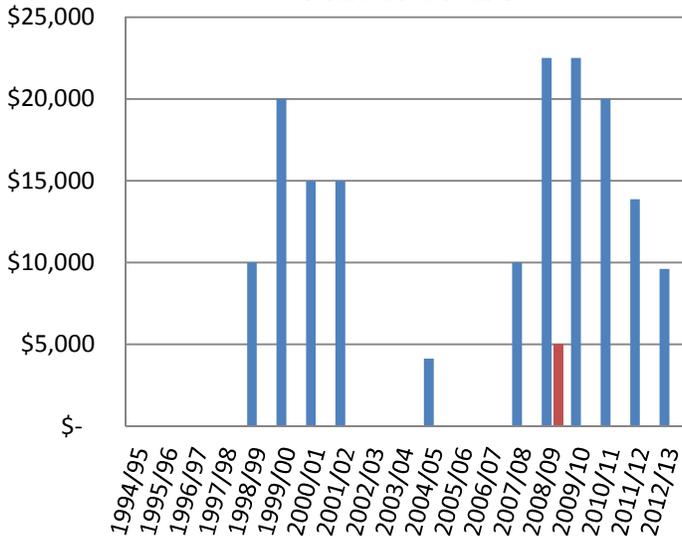


*Placer County Sheriff's Search and Rescue Dog Unit* is on call 24 hours a day. The volunteers from this unit assist law enforcement agencies by providing their expertise in searching with specially trained dogs that can be used in a variety of searches. The dogs are trained to locate missing people in both urban and wilderness areas.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$30,000</b>
Highest Single Year Award:	\$15,000
Average Award Amount:	\$15,000
Grant Sources: CBF	
Number of Years Funded:	2
Consecutive years:	2

### Placer SPCA



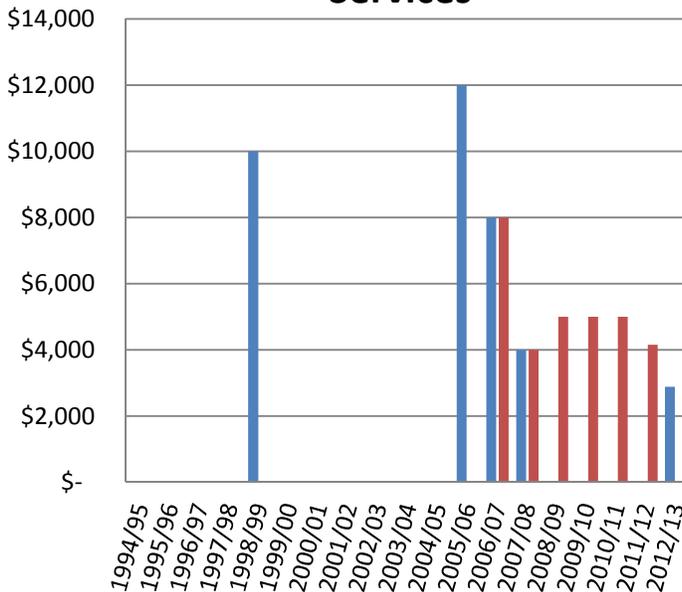
*Placer SPCA* provides many innovative programs to enhance animal well-being and improve adoptability, such as: kennel enrichment and socialization strategies, behavior modification counseling and training, foster care and mobile adoption.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$167,620</b>
Highest Single Year Award:	\$27,500
Average Award Amount:	\$15,238
Grant Sources: CBF, AUTO	
Number of Years Funded:	11
Consecutive years:	4,6

- CBF
- REACH/Automall

### Placer Independent Resource Services

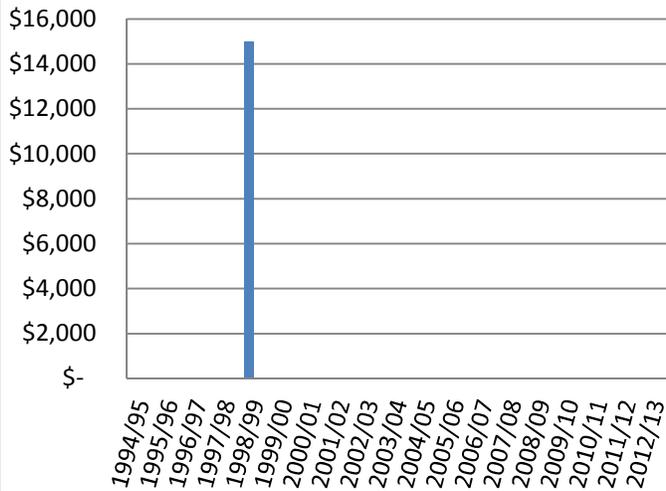


*Placer Independent Resource Services* is an independent living center whose mission is to advocate, empower, educate and provide services for people with disabilities enabling them to control alternatives for independent living.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$68,036</b>
Highest Single Year Award:	\$12,000
Average Award Amount:	\$7,559
Grant Sources: CBF, AUTO, REACH	
Number of Years Funded:	9
Consecutive years:	8

### PRIDE Industries



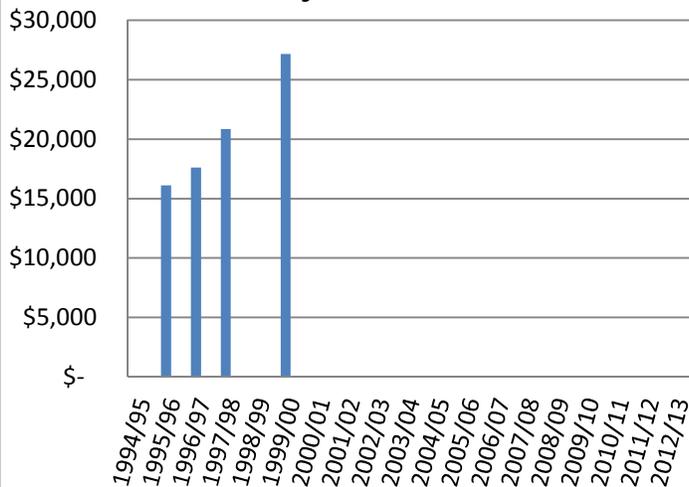
*PRIDE Industries* delivers first-rate manufacturing and service solutions to businesses and government agencies nationwide, while creating meaningful jobs for people with disabilities.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$15,000</b>
Highest Single Year Award:	\$15,000
Average Award Amount:	\$15,000
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

### Project Ride North

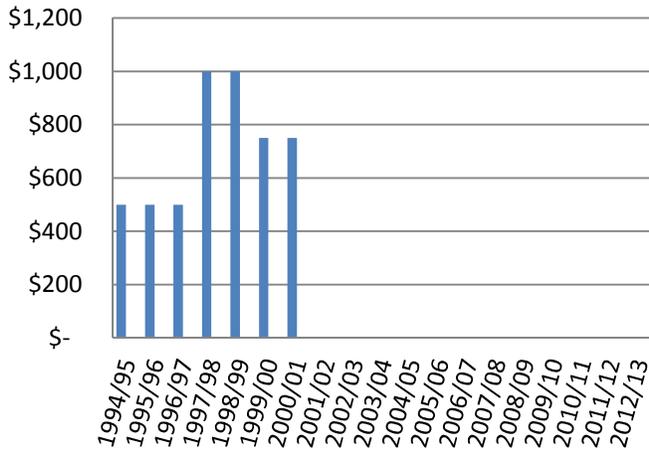


*Project R.I.D.E. Inc.* provides therapeutic recreational horseback riding instruction to over 500 children and adults with special needs.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$81,709</b>
Highest Single Year Award:	\$27,160
Average Award Amount:	\$20,427
Grant Sources: CBF	
Number of Years Funded:	4
Consecutive years:	3

### Roseville AARP



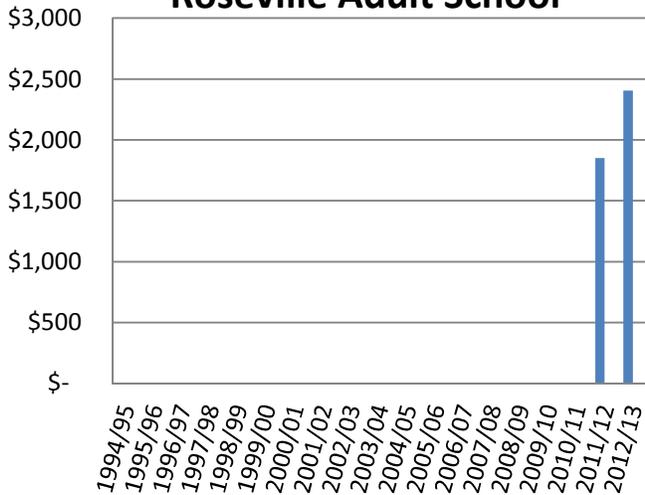
AARP helps people turn their goals and dreams into real possibilities, strengthens communities and fights for the issues that matter most to families such as healthcare, employment security and retirement planning.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$5,000</b>
Highest Single Year Award:	\$1,000
Average Award Amount:	\$714
Grant Sources:	CBF
Number of Years Funded:	7
Consecutive years:	7

- CBF
- REACH/Automall

### Roseville Adult School

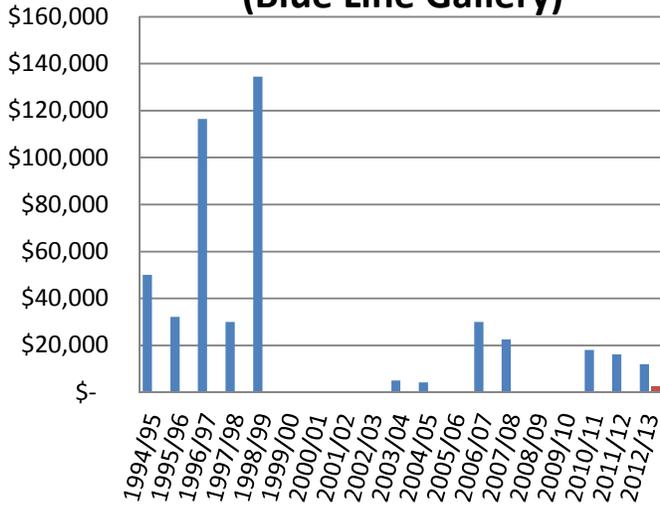


The **Roseville Adult School** is an integral part of the Roseville Joint Union High School District providing a learning environment where adults of all ages and varied abilities can continue to learn and use a variety of resources, including technology, to become more productive, responsible, and creative members of our local and global community.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$4,255</b>
Highest Single Year Award:	\$2,405
Average Award Amount:	\$2,128
Grant Sources:	CBF
Number of Years Funded:	2
Consecutive years:	2

### Roseville Arts Center (Blue Line Gallery)



### Roseville Arts Center – Blue Line Arts

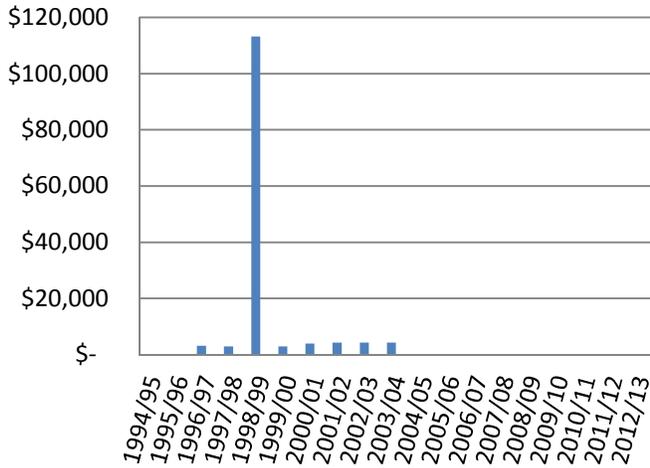
mission is to contribute to and create a vibrant community through the arts. BLA’s would like to make an impact on the community and provide art opportunities for all.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$473,424</b>
Highest Single Year Award:	\$134,454
Average Award Amount:	\$39,452
Grant Sources:	CBF, AUTO
Number of Years Funded:	12
Consecutive years:	5,2,2,3

- CBF
- REACH/Automall

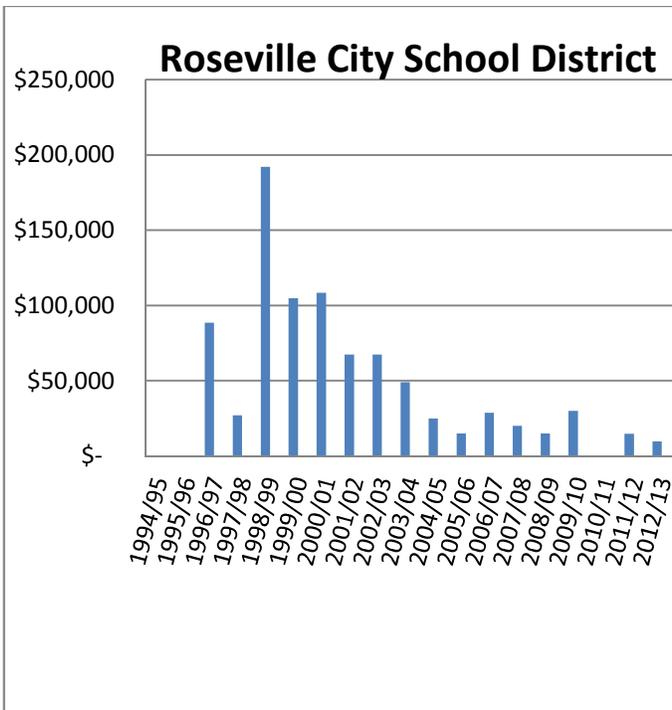
### Roseville Chamber of Commerce



Roseville Chamber of Commerce has been in existence since 1947. The Chamber is a member organization that promotes the needs of business and industry in Roseville and Granite Bay.

#### FUNDING SUMMARY

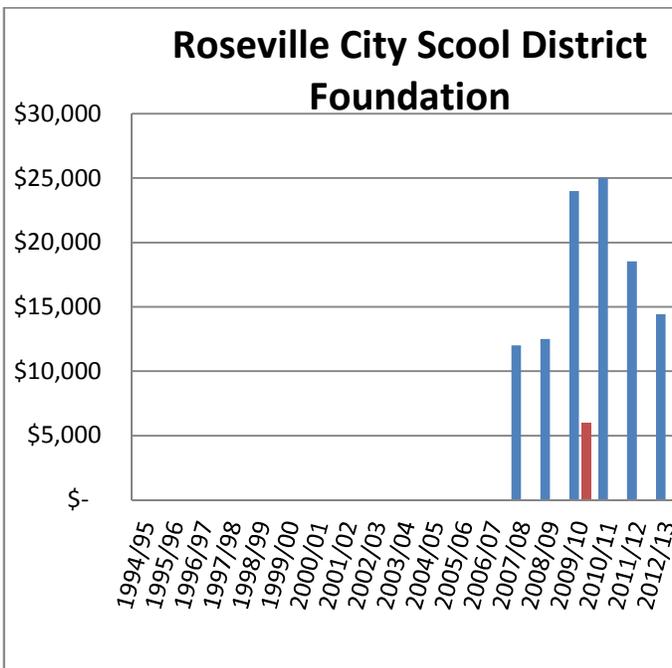
<b>Total Grant Awards:</b>	<b>\$138,930</b>
Highest Single Year Award:	\$113,205
Average Award Amount:	\$17,366
Grant Sources:	CBF
Number of Years Funded:	8
Consecutive years:	8



Roseville City School District's mission is to maximize learning for each and every student in the district.

FUNDING SUMMARY	
Total Grant Awards:	\$863,148
Highest Single Year Award:	\$192,181
Average Award Amount:	\$53,947
Grant Sources:	CBF
Number of Years Funded:	16
Consecutive years:	14,2

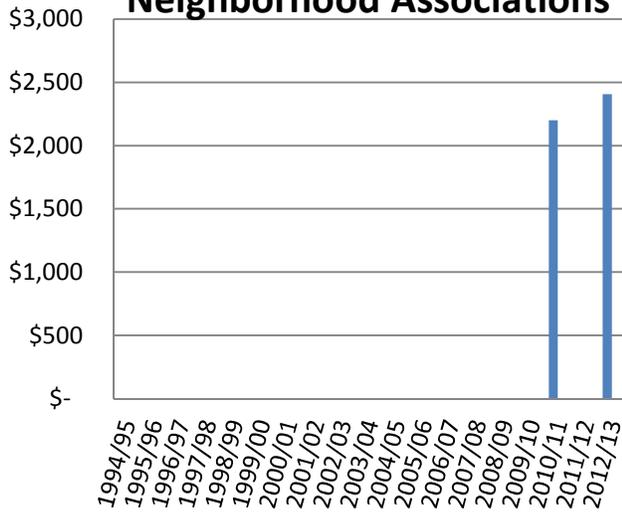
■ CBF  
 ■ REACH/Automall



*Roseville City School District (RCSD) Foundation* is a community-based organization whose mission is to enhance, expand, and enrich the education of each child in the Roseville City School District.

FUNDING SUMMARY	
Total Grant Awards:	\$112,455
Highest Single Year Award:	\$25,000
Average Award Amount:	\$18,726
Grant Sources:	CBF, REACH
Number of Years Funded:	6
Consecutive years:	6

## Roseville Coalition of Neighborhood Associations



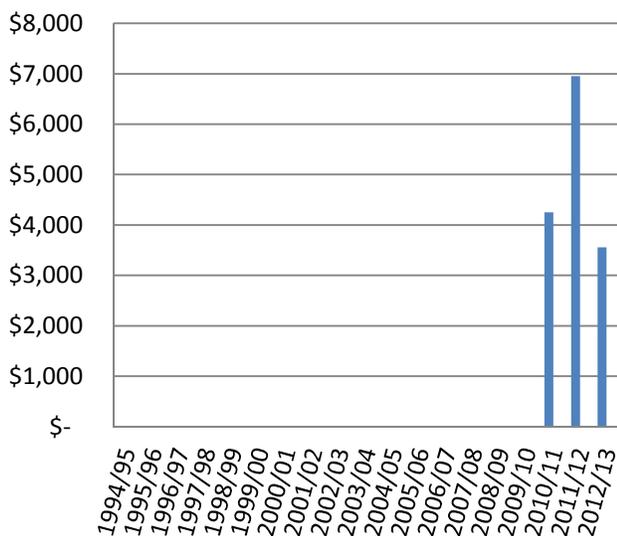
**RCONA** has a mission to "improve the social, physical, and economic health in the Roseville community by sharing information, facilitating training and education, providing resources, and encouraging communication and participation among neighbors, neighborhoods, government, businesses and other participants."

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$4,605</b>
Highest Single Year Award:	\$2,405
Average Award Amount:	\$2,303
Grant Sources: CBF	
Number of Years Funded:	2
Consecutive years:	2

- CBF
- REACH/Automall

## Roseville Community Concert Band

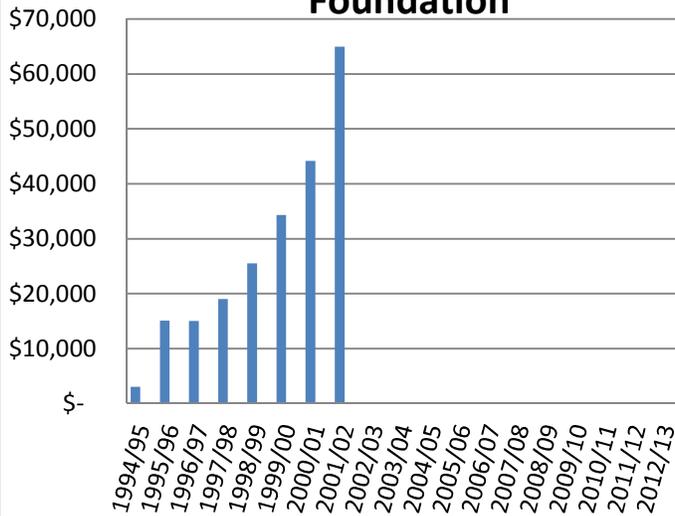


**Roseville Community Concert Band** purpose is to give qualified musicians, the opportunity for individual musical expression and growth; enhance the cultural experiences of those in the community; and educate the community about the importance of the performing arts.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$14,759</b>
Highest Single Year Award:	\$6,950
Average Award Amount:	\$4,920
Grant Sources: CBF	
Number of Years Funded:	3
Consecutive years:	3

## Roseville Community Health Foundation



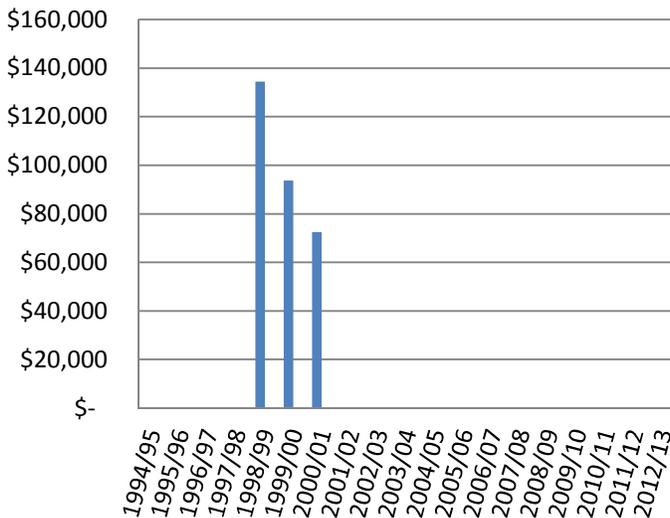
*Roseville Community Health Foundation*, now known as Sutter Roseville Medical Foundation, is affiliated with Sutter Roseville Medical Center. SRMF's mission is to cultivate partners and resources to provide state-of-the art medical services for the community.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$221,128</b>
Highest Single Year Award:	\$65,000
Average Award Amount:	\$27,641
Grant Sources:	CBF
Number of Years Funded:	8
Consecutive years:	8

- CBF
- REACH/Automall

## Roseville Community Projects

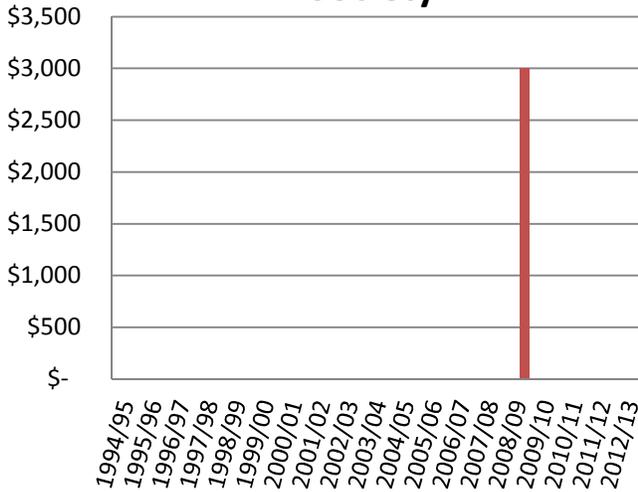


*Roseville Community Projects* had no information on the internet during the research for this report. Roseville Community Projects was grant funded for Art Awareness Projects according to information on file from the City's files.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$300,654</b>
Highest Single Year Award:	\$134,474
Average Award Amount:	\$100,218
Grant Sources:	CBF
Number of Years Requested:	
Number of Years Funded:	3
Consecutive years:	3

## Roseville Genealogical Society



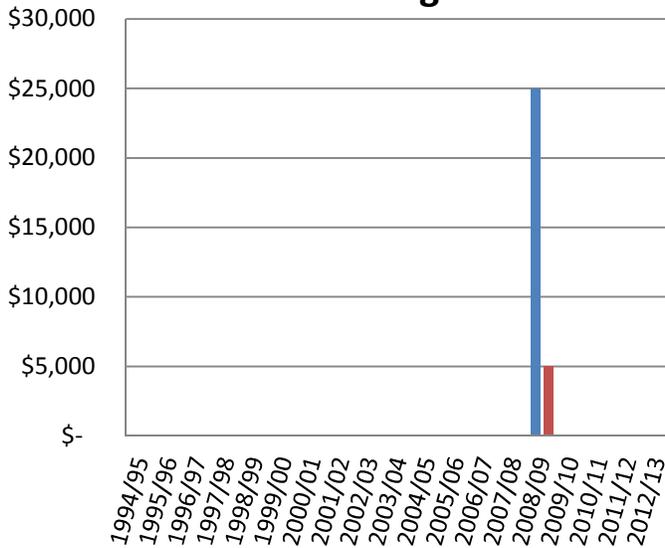
Roseville Genealogical Society’s objectives are to promote an interest in the study of family history, advocate strong principles in genealogy, provide educational programs, encourage careful documentation, and maintain quality genealogical standards.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$3,000</b>
Highest Single Year Award:	\$3,000
Average Award Amount:	\$3,000
Grant Sources:	AUTO
Number of Years Funded:	1
Consecutive years:	0

- CBF
- REACH/Automall

## Roseville High School

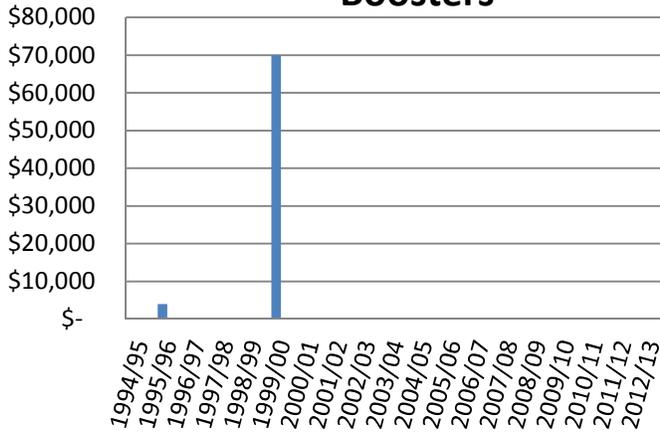


*Roseville High School* is one of 3 public high schools and 1 continuation high school within the City. The high school includes grades 9-12 and works to prepare all students for post-secondary education.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$30,000</b>
Highest Single Year Award:	\$30,000
Average Award Amount:	\$30,000
Grant Sources:	CBF, AUTO
Number of Years Funded:	1
Consecutive years:	0

## Roseville High School Music Boosters



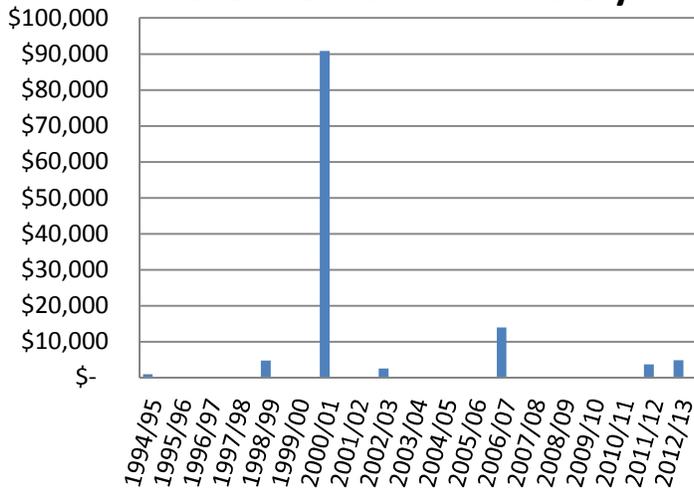
*The RHS Music Boosters* are a group of parents, alumni, and students who support the RHS Tiger Marching Band and Color Guard.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$74,000</b>
Highest Single Year Award:	\$70,000
Average Award Amount:	\$37,000
Grant Sources: CBF	
Number of Years Funded:	2
Consecutive years:	0

- CBF
- REACH/Automall

## Roseville Historical Society

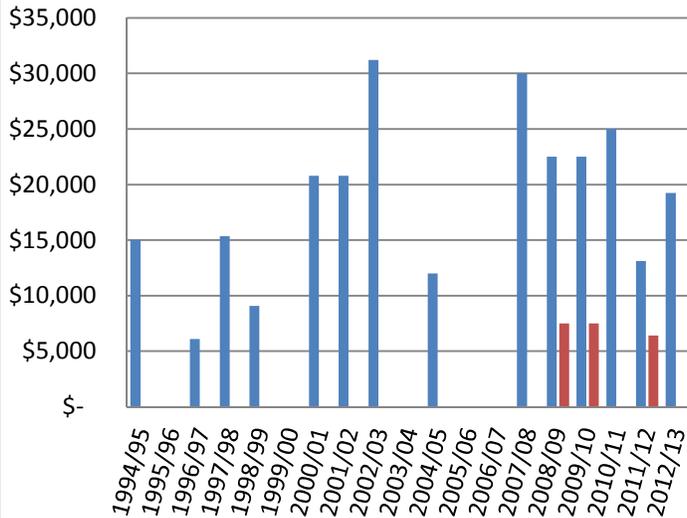


Roseville Historical Society's mission is to preserve and promote the history of Roseville.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$121,514</b>
Highest Single Year Award:	\$90.814
Average Award Amount:	\$17,359
Grant Sources: CBF	
Number of Years Funded:	7
Consecutive years:	2

## Roseville Home Start, Inc.



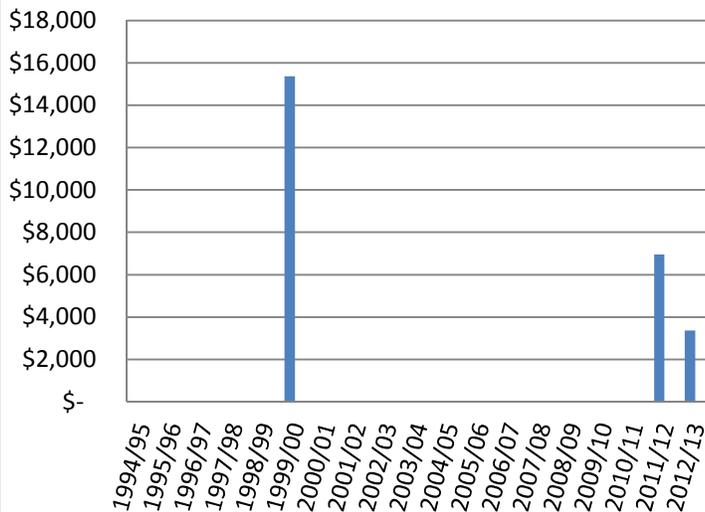
*Roseville Home Start Inc.* transitions homeless families into affordable, sustainable, permanent housing and self-sufficiency, through a system of comprehensive housing and support services.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$284,055</b>
Highest Single Year Award:	\$31,200
Average Award Amount:	20,290
Grant Sources: CBF, AUTO, REACH	
Number of Years Funded:	14
Consecutive years:	3,3,6

■ CBF  
■ REACH/Automall

## Roseville Host Lions Club

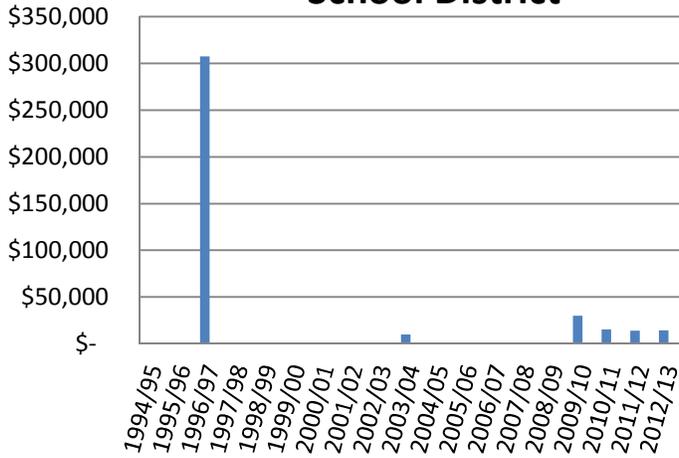


*Roseville Host Lions Club* is a chapter of Lions Clubs International which is the world's largest service club organization with more than 1.3 million members in approximately 45,000 clubs, in more than 200 countries around the world.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$25,675</b>
Highest Single Year Award:	\$15,358
Average Award Amount:	\$8,558
Grant Sources: CBF	
Number of Years Funded:	3
Consecutive years:	2

## Roseville Joint Union High School District



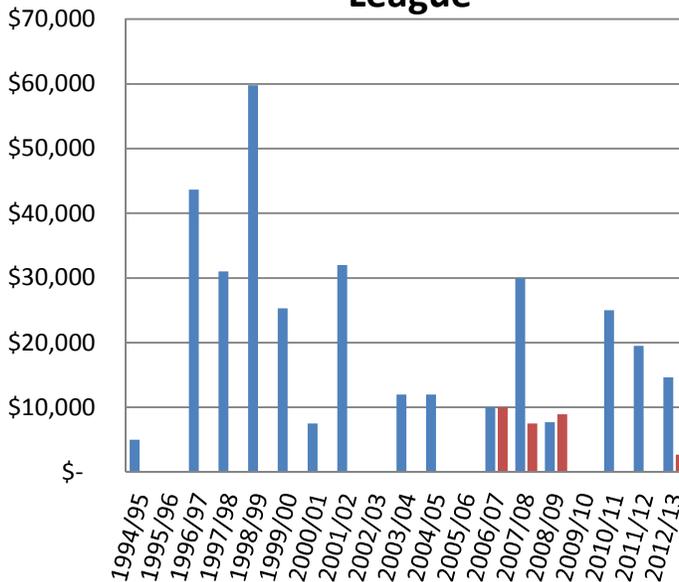
*Roseville Joint Union High School District's* mission is to provide all students with a rigorous and relevant education designed to give them opportunities to acquire, apply, & practice the knowledge, skills & behaviors needed to fulfill their adult roles and responsibilities in the twenty-first century.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$391,728</b>
Highest Single Year Award:	\$307,453
Average Award Amount:	\$55,961
Grant Sources:	CBF
Number of Years Funded:	7
Consecutive years:	4

- CBF
- REACH/Automall

## Roseville Police Activities League

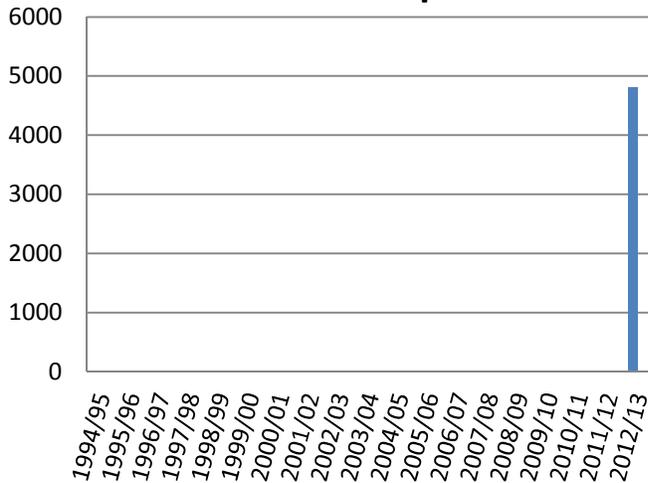


*Roseville Police Activities League (RPAL)* goal is to reach out and enrich the lives of the youth of Roseville. RPAL strives to provide safe and supervised environments for recreational, athletic, social, educational, and cultural activities.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$364,207</b>
Highest Single Year Award:	\$59,800
Average Award Amount:	\$24,280
Grant Sources:	CBF, AUTO, REACH
Number of Years Funded:	15
Consecutive years:	6,2,3,3

## Roseville Police Explorer Post



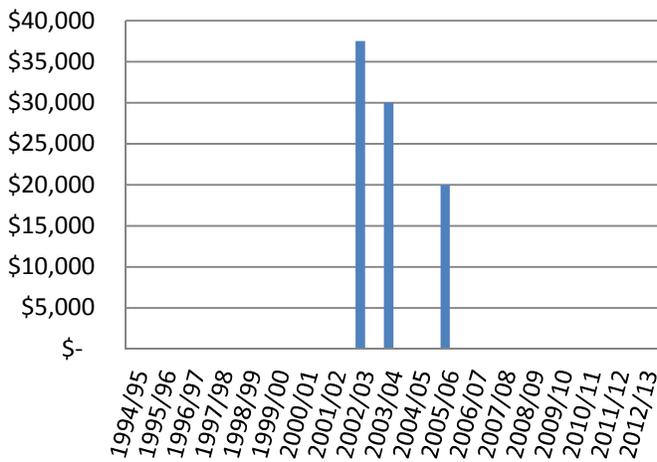
**Roseville Police Explorer Post #108** is a unique and challenging opportunity that allows young men and women (ages 16-20) to be an integral part of the Department's operations and experience what a career in law enforcement would be like.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$4,810</b>
Highest Single Year Award:	\$4,810
Average Award Amount:	\$4,810
Grant Sources:	CBF
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

## Roseville STAC

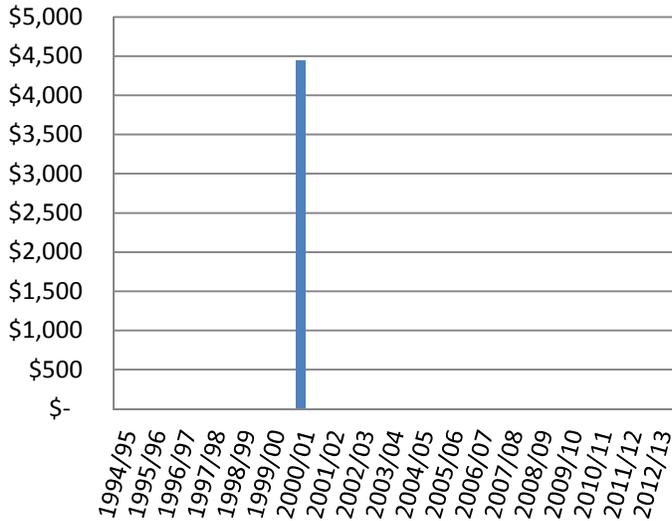


**Roseville STAC** had no information available on the internet during the research for this report. According to the City's records, the Roseville Science Technology Access Center received grant support for a computer lab center for seniors and students.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$87,500</b>
Highest Single Year Award:	\$37,500
Average Award Amount:	\$29,167
Grant Sources:	CBF
Number of Years Funded:	3
Consecutive years:	2

### Roseville Sunrise Lions Club



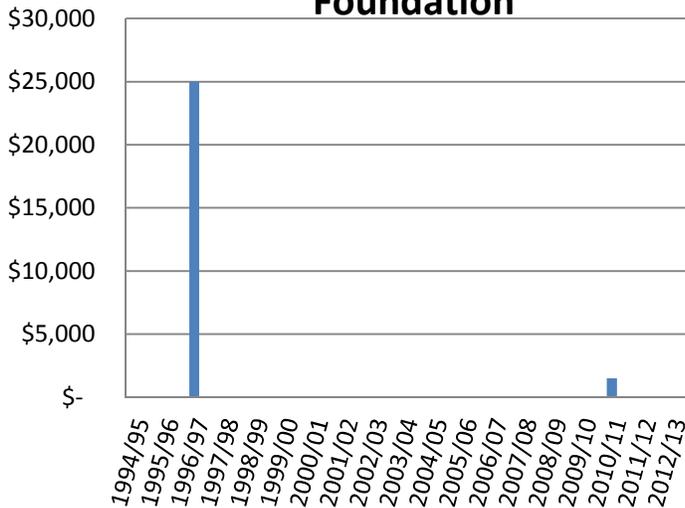
*Roseville Sunrise Lions Club* is a chapter of Lions Clubs International, the world's largest service club organization with more than 1.3 million members in approximately 45,000 clubs in more than 200 countries around the world.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$4,444</b>
Highest Single Year Award:	\$4,444
Average Award Amount:	\$4,444
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

- CBF
- REACH/Automall

### Roseville Urban Forest Foundation

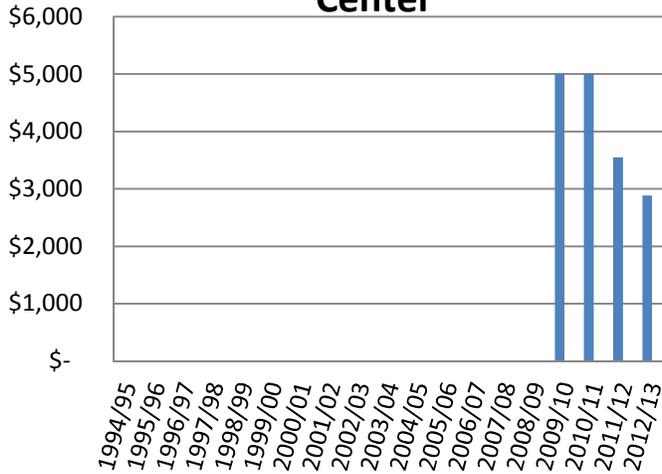


*Roseville Urban Forest Foundation* is a community membership organization serving the City of Roseville and surrounding region whose vision is to have a healthy and perpetual urban forest.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$26,500</b>
Highest Single Year Award:	\$25,000
Average Award Amount:	\$13,250
Grant Sources: CBF	
Number of Years Funded:	2
Consecutive years:	0

## Roseville Utility Exploration Center



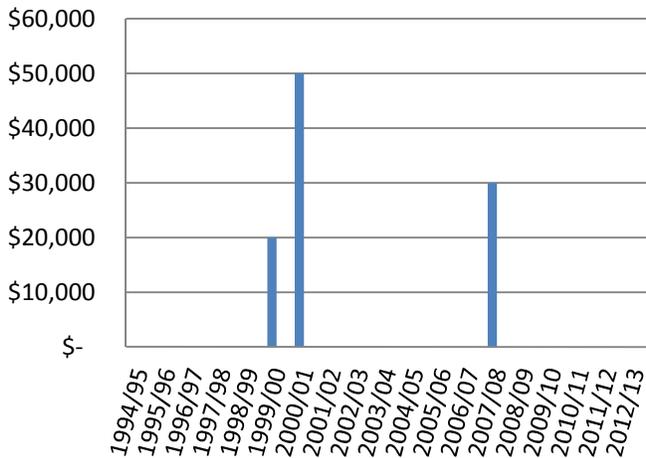
*Roseville Utility Exploration Center's* mission is to promote a healthy environment by encouraging individual actions for a sustainable future.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$16,436</b>
Highest Single Year Award:	\$5,000
Average Award Amount:	\$4,109
Grant Sources: CBF	
Number of Years Funded:	4
Consecutive years:	4

- CBF
- REACH/Automall

## Roseville West Little League

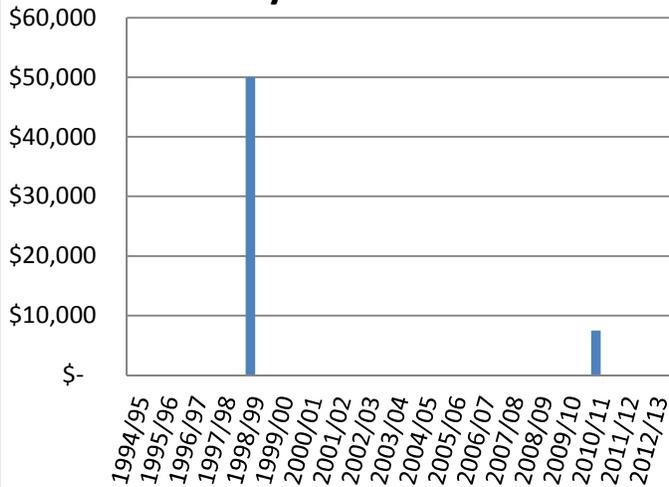


*Roseville West Little League* provides its services in the community by furnishing physical facilities, volunteers and resources to provide a program for youth baseball.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$100,000</b>
Highest Single Year Award:	\$50,000
Average Award Amount:	\$33,333
Grant Sources: CBF	
Number of Years Funded:	3
Consecutive years:	2

## Rotary Club of Roseville



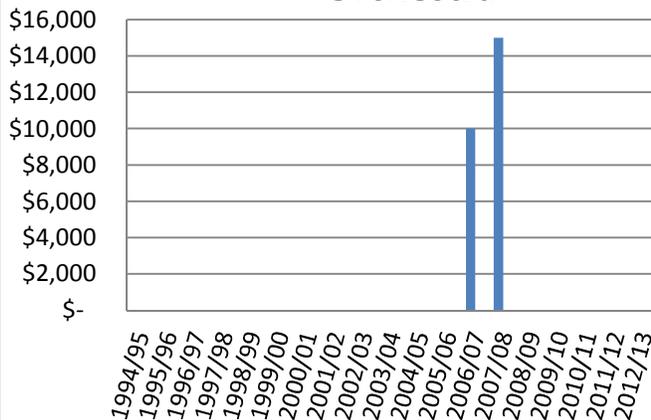
*Rotary Club's* main objective is service in the community, the workplace, and around the globe.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$57,500</b>
Highest Single Year Award:	\$50,000
Average Award Amount:	\$28,750
Grant Sources: CBF	
Number of Years Funded:	2
Consecutive years:	0

- CBF
- REACH/Automall

## Sacramento Philharmonic Orchestra

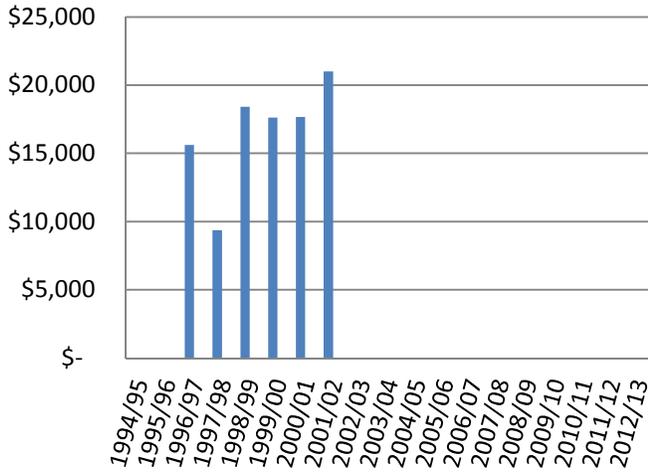


*Sacramento Philharmonic* inspires, enriches and transforms the Sacramento region through the performance of great orchestral music.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$25,000</b>
Highest Single Year Award:	\$15,000
Average Award Amount:	\$12,500
Grant Sources: CBF	
Number of Years Funded:	2
Consecutive years:	2

### Saddle Pals



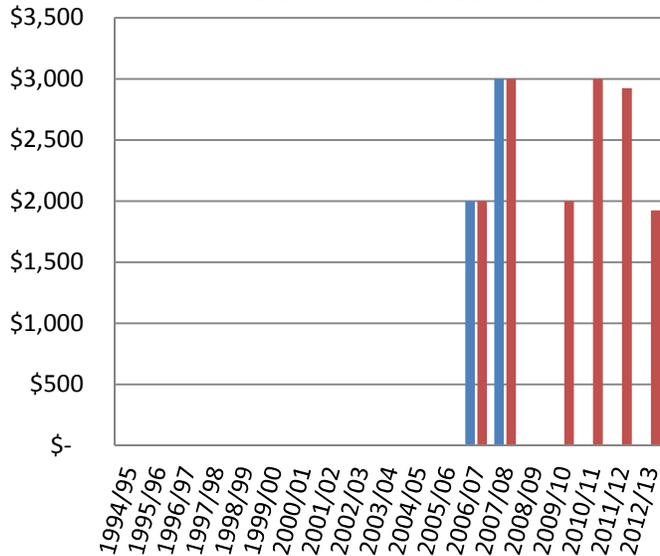
**Saddle Pals** provides adapted riding and other equine-assisted activities (EAA) to benefit those with cognitive, physical, and psychological disabilities.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$99,729</b>
Highest Single Year Award:	\$21,000
Average Award Amount:	\$16,662
Grant Sources:	CBF
Number of Years Funded:	6
Consecutive years:	6

- CBF
- REACH/Automall

### Senior Life Center

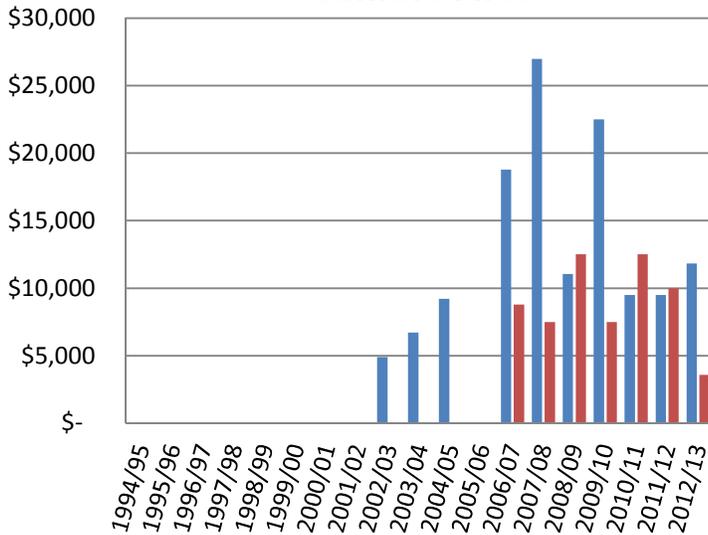


**Senior LIFE Center** offers programs that exercise the mind, the body and the spirit.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$19,849</b>
Highest Single Year Award:	\$3,000
Average Award Amount:	\$3,308
Grant Sources:	CBF, REACH, AUTO
Number of Years Funded:	6
Consecutive years:	2,4

### Seniors First



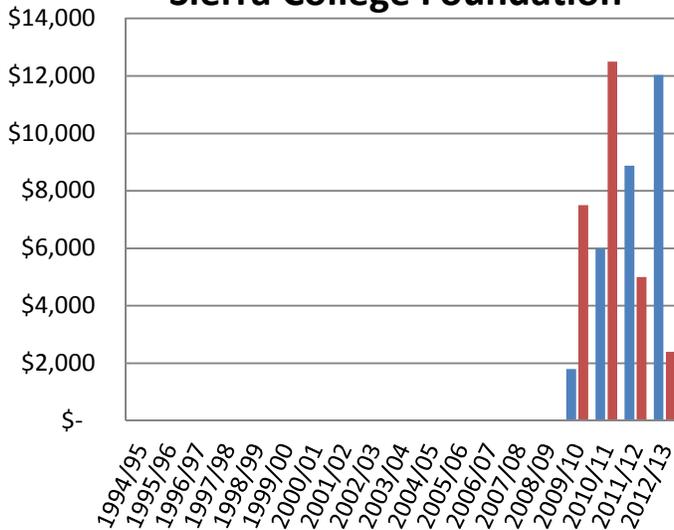
**Seniors First** provides donation-based programs and services that keep Placer County seniors safe, in their homes and independent for as long as possible.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$189,751</b>
Highest Single Year Award:	\$34,500
Average Award Amount:	\$17,702
Grant Sources: CBF, REACH, AUTO	
Number of Years Requested:	
Number of Years Funded:	10
Consecutive years:	3, 7

■ CBF  
 ■ REACH/Automall

### Sierra College Foundation

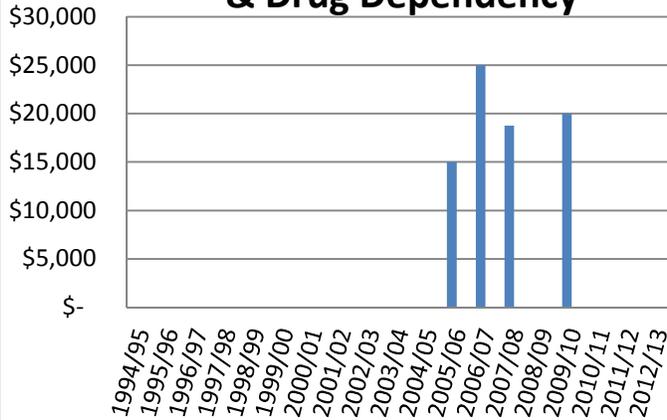


**Sierra College Foundation** raises money from private donors to support students, college programs and the future of Sierra College.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$65,105</b>
Highest Single Year Award:	\$18,500
Average Award Amount:	\$16,276
Grant Sources: CBF, REACH, AUTO	
Number of Years Funded:	4
Consecutive years:	4

## Sierra Council on Alcoholism & Drug Dependency



### Sierra Council on Alcohol & Drug

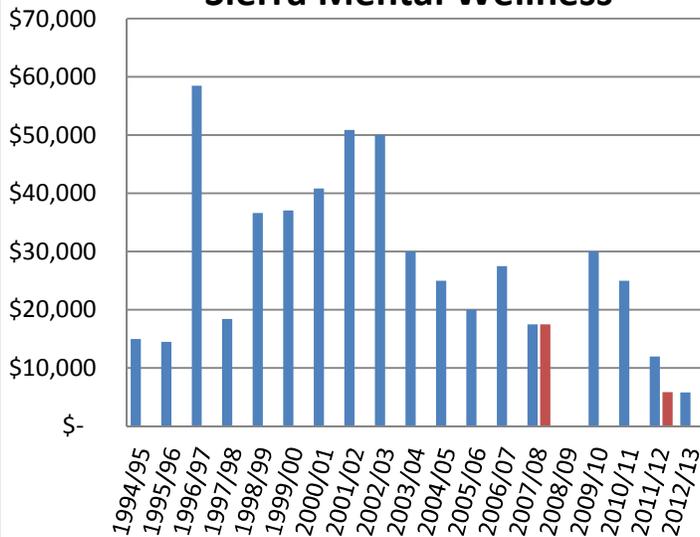
**Dependency** provides support and treatment for individuals seeking recovery.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$78,750</b>
Highest Single Year Award:	\$25,000
Average Award Amount:	\$19,688
Grant Sources: CBF	
Number of Years Funded:	4
Consecutive years:	3

- CBF
- REACH/Automall

## Sierra Mental Wellness



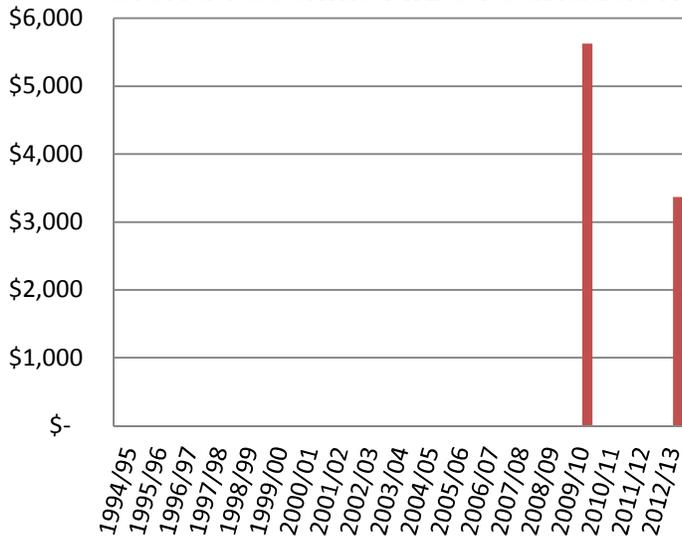
### Sierra Mental Wellness (Sierra Family

**Services)** provides professional and affordable individual, couple and family counseling, crisis services, child and adolescent programs, and substance abuse treatment and prevention.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$537,942</b>
Highest Single Year Award:	\$58,485
Average Award Amount:	\$29,885
Grant Sources: CBF, REACH, AUTO	
Number of Years Funded:	18
Consecutive years:	14, 4

## Sierra Foothills AIDS Foundation



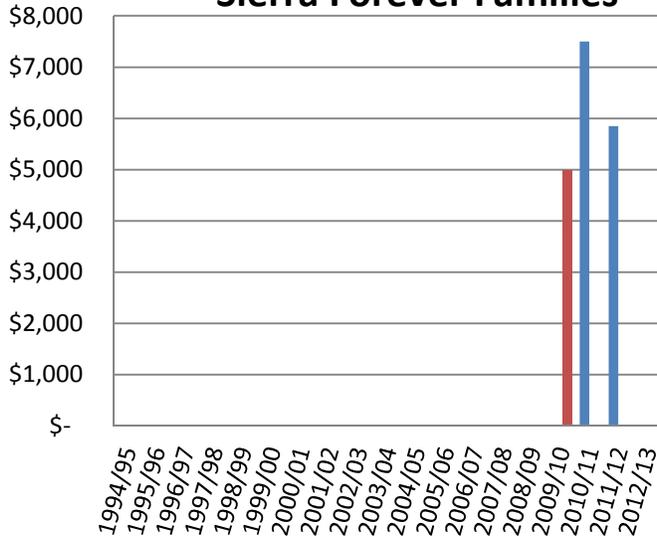
*Sierra Foothills AIDS Foundation* provides services and support to those infected and affected by HIV and AIDS.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$8,992</b>
Highest Single Year Award:	\$5,625
Average Award Amount:	\$4,496
Grant Sources:	AUTO, REACH
Number of Years Funded:	2
Consecutive years:	0

- CBF
- REACH/Automall

## Sierra Forever Families

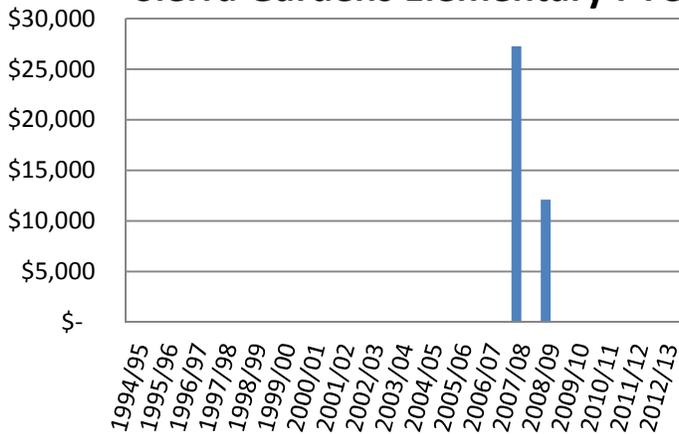


*Sierra Forever Families* focuses on finding and nurturing permanent families for children living in foster care.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$18,350</b>
Highest Single Year Award:	\$7,500
Average Award Amount:	\$6,116
Grant Sources:	CBF, AUTO
Number of Years Funded:	3
Consecutive years:	3

### Sierra Gardens Elementary PTC



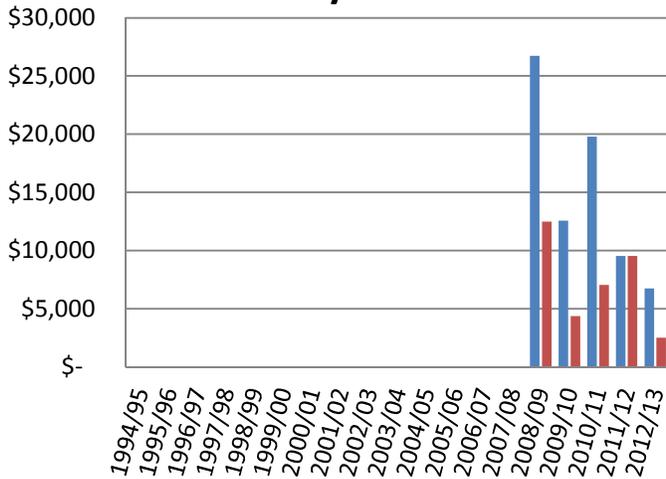
*Sierra Gardens PTC* was committed to increasing parental involvement in support of faculty, staff, and students.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$39,397</b>
Highest Single Year Award:	\$27,277
Average Award Amount:	\$19,698
Grant Sources:	CBF
Number of Years Funded:	2
Consecutive years:	2

■ CBF  
 ■ REACH/Automall

### Society for the Blind

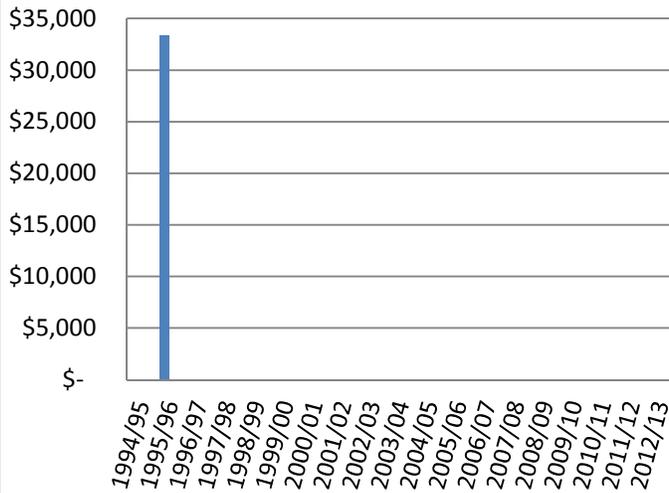


*Society for the Blind* empowers individuals who are blind or have low vision to live productively and independently by building confidence through training, tools and mentorship.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$75,374</b>
Highest Single Year Award:	\$26,744
Average Award Amount:	\$15,074
Grant Sources:	CBF, REACH AUTO
Number of Years Funded:	5
Consecutive years:	5

## South Placer Science Consortium



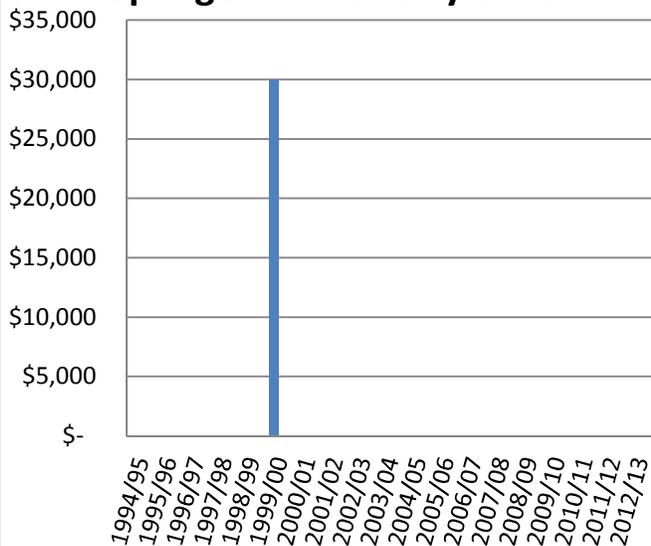
*South Placer Science Consortium* had no online information at the writing of this report. According to the City’s records, the South Placer Science consortium was grant funded for environmental education programs.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$33,333</b>
Highest Single Year Award:	\$33,333
Average Award Amount:	\$33,333
Grant Sources:	CBF
Number of Years Funded:	1
Consecutive years:	0

- CBF
- REACH/Automall

## Spanger Elementary School PTA

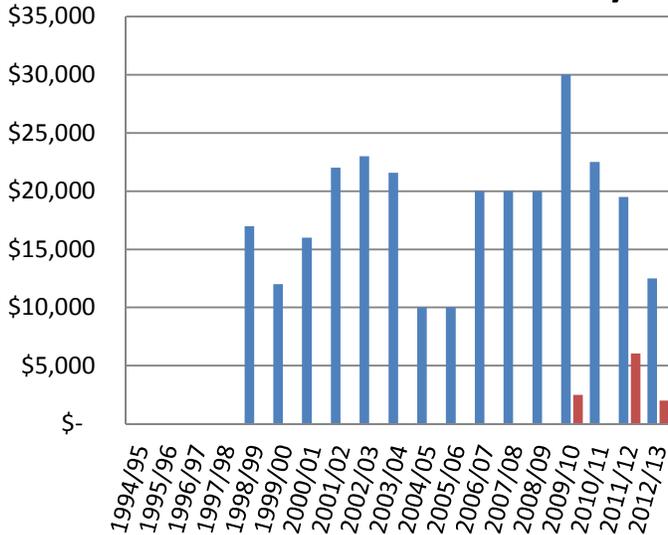


*Spanger PTA* is a parent teacher association committed to increasing parental involvement in support of *Spanger* Elementary faculty, staff, and students.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$30,000</b>
Highest Single Year Award:	\$30,000
Average Award Amount:	\$30,000
Grant Sources:	CBF
Number of Years Funded:	1
Consecutive years:	0

### St. Vincent de Paul Society



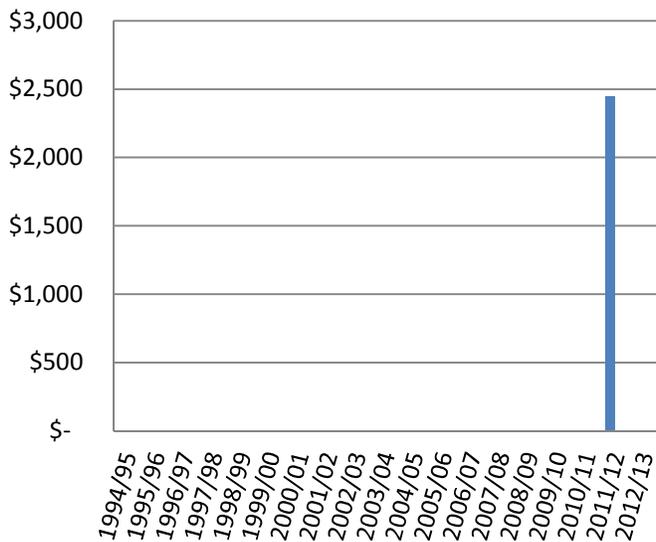
*St. Vincent de Paul* uses donated resources to help those who are suffering, through person-to-person assistance that promotes human dignity and integrity.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$276,049</b>
Highest Single Year Award:	\$30,000
Average Award Amount:	\$18,403
Grant Sources: CBF, AUTO	
Number of Years Funded:	15
Consecutive years:	15

- CBF
- REACH/Automall

### Stoneridge Elementary School

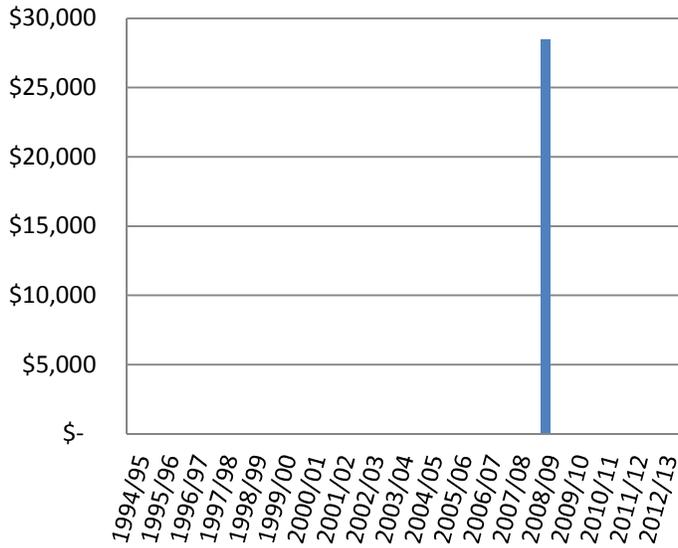


*Stoneridge Elementary* is a pre-K to 5<sup>th</sup> grade school in the Roseville City School District.

#### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$2,450</b>
Highest Single Year Award:	\$2,450
Average Award Amount:	\$2,450
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

## Sun City Roseville Foundation



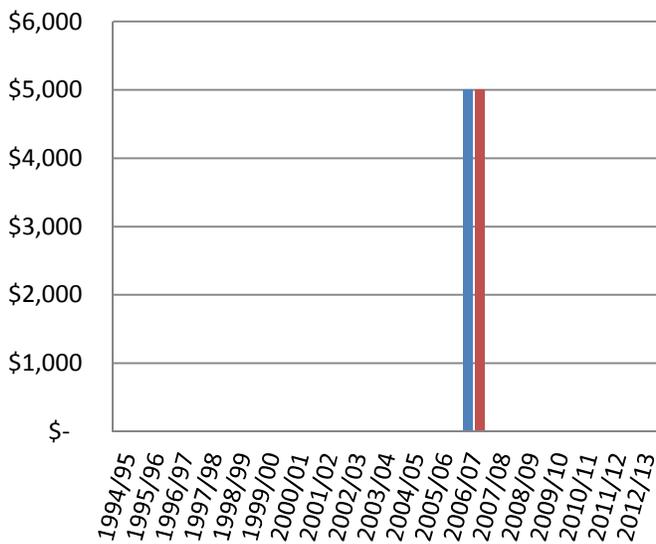
*Sun City Roseville Foundation* provides services that address the physical, cultural, educational and social needs of Sun City Roseville residents.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$28,500</b>
Highest Single Year Award:	\$28,500
Average Award Amount:	\$28,500
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

- CBF
- REACH/Automall

## Teens Matter, Inc.

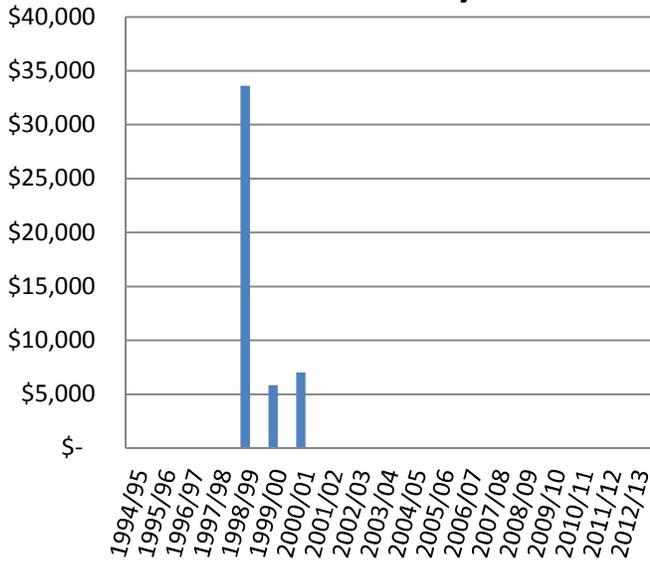


*Teens Matter* uses a three-tiered approach to help teens discover who they are, how to manage the basics of getting along in the world, and how to find their wings and fly.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$10,000</b>
Highest Single Year Award:	\$10,000
Average Award Amount:	\$10,000
Grant Sources: CBF, REACH	
Number of Years Funded:	1
Consecutive years:	0

## The Salvation Army Roseville



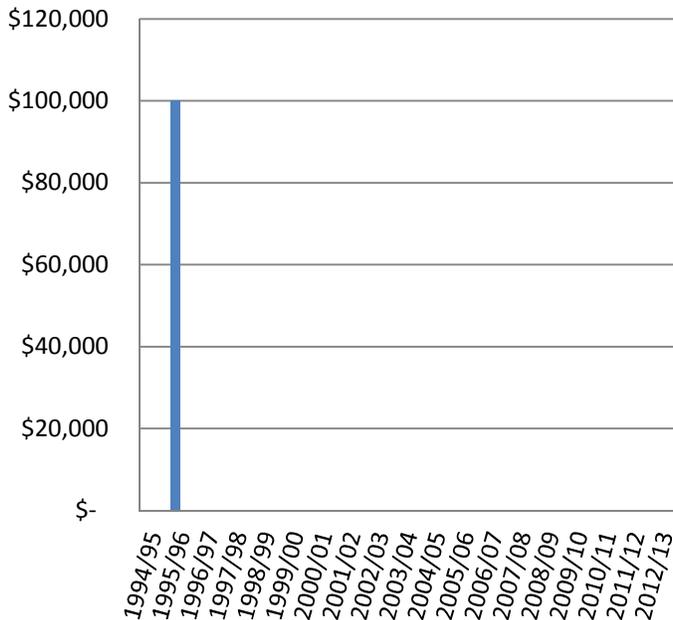
**Salvation Army** offers church and social services programs through their Corps Community Center located in Downtown Roseville.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$46,473</b>
Highest Single Year Award:	\$33,600
Average Award Amount:	\$15,491
Grant Sources: CBF	
Number of Years Funded:	3
Consecutive years:	3

- CBF
- REACH/Automall

## Theiles Park Association

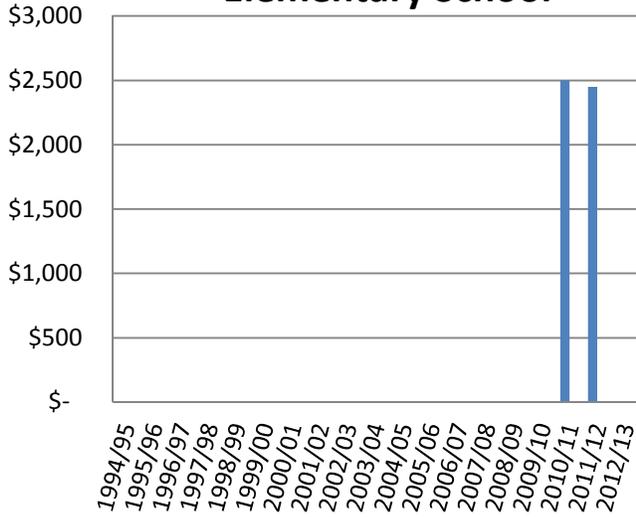


**Theiles Park Association** is one of 38 individual neighborhood associations under the non-partisan umbrella organization of the Roseville Coalition of Neighborhood Associations. The purpose of the RCONA is to improve the social, physical, and economic health of Roseville by encouraging communication & participation among neighborhoods, government, businesses, & other participants.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$100,000</b>
Highest Single Year Award:	\$100,000
Average Award Amount:	\$100,000
Grant Sources: CBF	
Number of Years Funded:	1
Consecutive years:	0

## Thomas Jefferson Elementary School



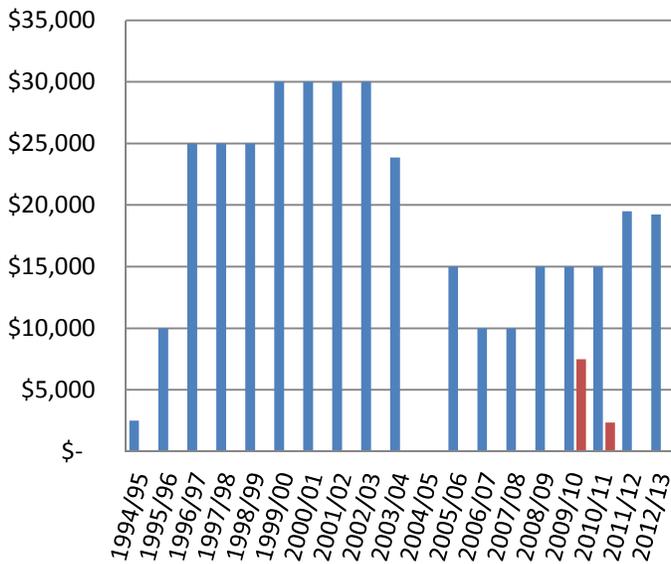
*Thomas Jefferson Elementary* is a pre-K to 5<sup>th</sup> grade school in the Roseville City School District.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$4,950</b>
Highest Single Year Award:	\$2,500
Average Award Amount:	\$2,475
Grant Sources: CBF	
Number of Years Funded:	2
Consecutive years:	2

- CBF
- REACH/Automall

## Tommy Apostolos Fund

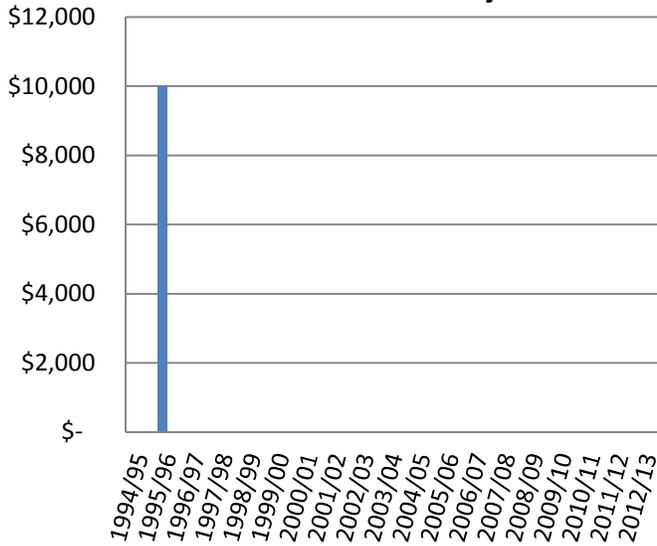


*Tommy Apostolos* is an organization that raises funds to purchase clothing for underprivileged Roseville-based school children.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$359,945</b>
Highest Single Year Award:	\$30,000
Average Award Amount:	\$19,997
Grant Sources: CBF, REACH	
Number of Years Funded:	18
Consecutive years:	10, 8

## United Way



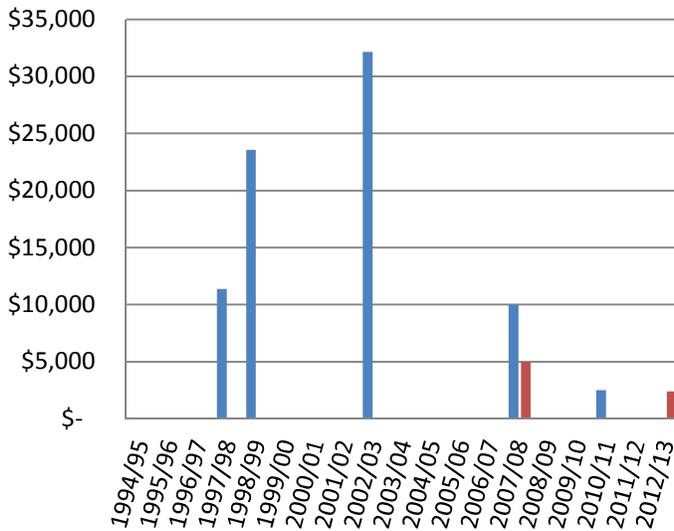
**United Way** envisions a world where all individuals and families achieve their human potential through education, income stability, and healthy lives.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$10,000</b>
Highest Single Year Award:	\$10,000
Average Award Amount:	\$10,000
Grant Sources:	CBF
Number of Years Requested:	
Number of Years Funded:	1
Consecutive years:	1

- CBF
- REACH/Automall

## W. T. Eich Band Boosters

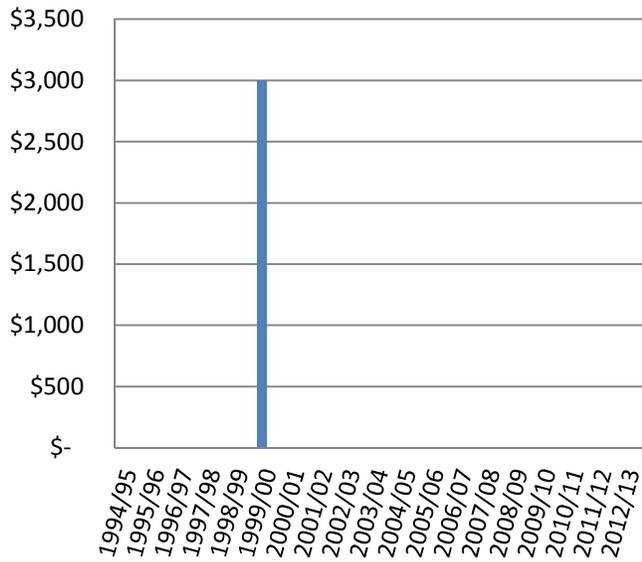


**W.T. Eich Band Boosters** are on constant lookout for new ways to help raise the band's profile. The band has increasingly relied more heavily on donations and grants for funding.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$86,960</b>
Highest Single Year Award:	\$32,137
Average Award Amount:	\$14,493
Grant Sources:	CBF, REACH, AUTO
Number of Years Funded:	6
Consecutive years:	2

## Woodbridge PTA



*Woodbridge PTA* is intended to increase parental involvement in support of the school, faculty, staff, and students.

### FUNDING SUMMARY

<b>Total Grant Awards:</b>	<b>\$3,000</b>
Highest Single Year Award:	\$3,000
Average Award Amount:	\$3,000
Grant Sources: CBF, AUTO	
Number of Years Requested:	6
Number of Years Funded:	6
Consecutive years:	2

- CBF
- REACH/Automall

**City of Roseville  
Citizens' Benefit Fund**

**Policy Manual**



**adopted by the  
Roseville Grants Advisory Commission**

**September 12, 2000**

**amended**

**November 12, 2002**

**December 3, 2003**

**November 9, 2004**

**November 8, 2005**

**November 18, 2008**

**October 8, 2013**

**City of Roseville  
Citizens' Benefit Fund**

# Policy Manual

## Table of Contents

<b>Purpose</b> .....	2
<b>Chronology of Citizens’ Benefit Fund</b> .....	3
<b>Adopted Policies of the Grants Advisory Commission &amp; Roseville City Council</b> .....	5
<b>Criteria for Grant Applicants</b> .....	6
Original Criteria.....	6
Americans with Disabilities Act Compliance.....	6
Bids for Capital Items.....	6
Funding for Religious or Sectarian Activities Prohibited.....	6
Grant recipients located in Roseville .....	7
Ownership or Long-term Lease of Property Improved with Grant Funds.....	7
Compliance with California Prevailing Wage Law – SB 975/AB 2690.....	7
Tax Status.....	8
<b>Process-Related Policies</b> .....	9
Annual Review .....	9
Recipient Reporting .....	9
Appeal of Grant Advisory Commission Decision .....	9
Audit Form.....	9
Funds Expended within One Year .....	9
Line Item Review.....	10
Applicant Workshop.....	10
Process to Amend or Extend Timeframe of Approved Grants.....	10
Site Visits.....	10
Two Stage Process.....	11
Written Questions of Applicants .....	11
<b>Funding Policies</b> .....	12
City Projects.....	12
Target Maximum Amount.....	12
Matching Funds Not Required.....	12
Multiple Applications from One Agency.....	13
Multiple Year Grants .....	13
Perpetual Funding .....	13
Funding Source.....	13
Grant requests from Schools .....	13
<b>Appendices</b> .....	15
A: Ordinance 3388	
B: Application Guidelines	
C: Application	
D: Finance Department Audit Form (Request for Funds and Report of Expenditures) – form retired after 2007/08 funding cycle	
E: Grant Agreement	
F: Request for Amendment to Grant Application	
G: Memorandum from Deputy City Attorney Bob Schmitt to Assistant to the City Manager Julia Burrows dated September 20, 2002 regarding SB 975 and the Citizens’ Benefit Fund	
H: Memorandum from Associate City Attorney Michele Sheidenberger dated August 31, 2004 regarding AB 2690 and the Citizens’ Benefit Fund	

**City of Roseville  
Citizens' Benefit Fund  
Policy Manual**

**Purpose**

The purpose of the Citizens' Benefit Fund Policy Manual is to:

- ◆ Document the policy decisions of the Grants Advisory Commission and Roseville City Council regarding the Citizens' Benefit Fund by year and by topic;
- ◆ Serve as a reference for new Grants Advisory Commissioners and Roseville City Councilmembers as to program implementation; and
- ◆ Answer questions from the public regarding the grants process, potential grant applicants, and current grant recipients.

## Chronology of Citizens' Benefit Fund

Jun 1, 1994	Grants Advisory Commission established by Ordinance 2774. Hospital Proceeds Fund Established by Ordinance number 2788. Chapter 4.06 is added to the Roseville Municipal Code to establish the Hospital Proceeds Fund.
Jul 12, 1994	City Council approves criteria and first grant application.
Jan 25, 1995	Joint City Council/Grants Advisory Commission Workshop to discuss Grant application process, including estimated timeframe for processing grant applications and restricting grant funds to benefit Roseville residents only for specific project, rather than general funding; no funding for administrative costs, audit procedures following Grant awards; procedures to notice Commission meetings and interviews with applicants.
Sep 10, 1997	Joint City Council/Grants Advisory Commission Workshop to discuss grant consideration process, appeal opportunities, award process, stewardship of funds, application form changes, multiple year funding, auditing, collaboration of organizations, grant requests for capital projects, city projects or from agencies outside the city.
Dec 16, 1998	City Council approves formal process to consider modifications to approved grants and adoption of marketing program for the Citizens' Benefit Fund.
Aug 18, 1999	Ordinance 3388 adopted by the Roseville City Council amending Chapter 4.06 of the Roseville Municipal Code. Amendments include: <ol style="list-style-type: none"><li>1. Name change from Hospital Proceeds Fund to Citizens' Benefit Fund to reflect opportunity for donations to the fund from the community rather than limited principal amount from sale of municipal hospital.</li><li>2. Amendment to Section 4.04.040, Expenditures of Money, to indicate unappropriated amounts may be carried forward to subsequent fiscal years, or at the discretion of the City, may be added to the principal.</li></ol>
Jul 10, 1999	Joint City Council/Grants Advisory Commission Workshop to discuss policies related to requirement for matching funds, grant funding for leased vs. owned property, perpetual funding, monitoring/annual reports, and Ad Hoc Committee.
Nov 3, 1999	City Council adopts policies related to issues from joint Commission/Council workshop.
Dec 3, 2003	City Council approves Grants Advisory Commission recommendations for funding criteria and process improvements following three workshops by the Commission and the first REACH/Enron funding cycle.

Dec 15, 2004

City Council approved Grants Advisory Commission recommendations for revisions as a result of AB 2690 – repealing the requirement that volunteers be paid prevailing wages and eliminating the mandatory workshop.

**Adopted Policies of the Grants Advisory Commission and Roseville City Council  
1994-2013**

**Criteria for Grant Applicants**

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Original Criteria (6/94)  
Americans with Disabilities Act Compliance (1/99)  
Bids Required for Capital Items to be Included (1/96, 10/99)  
Funding for Religious or Sectarian Activities Prohibited (1/99)  
Grant recipients located in Roseville (9/97)  
Ownership or Long-term Lease of Property Improved by Grant Funds (11/99)  
Compliance with State of California Prevailing Wage Law – SB 975 (11/02) and AB 2690 (12/04)  
Tax Status (12/03)

**Process-Related Policies**

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Annual Review (10/13)  
Recipient Reporting (11/99)  
Appeal of Grant Advisory Commission Decision (9/97)  
Audit Form (3/96)  
Funds Expended within One Year (8/97)  
Line Item Review (11/99)  
Applicant Workshop (9/97)  
Process to Amend or Extend Timeframe of Approved Grants (12/98)  
Site Visits (12/03)  
Two Stage Process (12/03)  
Written Questions of Applicants (12/03)

**Funding Policies**

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City Projects (9/97)  
Target Maximum Amount/Limit on Amounts Requested (9/97, 12/03)  
Matching Funds Not Required (11/99)  
Multiple Applications from One Agency (12/03)  
Multiple Year Grants (9/97, 12/03)  
Perpetual Funding (11/99)  
Funding Source (11/05)  
Funding for Schools (11/08)

## Criteria for Grant Applicants

### Original Criteria

Adopted July 6, 1994

The original criteria and application form were established by the Grant Evaluation Criteria Subcommittee in 1994. The subcommittee conducted public meetings on May 24, June 14, and June 27 to discuss and revise the guidelines and presented their draft, adopted by the Commission on June 27<sup>th</sup> to the City Council on July 6, 1994.

The criteria included a points/rating system that was not adopted by the Commission. A majority of the questions in the current application were as originally drafted. New policies that have amended the application over time are discussed in this manual.

---

### Americans with Disabilities Act Compliance

Adopted January 1999

The Commission added a question to the application form requesting specific information regarding compliance with the Americans with Disabilities Act. The City is not allowed to fund programs or services by agencies that do not comply with ADA. Applicants are also required to comply with state disability laws, which in many cases are more stringent than the federal ADA law.

---

### Bids Required for Capital Items

Adopted January 1996  
Modified October 1999

In January 1996, the Commission adopted a requirement for applicants to submit bids for capital expenditures. Capital projects costing \$2,499 and under must have 3 documented telephone bids. Capital items costing \$2,500 and above must have 3 written bids included. Bids do not have to be awarded to the lowest bidder; bids should be awarded to the most responsible bidder.

This language was modified in October 1999 by the Commission and approved by the City Council based on input from grant applicants. In some instances, three bids are not available for specialized equipment that may be manufactured by only one or two companies. Also, in most cases, telephone and written bids are only valid for 30 to 60 days; the grant application process runs from February to June (120 days) for final approval, which extends beyond the expiration date for the bids. The telephone and written bids are still to be included in the packet, but with notations if less than three bids are included.

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### Funding for Religious or Sectarian Activities Prohibited

Adopted January 1999

In January 1999, the Commission added a question to the application form asking if funding would be used to support any religious or sectarian activities. The City is allowed to fund religious organizations, but the activity, project or program cannot include the promotion a particular religious belief. The City is prohibited from funding religious activities based on laws governing the separation of church and state.

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**Grant Recipients Located in Roseville**

Adopted September 1997

The Commission and Council specified that grant recipients are to be located in Roseville rather than previous wording stating that grant recipients are to be "local." In practice, this has been interpreted by the Commission to mean that grant recipients that provide service in Roseville, but may have headquarters or offices in other locations, are eligible for funding.

---

**Ownership or Long-Term Lease for Properties Improved by Grant Funds**

Adopted November 1999

Concerns were raised during the 1999-2000 grant funding cycle regarding the investment in properties by grant applicants who do not own the property. The public funds are therefore making the property of a private citizen more valuable. Question 8 was added to the application requesting that applicants submit ownership documents and/or copies of lease agreements that reveal how long the property will be leased by the applicant. With long-term leases, the value of any capital improvements will depreciate over time and benefit the grant recipients directly. The Commission recommended and the Council adopted a policy to review the applicants with long-term leases on a case-by-case basis. Staff is to look at the amount of grant funding requested and the use of the funds in particular.

---

**Compliance with California Prevailing Wage Law – SB 975**Adopted November 2002  
Modified December 2004

The California Labor Code as amended by SB 975 in 2000 affects applicants to the Citizens' Benefit Fund in two ways: the requirement to pay prevailing wages for public or private works of improvement that receive public funds and the use of volunteer labor.

By Interoffice Memorandum from the City Attorney's Office to the City Manager's Office dated September 20, 2002, the attorney clearly states applicants must comply with the SB 975. The memo details the policy for the State Prevailing Wage Laws and the Applicability to Volunteer Labor. The memorandum is attached as Appendix G to the Policy Manual.

By Interoffice Memorandum from the City Attorney's office to the City Manager's office dated August 31, 2004, the requirement that prevailing wages be paid to volunteers on public works projects was repealed by urgency legislation signed by the Governor.

Under the new law, AB 2690, the requirement to pay prevailing wages does not apply to volunteers, volunteer coordinators, or members of the California Conservation Corps or Community Conservation Corps. Although a volunteer cannot be paid, the volunteer may receive reasonable meals, lodging, transportation, and incidental expenses or nominal non-monetary awards without losing volunteer status if those benefits and payments are not a substitute form of compensation for work performed. The Memorandum is attached as Appendix H to the Policy Manual.

*State Prevailing Wage Laws.* Any grant applicant receiving \$1,000 or greater in public monies, in this case, Citizens' Benefit Funds, must pay prevailing wages to all workers employed on

public works. Public works actually includes any public or private work of improvement, and is defined as “construction, alteration, demolition, installation, or repair work done under contract and paid for in whole or in part out of public funds.” (Labor Code Section 1720 (a)(1)).

Exceptions to the law include public utility improvements, carpet installation, transportation projects, and certain residential and low-income housing projects. (Labor Code Section 1720(a)).

An applicant or their advisor may request the Director of Industrial Relations to provide an opinion as to the applicability of SB 975 to their project. Previous opinions and current prevailing wages can be found at the state agency’s web-site: [www.dir.ca.gov](http://www.dir.ca.gov).

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**Tax Status**

Adopted December 2003

The Grants Advisory Commission is recommending that only agencies with the following tax status be eligible for funding.

- 501(C) 3
- 501(C) 4
- government agencies
- schools

Applications from agencies that are not within one of these categories will be ineligible. For example, 501 (C) (6) are not eligible because 1) by definition they exist primarily to serve their members rather than the community at large and 2) they can lobby and take political positions on issues, thus creating potential for conflict of interest.

## Process-Related Policies

### Annual Review

Adopted October 2013

The Commission will annually review and adapt the process as needed to improve efficiencies.

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### Recipient Reporting

Adopted November 1999  
Modified November 2005, 2008

Beginning with the 2009-10 funding cycle, applicants who fail to submit a Final Report for a grant received from the preceding funding year are not eligible to apply during the subsequent funding year, or any future funding cycle until at least one year after the Final Report has been submitted..

Beginning with the 2006-2007 funding cycle, each recipient is required to submit a report describing the expenditures and accomplishments achieved with the grant funds. The report is due within 30 days of the end of the grant period. In addition, the Commission at its discretion may also require a grant recipient to submit a “mid-year” report due six months from the grantee’s initial receipt of funds.

*[language deleted: Each applicant is required to submit biannual reports beginning with the 2000-2001 funding cycle. The reports will be due in January and July of the year following the grant award.]*

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### Appeal of Grant Advisory Commission Decision

Adopted September 1997

The City Council formally confirmed that if a grant recipient would like to appeal a recommendation of the Grants Advisory Commission, they may appeal to the City Council when the recommendations are presented. There is no appeal process beyond the City Council and its decision is final.

---

### Audit Form

Adopted March 1996

An Audit Form, or financial form was created by the Finance Director and approved by the Grants Advisory Commission in March 1996. The form is signed as part of the Citizens’ Benefit Fund Agreement submittal with a summary accounting to be submitted with the final report at the end of the fiscal year. The current form is included as Appendix D.

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### Funds Expended within One Year

Adopted August 1997

Based upon several requests from agencies that funds be carried over to another fiscal year, or be used for additional purposes, the Commission voted to revise all forms stating that funds must be expended during the fiscal year for which the grant was included in the City budget. The Citizens’ Benefit Fund contract was also amended to state that all funds must be spent with one year.

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**Line Item Review**

Adopted November 1999

The City Council reaffirmed a standing practice that individual grant applications may be reviewed by the City Council following the recommendations being forwarded by the Grants Advisory Commission. The City Council reviews the recommendations as part of the annual budget adoption in June of each year. Councilmembers may "pull" individual grant applications for discussion, questions, and separate action.

---

**Applicant Workshop**Adopted September 1997  
Revised November 2004

The Grants Advisory Commission recommended and the City Council approved the requirement that a representative from each agency must attend a mandatory workshop during the grant funding cycle. The workshop is to be held approximately two weeks after the grant applications are to be made available, which will usually be the regular Grants Advisory

Commission meeting on the second Tuesday of every February - Beginning with the 2005-2006 Citizens' Benefit Fund funding cycle attendance in a mandatory workshop is no longer required. However, the Grants Advisory Commission strongly encourages applicants to attend any grant related meetings offered by the City of Roseville to learn more about the Commission's work and priorities.

---

**Process to Amend or Extend Timeframe of Approved Grants**

Adopted December 1998

In September 1998, the Commission determined that a formal process should be established to clearly define the requirements in the event a change to an approved grant was requested by a grant recipient. Through the work of Policy Subcommittee members, Sylvia Besana, Carol Garcia, and Susan Rohan, guidelines and a standard form were drafted for use by future applicants. Appendix E includes the Guidelines and Form approved by the City Council on December 16, 1998. As stated in the Guidelines, the City does not encourage amendments to approved grants. Circumstances may warrant flexibility by the Grants Commission and the City Council; however, only if the criteria established by the Policy Subcommittee are met and the amendment process is followed.

---

**Site Visits**

Adopted December 2003

The Commission reached consensus to NOT conduct site visits during the application period (March to May) and to limit visits to other times during the year.

If individual Grants Commissioners visit applicants during the process of reviewing grants, they may receive information in addition to that contained in the written application that is not received by the other Commissioners. The City's criteria specifically states the grant will be awarded based upon the written materials provided to the Commission for its consideration.

---

## Two Stage Process

Adopted December 2003  
Modified October 2013

This is the most significant change from previous practice recommended by the Commission and approved by the Council during the process improvement workshops of 2003.

Previously, the Commission would submit individual funding recommendations, meet in May, reach consensus with very little interaction between the Commissioners and applicants, and then award the funding.

As approved, the Grants Advisory Commission will conduct a two-stage funding process. Stage 1 allows for informal discussion of the applications by the Commission in a public setting. During Stage 2 the actual funding recommendations would be made. The Commission would meet in the Council Chambers and the meeting would be televised. Each Commissioner would make individual funding recommendations as they have in the past and reach consensus on every application before voting on the final recommendations.

*[language deleted: Stage 1 will occur in a workshop setting with informal discussion about the applications, review of written questions and responses, and any responses the applicants may have to additional questions from the Commission. The Commissioners can ask questions of each other and the applicants, allowing a much more interactive process than in previous funding cycles. This process was tested during the REACH and Enron funding cycle and worked very well according to feedback from the Commissioners and applicants.]*

---

## Written Questions of Applicants

December 2003  
Eliminated October 2013

During the 2003 REACH and Enron funding cycle, the Commissioners piloted the idea of submitting questions to the applicants as they reviewed the applications. The process of written questions of applicants was eliminated with the FY2012/13 funding cycle. The Commission will evaluate each request based on information provided in the application.

*[language deleted: The applicants received a list of questions from the entire Commission, meaning that no individual Commissioner was identified as the one asking for additional information. The applicant was given a defined time period to respond. The Commission agreed that this was a very valuable tool to learn more about the applicant. It also allows Commissioners to share their expertise and knowledge of the organizations and services available in the community and specific subjects such as accounting as demonstrated by the additional questions they ask. REACH and Enron applicants liked the opportunity to share additional information, felt this process was unique in the "grants" world and liked it.]*

## **Funding Policies**

### **City Projects**

Adopted September 1997  
Reaffirmed October 1999

City projects may be submitted and will be considered on a case-by-case basis by the Commission and Council. After considerable discussion during the 1999-2000 funding cycle, this policy was reaffirmed by the Ad Hoc Commission-Council subcommittee, Grants Advisory Commission and City Council.

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### **Target Maximum Amount**

Adopted September 1997  
Revised December 2003

The Grants Advisory Commission is recommending that a target amount be set each cycle based upon the available funds. The purposes of the target amount are to benefit as many citizens as possible and to give grant applicants a realistic idea of the amount that most likely will be funded. The Commissioners also stated during their discussion that with smaller amounts, the funding would be more likely to make a difference to many citizens of Roseville, thus meeting the mission of the Fund – “to improve the quality of life of Roseville’s citizens.”

The Commission felt that a target maximum of \$30,000 was reasonable for the 2004-2005 funding cycle with total grand funds of \$400,000 projected. The Commission will, however, review every application and consider larger grants, especially for unique capital projects. The target amount is a recommendation. Applicants are encouraged to limit their requests to no more than that amount and exceptions would be considered.

The Commission will review the target amount each year based upon the projected funds available and recommend a target amount to be adopted by the Council prior to each funding cycle. The City Council agreed that a target amount would be set annually.

The Grants Advisory Commission and City Council had previously discussed this policy in 1997, but voted against setting a limit on the amount (maximum) a grant applicant can request.

---

### **Matching Funds Not Required**

Adopted November 1999

The City Council approved the Grants Advisory Commission recommendation that matching funds not be required of grant applicants. Mandating that matching funds be required would limit the application numbers and the flexibility of the Commission and Council to award grants to worthy applicants. Matching funds will be a component of the evaluation by Commissioners and Council in determining which applicants have demonstrated their commitment to a project, but will not be mandatory.

---

**Multiple Applications from One Agency**Affirmed December 2003  
Revised November 2004

The Commission agreed that the practice of allowing multiple grant applications from a single agency should be continued. The Commission did not want to limit agencies with worthy programs from applying. However, agencies submitting multiple applications are encouraged to limit their requests to no more than the Target Maximum Amount adopted by the Council for the funding year. Applications are judged on their individual merit.

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**Multiple Year Grants**

Adopted September 1997

The Grants Advisory Commission and City Council discussed, but voted against allowing grant applicants to apply for funding beyond one fiscal year. Funding is only available for the fiscal year in which the grant is approved.

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**Perpetual Funding**Adopted November 1999  
Reaffirmed December 2003

The City Council approved the Grants Advisory Commission recommendation that no limit be set on the number of years a grant applicant may receive funding. Grant applicants will be judged on their individual merit each year.

The Commission and Council affirmed this policy after discussion in 2003. There are several agencies that receive repetitive funding from the Citizens' Benefit Fund. In fact, five organizations have received funding in all of the past ten funding cycles, and six organizations have received funding in eight of the last ten funding cycles. The Commission agreed that because the agencies provide worthy services to the community and Commissioners do an independent evaluation each year, there should not be a limit on repetitive funding.

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**Funding Source**

Adopted November 2005

The Grants Advisory Commission may award grants from multiple funding sources. In the event that an applicant meets funding criteria for more than one funding source, the Commission has the discretion to make awards from any or all funds for which any individual applicant is eligible.

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**Grant Requests from Schools**

Adopted November 2008

Effective with the 2009-10 grant funding cycle, individual schools may compete for a maximum of \$2,500 per school. Each school (including its PTC, Boosters and other groups) is limited to one grant request per site. School districts and school district foundations remain eligible to compete for the Target Maximum Amount adopted for the funding year.

The Grants Advisory Commission (GAC) and the City Council strongly support education and have funded requests from individual schools, PTC's, Booster Clubs, school districts, school district foundations and non-profit school-based programs. Grants have funded a wide variety of projects; as a result it is difficult to determine the overall impact of the grants.

In recent years, the percentage of grants requesting support for schools or school-based programs has steadily increased. In addition, the size of requests has increased. The Commission adopted this policy in order to serve many segments of the community and to support significant district-wide projects while still allowing individual schools to compete for smaller amounts.

## Appendices

Related Ordinances - Appendix A

Funding Guidelines for Current Year - Appendix B

Grant Application for Current Year - Appendix C

Request for Funds & Report of Expenditures - Appendix D

Grant Agreement - Appendix E

Request for Amendment to CBF Grant - Appendix F

Memorandum re: SB975 and Citizens' Benefit Fund - Appendix G

Memorandum re: AB 2690 and Citizens' Benefit Fund - Appendix H

ORDINANCE NO. 3388

ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE AMENDING THE CHAPTER HEADING AND REFERENCES AND AMENDING SECTION 4.06.040 OF CHAPTER 4.06 OF TITLE 4 OF THE ROSEVILLE MUNICIPAL CODE RELATING TO HOSPITAL PROCEEDS FUND

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Chapter 4.06 of Title 4 of the Roseville Municipal Code is hereby amended to read as follows:

**Chapter 4.06**

**CITIZENS' BENEFIT FUND**

**Sections:**

- 4.06.010**      **Citizens' Benefit Fund established.**
- 4.06.020**      **Proceeds from sale of municipal hospital.**
- 4.06.030**      **Earnings on proceeds.**
- 4.06.040**      **Expenditures of money.**
- 4.06.050**      **Expenditure of principal.**
- 4.06.060**      **Administrative costs.**

**Section 4.06.010**      **Citizens' Benefit Fund established.**

There is hereby established the Citizens Benefit Fund. (Ord. 2788 § 1 (part), 1994.)

**Section 4.06.020**      **Proceeds from sale of municipal hospital.**

All net proceeds from the sale of any municipally owned hospital shall be deposited in the Citizens' Benefit Fund. Such proceeds shall be invested by the Finance Director, who shall annually account for and report to the City Council as to the principal and annual earnings of said fund. The fund shall not be commingled with any other monies of the City. The Finance Director shall cause the fund to be audited each year. (Ord. 2788 § 1 (part), 1994.)

**Section 4.06.030**      **Earnings on proceeds.**

Not less than ten (10%) percent of the annual interest or earnings of the Citizens' Benefit Fund as determined by the City Council shall be retained and added to the principal each year. The remainder of the earnings may be expended in accordance with this Chapter. (Ord. 2788 § 1 (part), 1994.)

**Section 4.06.040 Expenditures of money.**

The City Council may, after receiving the recommendation of the Roseville Grants Advisory Commission, annually appropriate up to ninety (90%) percent of the annual earnings of the Citizens' Benefit Fund for the purpose of improving the quality of life for the citizens of the City of Roseville. Provided, however, that the City Council may, without the recommendation of the Roseville Grants Advisory Commission, annually appropriate a minor amount up to fifteen thousand (\$15,000) dollars of the annual earnings for the purpose of improving the quality of life. Unappropriated amounts will be carried forward to subsequent fiscal years; however, at the discretion of the City, any unappropriated amount may be added to the principal. (Ord. 2788 § 1 (part), 1994.)

**Section 4.06.050 Expenditure of principal.**

The principal amount of the Citizens' Benefit Fund shall not be appropriated or expended unless a state of emergency has been declared, no other funds are available and the expenditure has been approved by a 4/5 vote of the City Council. Any principal so expended shall be repaid to the fund with interest at the rate earned by the City on investments at the time of the loan and upon such other terms as determined by the Council at a public hearing. (Ord. 2788 § 1 (part), 1994.)

**Section 4.06.060 Administrative costs.**

- A. The costs of administering this chapter and the Roseville Grants Advisory Commission shall not be charged to the fund unless approved by a 4/5 vote of the City Council.
- B. Prior to any action pursuant to this section by the City Council, the Roseville Grants Advisory Commission shall first hold at least one (1) public hearing and forward to the City Council a recommendation concerning what action, if any, should be taken by the City Council. (Ord. 2788 § 1 (part), 1994.)

**SECTION 2.** This ordinance shall be effective at the expiration of thirty (30) days from the date of adoption.

**SECTION 3.** The City Clerk is hereby directed to cause this ordinance to be published in full at least once within fourteen (14) days after it is adopted in a newspaper of general circulation in the City, or shall within fourteen (14) days after its adoption cause this ordinance to be posted in full in at least three (3) public places in the City and enter in the Ordinance Book a certificate stating the time and place of said publication by posting.

PASSED AND ADOPTED by the Council of the City of Roseville this 18th day of August, 1999, by the following vote on roll call:

- AYES COUNCILMEMBERS: Earl Rush, Dan Goodhall, Claudia Gamar, Randolph Graham, Harry Crabb
- NOES COUNCILMEMBERS: None
- ABSENT COUNCILMEMBERS: None

0300 0000 0002 0319

*[Handwritten Signature]*

MAYOR

ATTEST:

*[Handwritten Signature]*

ASSISTANT City Clerk

The foregoing instrument is the original ordinance, and has been published by posting in the following public places: Lobby of Clerk's Department, City Hall Entrance and Library.

At 3:15 O'Clock August 23 1999  
*[Handwritten Signature]*  
City Clerk, City of Roseville, CA

*[Faint, illegible text]*

0300 0000 0002 0320

Ord 3388  
Pg 3



**Citizens' Benefit Fund  
2014-2015 FUNDING GUIDELINES**

<b>History and Purpose</b>	The Citizens' Benefit Fund was established on June 4, 1993 with the proceeds from the sale of Roseville Community Hospital. Each year up to ninety percent of the interest from these funds may be distributed to non-profit organizations. The purpose of the Citizens' Benefit Fund is to assist in improving the quality of life for the citizens of the City of Roseville.
<b>Funds Available</b>	The Roseville Grants Advisory Commission has approximately <b>\$231,900</b> in Citizens Benefit Funds to distribute to agencies "to improve the quality of life for the citizens of the City of Roseville". Citizens Benefit Funds are limited, and demand is high. On average, the Commission has been able to fund only half of the grant requests received.
<b>Targeted Maximum Awards</b>	Based on funding availability, the Commission strongly encourages applicants to limit Citizens' Benefit Fund requests to a maximum of <b>\$15,000</b> . If multiple grant applications are submitted the cumulative requests should be limited to <b>\$15,000</b> . <b>Public and Private Schools:</b> Individual schools (including PTC's, Preschools, Booster Clubs, etc) should submit <i>only one application per school site</i> . Awards to individual school sites will be limited to a maximum of <b>\$2,500</b> . School districts and school district foundations should submit only one application and limit their request to <b>\$15,000</b> .
<b>Eligibility</b>	Public agencies, schools, and non-profit 501(c)(3) or 501(c)(4) organizations serving citizens of Roseville are eligible to apply. Grants will not be made for religious purposes/activities or to organizations that discriminate on the basis of race, religion, color, national origin, ancestry, physical or mental disability, veteran status, medical condition, marital status, age, sex, or sexual orientation. Grants will not be made for religious or sectarian activities. Applicants who failed to submit a Final Report from a prior funding year (2012-13 funding cycle) are not eligible to apply during the 2014-15 funding cycle.
<b>Disqualification</b>	The Grants Advisory Commission makes its decisions based upon the written materials submitted by your organizations. <b>Applications submitted without required documents will be disqualified.</b>
<b>Public Documents</b>	All grants submitted to the City become public documents and are available to the public for review. If you would like a section or your entire application kept confidential, please mark the top of the application "CONFIDENTIAL" and the City Attorney's office will review your request. Examples of documents that may qualify include those with reference to trade secrets or home addresses of Board Members. Staff will contact the applicant within 10 days of submittal of a request for confidentiality.

<p><b>Roseville Business License</b></p>	<p>The Roseville Municipal Code requires anyone conducting business within the City of Roseville to have a current business license on file with the City of Roseville. This includes non-profits doing business or providing services in Roseville. Forms are available at the Finance counter in the Roseville Civic Center. The City of Roseville will waive the license fee for non-profit organizations however there is a \$1.00 State fee that will be collected.</p>
<p><b>State Prevailing Wage Laws</b></p>	<p>All Works of Improvement within the State of California that receive public funds in an amount greater than \$1,000 are subject to prevailing wage laws. Prevailing wage law detailed in SB975 and became effective January 1, 2001. The law requires that any "construction, alteration, demolition, installation, or repair work done under contract and paid for in whole or in part out of public funds" must pay laborers the general prevailing wage rate. Grant applicants should read California Labor Code Sections 1771 and 1720 for more information regarding prevailing wage laws and refer to the State Department of Industrial Relations website at <a href="http://www.dir.ca.gov">www.dir.ca.gov</a>. Applicants are also encouraged to consult with their attorneys and/or accountants to ensure that the proposed project will include the documentation and resources to demonstrate compliance with state law.</p>
<p><b>Funding, Limitations and Reporting</b></p>	<p>The Grants Advisory Commission will make its recommendations in May 2014 with final action by the City Council in June 2014. Grant funds are expected to be available to successful applicants on or after July 1, 2014, following submittal of the signed Grant Agreement to the City Manager's Office. Awards are made for one year only and in no way imply that funding will be awarded in subsequent years.</p> <p>Grant funds must be used for the purpose specified in the grant application. Grant funds are intended to supplement, not supplant funding or programs that already exist. All funds must be spent by June 30, 2015, or returned to the City. Final Reports should include details regarding project expenditures and results. Failure to provide a Final Report will disqualify applicant from the next funding cycle for which the applicant would otherwise be eligible.</p>
<p><b>Dates and Deadlines</b></p>	<p><b>January 6, 2014</b> Link to online Grant Application available on the City's main webpage and at <a href="http://www.roseville.ca.us/grants">www.roseville.ca.us/grants</a></p> <p><b>January 14, 2014</b> Applicant Workshop at 7:00pm in the Roseville Council Chambers, 311 Vernon Street. Applicants are STRONGLY ADVISED to attend and learn more about new online grant process and funding priorities.</p> <p><b>February 12, 2014</b> Completed Grant Applications <b>must</b> be submitted online at <a href="http://www.roseville.ca.us/grants">www.roseville.ca.us/grants</a> by <b>5:00 p.m. PST</b></p>
<p><b>For more information</b></p>	<p>Visit the City's Grants website at <a href="http://www.roseville.ca.us/grants">www.roseville.ca.us/grants</a> or contact Kelly Wickline, Secretary to Grants Advisory Commission <a href="mailto:kwickline@roseville.ca.us">kwickline@roseville.ca.us</a> or (916) 746-1350.</p>



SAMPLE

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City of Roseville  
 Citizens' Benefit Fund / R.E.A.C.H.  
**2014-2015 Grant Application**  
 2/12/2014 deadline

### My Little Nonprofit Agency

**My Little Nonprofit Agency**  
 6050 Independence Ave SW #2  
 Washington, DC 20560  
 United States

Tel: (777) 777-7777 x55  
 Fax: (777) 777-7777 x32  
 Web: web.com  
 EIN: 11-1111111  
 DUNS:

**Project Contact**  
 Ineeda Grant  
[recip@zoomgrants.com](mailto:recip@zoomgrants.com)  
 Tel: 1111111111

\$0 Requested

**Additional Contacts**  
 none entered

**Executive Director**  
 Joe Big  
[joe@web.com](mailto:joe@web.com)

### Application Questions

#### 1 Agency is:

- Non Profit 501(c)(3)  
 Non Profit 501(c)(4)  
 Government  
 Public/Private School

#### 2 Project Description:

*In 50 words or less, describe the proposed project, including the use of funds and who will be served.*  
 -no answer-

#### 3 Project primarily serves:

- Animals  
 Arts & Humanities  
 Environmental  
 Health  
 Human Services  
 Public Society Benefit  
 Recreation & Sports  
 Schools (Education)  
 Youth

#### 4 Number of:

<input type="text"/>	Board Members
<input type="text"/>	Paid Staff (F/T)
<input type="text"/>	Paid Staff (P/T)
<input type="text"/>	Volunteers

#### 5 Date Founded:

-no answer-

#### 6 Organization's Mission:

-no answer-

**7 What are the major goals of your organization?**

-no answer-

**8 Give a brief history of the organization.**

-no answer-

**9 What were the major accomplishments of the organization last fiscal year?**

-no answer-

**10 How does the organization use volunteers?**

-no answer-

**11 In accordance with board policy, what percent of your board members donate to the organization?**

-no answer-

**12 List below any previous funds awarded in the last five funding cycles by the Roseville Grants Advisory Commission and the purpose of the funding.**

-no answer-

**13 Describe the need for this project or program and evidence of community support for it.**

*(key supporters, volunteer hours, collaborators, donors)*

-no answer-

**14 Define anticipated outcomes for this project or program. How will success be measured?**

-no answer-

**15 Describe the population to be served, including the number to be served.**

*How will you ensure that recipients of your services are residents of the City of Roseville (for Citizens' Benefit Funding) or Youth, Families, or Seniors residing in Placer County (for REACH Funding)?*

-no answer-

**16 Please identify how your project is unique and how it fits with other similar services or projects that are provided by other agencies.**

*Describe the nature of your relationship with these agencies (i.e. make referrals, to jointly deliver services, collaborate in joint planning of services, etc.)?*

-no answer-

**17 If your request cannot be fully funded, how would your organization modify the project if funded at 50% of your request?**

-no answer-

**18 Please list other funding support requested for this project (include funder, date requested, amount requested, and status of request).**

-no answer-

**19 If funding is requested for program or operating support, rather than one-time projects, describe the funding strategies you have planned or in place to help your organization reduce costs or generate additional revenue once grant funds are expended.**

-no answer-

**20 If a membership or enrollment fee will be charged to participate in the project, list the amount of fee(s) and the requirements to participate.**

*Describe any fee waivers, subsidies or scholarships for those who cannot afford to participate.*

-no answer-

**21 Schools and Public Agencies ONLY (others enter N/A): Explain why your school's/agency's existing funding is not available or not sufficient to fund this request.**

*Demonstrate how requested funds will supplement or enhance school's/agency's programs rather than underwrite school's/agency's core mission.*

-no answer-

**22 If your request is a Capital Expenditure or Works of Improvement, please describe briefly the item(s) needed and the itemized costs.**

*Capital Expenditure is defined as any grant money that is used to acquire or upgrade a long term asset not fully used within one (1) year.*

-no answer-

**23 If requesting capital funds for Works of Improvement, does the organization own or lease the building or property to be improved?**

Yes

No

## Budget

### Income

Federal Government Funding  
State Government Funding  
Local Government Funding  
Corporate Funding

Project Amount

Current Fiscal Year

Foundation Funding  
 Individual Contributions/Membership Dues  
 Fees for Service  
 Investment/Interest Income  
 In-Kind Support  
 Other  
**Total**

**\$0.00**

**\$0.00**

**Expenses (current fiscal year)**

Project Amount

Current Fiscal Year

Salaries  
 Payroll Taxes and Benefits  
 Professional Fees (Consultants & Contractors)  
 Other Compensation  
 Rent/Utilities/Maintenance  
 Printing/Supplies/Postage  
 Equipment  
 Promotion/Advertising  
 Travel/Training  
 Insurance  
 Other:  
 Other:  
 Other:  
**Total**

**\$0.00**

**\$0.00**

**Documents**

**Documents Requested \***

Required?

**Attached Documents \***

Copy of 501(C)(3) or 501(C)(4) IRS tax determination letter if applicable (Label 501C3.pdf or 501C4.pdf)



Copy of Agency's registration/renewal fee report, California State Attorney General (ct RRF-1), if applicable (Label RRF1.pdf)



Agency's budget for the current Fiscal Year (Label AgencyBudget.pdf)



Audited financial statement, if available (Label AuditedFinancials.pdf)



Most recent IRS 990. Law requires for all but schools and churches (Label IRS990.pdf)



California tax Form 199 (Label Form199.pdf)



List Board Members, officers, directors and key management positions, including salaries/comp of each individual paid directly from grant proceeds. For each note appointment dates, when term expires and affiliations (Label KeyPersonnel.pdf)



Resolution from your Board authorizing this application (Label Resolution.pdf)



Applications submitted on behalf of the City of Roseville must include a cover letter from the City Manager (CityManagerLetter.pdf)



Copy of your business license. REACH Fund applicants need to provide a copy of the business license for the principal location where they provide service (Label BusinessLicense.pdf)



Description of the item(s) needed and itemized costs (Capital Expenditures or Works of Improvement ONLY) (Label CapitalItemDescription.pdf)



Bid Requirements (Label Bids123.pdf) - \$250-\$2,499 must have 3 documented telephone cost estimates - \$2,500 or greater must have 3 written cost estimates - individual items less than \$250 do not need any estimates included



Proof of Ownership (grant deed, tax bill) or copy of lease specifying the length of property lease (Label ProofofOwnership.pdf)



Assurances and Certifications (Label AssurancesCert.pdf)



Optional Other (5MB maximum) Opportunity to upload one document with any additional information (not previously requested in the application) you feel important to share with Commission.



\* ZoomGrants™ is not responsible for the content of uploaded documents.



**CITY OF ROSEVILLE  
GRANT FUNDS**

**REQUEST FOR FUNDS & REPORT OF EXPENDITURES**

FY 20 \_\_\_\_ TO 20 \_\_\_\_

Grantee (Agency Name)		Project Title	
Agency Address		Funds Awarded \$	
		Fund Source	
		Fund Account Number	
Contact Person		<input type="checkbox"/> MID-Year Report Requested	
Title		<input type="checkbox"/> FINAL Report Received	
Phone Number ( )	EMAIL Address		

**GRANT FUNDS BY  
CATEGORY**

GRANT FUNDS BY CATEGORY	APPROVED	MID-YEAR EXPENDITURES <small>(if required)</small>	TOTAL EXPENDITURES	BALANCE
PROGRAM				
CAPITAL IMPROVEMENT				
OPERATING SUPPORT				
SPECIAL PROJECT				
OTHER				
<b>TOTALS</b>				

	PRINT OR TYPE NAME	SIGNATURE	DATE
PROJECT DIRECTOR			
BOARD PRESIDENT/ CHAIRPERSON			
CITY AUTHORIZATION			

WHITE & YELLOW: Submit to City Manager's office w/original agreement (forward WHITE to Finance Department with Payment Request)  
 YELLOW: Submit to City Manager's office w/original agreement (to be used if mid-year report requested)  
 PINK: Submit with Final Report  
 GOLDENROD: Grantee to Retain

**GRANT AGREEMENT**

THIS GRANT AGREEMENT, is made and entered into this \_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of Roseville, a municipal corporation ("CITY"), and \_\_\_\_\_, a \_\_\_\_\_, ("GRANTEE"),

W I T N E S S E T H:

WHEREAS, CITY administers grants payable from the various funds pursuant to the Roseville Municipal Code and GRANTEE has applied for such grant; and

WHEREAS, the grant application is attached as Exhibit "A" to this Agreement and is incorporated herein by this reference; and

WHEREAS, the City Council has received and considered the advice of its Grants Advisory Commission relative to the awarding of this grant,

NOW, THEREFORE, the parties agree as follows:

1. Grant. CITY hereby authorizes a grant to GRANTEE in the amount of \_\_\_\_\_ (\$\_\_\_\_\_) dollars. The grant shall be payable in one lump sum on or after \_\_\_\_\_ for \_\_\_\_\_.

2. Terms of Agreement Prevail. GRANTEE shall comply with all the terms and conditions of the Grant Application and this Grant Agreement. In the event of any discrepancy between the terms of this Grant Agreement and those of the Grant Application, the terms of this Grant Agreement shall prevail.

3. Funds to be Expended During Current Fiscal Year. All funds received by GRANTEE under this Agreement shall be spent prior to the end of the City's current fiscal year. All funds not spent within the current fiscal shall be returned to CITY within thirty (30) days after the conclusion of the current fiscal year.

No other fund of CITY, including without limitation its general fund, shall be liable for any payment under this Grant Agreement, nor is the taxing power of CITY pledged in any manner.

4. Grantee as Independent Entity. GRANTEE and the agents or employees of GRANTEE in performance of this Grant Agreement shall act in an independent capacity and not as officers, employees or agents of CITY.

5. City's Right to Terminate. CITY may terminate this Grant Agreement at any time and be relieved of the payment of any consideration to the GRANTEE should GRANTEE fail to perform the covenants herein contained in the manner herein provided.

6. No Assignment. This Grant Agreement is not assignable by GRANTEE either in whole or part.

7. Time is of the Essence. Time is of the essence of this Grant Agreement.

8. All Terms to be in Writing. No alteration or variation of the terms of this Grant Agreement shall be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on either of the parties hereto.

9. Generally Accepted Accounting Principles. GRANTEE agrees to establish and maintain fiscal controls and accounting procedures in accordance with generally accepted accounting principles as required by the Finance Director of CITY.

GRANTEE agrees to keep records and fully disclose the amount, date, purpose, payee and disposition of the proceeds of the grant; the total cost of the program for which the grant is awarded; and the amount and disposition of that portion of the total cost provided by other sources. The procedure developed by GRANTEE must provide for accurate and timely recordation of the receipt of funds, expenditures, and unexpended balances.

10. Allowability of Expenditures. GRANTEE shall accurately document each transaction to permit the determination, through an audit if requested by CITY, of the accuracy of the records and the allowability of expenditures charged to grant funds. If the allowability of an expenditure cannot be determined because records or documentation are inadequate, the questionable expenditure shall be disallowed. In such case, GRANTEE shall reimburse CITY the amount of any disallowed expenditure. Determination by CITY of the allowability of any expenditure shall be final except in instances of fraud, mistake, or arbitrariness.

11. Maintenance of Records. GRANTEE agrees to maintain fiscal records, including invoices and receipts for a period of three (3) years after termination or expiration of this Grant Agreement and to permit CITY to inspect those records.

12. Audit. CITY may at any time require an audit of GRANTEE's financial and program records.

13. Unlawful Discrimination Prohibited. During the performance of this Grant Agreement, GRANTEE shall not deny this Grant Agreement's benefits to any person on the basis of religion, color, ethnic group, identification, sex, age or physical or mental disability, nor discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition,

marital status, age, or sex. GRANTEE shall ensure that the evaluation and treatment of all employees and applicants for employment are free of such discrimination.

14. Fair Employment. GRANTEE shall comply with the provision of the Fair Employment and Housing Act (Government Code §12900, et seq.), the regulations promulgated thereunder (2 CCR §7285.0, et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (§11135-11139.5) and the regulations or standards adopted by the State to implement such article.

GRANTEE shall give advice of its obligation under this Grant Agreement to labor organizations or contractors with which it has a collective bargaining or other agreements. GRANTEE shall include nondiscrimination compliance provisions similar to those of the Grant Agreement in all subcontracts to perform work under this Grant Agreement.

15. Indemnification. GRANTEE shall defend, indemnify, save and hold harmless CITY and all its officers, agents and employees from all claims, suits or actions of any means, kind or description brought forth on account of fiscal or other injuries to or death of any person including but not limited to workers or the public or damage to property or natural resources resulting from the performance of this Grant Agreement except as otherwise expressly provided by statute. The duty of GRANTEE to defend, indemnify, save and hold harmless includes the duties to defend as set forth in Civil Code §2778.

GRANTEE waives any and all rights to any types of expressed or implied indemnity against CITY, its officers and employees. GRANTEE warrants that it is fully aware of and expressly waives the protection of Civil Code §1542.

16. Insurance. If the activity funded by this Grant Agreement includes construction/rehabilitation work, during the term of this Agreement GRANTEE and/or its

contractors and/or construction agents shall maintain in full force and effect the following policies of insurance:

<u>COVERAGE</u>	<u>LIMITS OF LIABILITY</u>
Workers Compensation	Statutory
Commercial General Liability	Bodily Injury: \$1,000,000 each occurrence \$2,000,000 aggregate Property Damage: \$1,000,000 each occurrence Personal Injury: \$1,000,000 each occurrence \$2,000,000 aggregate
Automobile liability including endorsements for owned, hired and nonowned vehicles	Bodily Injury: \$300,000 each occurrence \$500,000 aggregate Property Damage: \$100,000 each occurrence

GRANTEE shall submit a certificate evidencing such coverage in a form satisfactory to the City Attorney of CITY, prior to undertaking any work hereunder. A separate endorsement form showing CITY, its officers, agents and employees as additional named insureds, except for Workers' Compensation and Professional Liability shall also be provided. Such insurance shall specifically cover the contractual liability of the GRANTEE. The coverage shall be primary as to such additional insureds and no coverage of the CITY shall be called upon to contribute to a loss. Said certificates shall provide at least thirty (30) days written notice to CITY prior to cancellation or modification of any insurance required by this Agreement. The GRANTEE shall furnish a certificate for the period covered by the agreement. Any insurance written on a claims made basis is subject to the approval of the City Attorney. Insurance coverage in the minimum amounts set forth herein shall not be construed to relieve GRANTEE of liability in excess of

such coverage, nor shall it preclude CITY from taking such other actions as are available to it under any other provisions of this Agreement or law.

17. Termination by CITY. CITY may terminate this Agreement in whole or part upon ten (10) days prior written notice to GRANTEE for any of the following reasons:

- A. GRANTEE fails to proceed for whatever reason with the program in the manner set forth in this Grant Agreement.
- B. CITY deems this Grant Agreement is not satisfactorily being performed.
- C. If any portion of this Grant Agreement is assigned without prior written approval of CITY.

18. No Waiver of Breach. No waiver of any breach of this Agreement by CITY shall be held to be a waiver of any other or subsequent breach.

19. Attorney Fees. In any action arising out of this Agreement, the prevailing party shall recover its reasonable attorney's fees.

IN WITNESS WHEREOF, the City of Roseville, a municipal corporation, has executed this Agreement in duplicate by its City Manager and GRANTEE has caused this Agreement to be duly executed.

CITY OF ROSEVILLE, a  
municipal corporation

\_\_\_\_\_  
a \_\_\_\_\_

BY: \_\_\_\_\_  
RAY KERRIDGE  
City Manager

BY: \_\_\_\_\_  
its: \_\_\_\_\_

ATTEST:

and

BY: \_\_\_\_\_  
SONIA OROZCO  
City Clerk

BY: \_\_\_\_\_

its: \_\_\_\_\_

APPROVED AS TO FORM:

BY: \_\_\_\_\_  
BRITA BAYLESS  
City Attorney

APPROVED AS TO SUBSTANCE:

BY: \_\_\_\_\_  
LAURA MATTEOLI  
Economic Development Manager

Guidelines  
Request for Amendment  
City of Roseville Citizens' Benefit Fund Grant

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The City of Roseville Grants Advisory Commission does not encourage grant recipients to modify a grant following approval by the Commission and the City Council. However, there are circumstances which may warrant further review by the Commission even after final approval. The guidelines to make such a request are listed here and a form for submittal to the Grants Commission is attached in the event your organization wishes to modify your approved grant.

**Criteria to Amend an Approved Grant**

Criteria for approval by the Grants Advisory Commission may include, but not be limited to:

- Consistency with the original intent of the grant application i.e. improvement to be built or program to be started.
- Delays caused by agencies beyond the control of the applicant or the City as demonstrated by the applicant and verified by the City.
- Cost effectiveness in applying the grant funds i.e. if cost savings are realized following the grant approval and program start-up, the difference may be used to expand services or programs.
- Special needs of the community i.e. the grant modification addresses a need that has arisen or an emergency situation that occurs after the grant application is approved.
- Community benefit in general.

Criteria for denial of a request to amend an approved grant may include, but not be limited to:

- Any misuse or illegal use of funds as determined by the City or an independent financial audit.
- Determination that the project or service will not be concluded within a time frame such that another grant application for the next year's funding cycle could be submitted with the same program or service results if approved.
- Lack of funding from other sources identified in the original grant application that were anticipated but not received by the organization.

All requests will be reviewed on a case-by-case basis.

**Amendment Process**

**Written Request.** A request will be considered complete when three items are submitted to the City Manager's Office.

1. **Request for Amendment Form.** The attached Request for Amendment with background information, the requested change and the reason for the change.
2. **Approval from Governing Board.** A written statement from the applicant shall be submitted approving the submittal.
3. **Financial Statement.** A financial statement for any grant funds already expended including detail of expenditures and balance remaining.

## Guidelines for Request to Amend Approved Grant

p.2

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**Review by Grants Advisory Commission.** All requests must be reviewed by the Grants Advisory Commission. Staff will schedule the request for the next available Grants Commission meeting and prepare appropriate background information.

**Recommendation to City Council.** If the request includes an amendment to the Citizens' Benefit Fund Agreement, the item would also be forwarded to the City Council for action. City Council action is final.

If a request is made after October 31<sup>st</sup> of the year, the Grants Commission will not be able to consider the item until the December Grants Commission meeting and Council may not hear the item until January of the following year. In this case, the next funding cycle (applications available in January) will have already begun and you may not have the opportunity to apply for a new grant in the event the request to modify the existing grant is denied.

If you have any questions, please call the Roseville City Manager's Office and ask for Ellen Powell, Staff Liaison for the Grant Commission. The number is 916-774-5362.

**Request for Amendment**  
**City of Roseville Citizens Benefit Trust Grant**

The Grants Advisory Commission will consider your request for an amendment to an approved grant providing the following is submitted to the City Manager's Office:

- Completed Request for Amendment (this form).
- Letter from Board of Directors/Governing Agents approving submittal of request.
- Financial statement for any grant funds already expended including detail of expenditures and balance remaining.

**Request**

- Extension for use of grant funds beyond end of fiscal year (June 30<sup>th</sup>) New Date: \_\_\_\_\_
- Change in Use of Funds (describe below).

**Background Information**

Name of Organization: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

**Grant Information**

Name of Approved Grant: \_\_\_\_\_  
Amount Funded: \_\_\_\_\_ Funds Remaining: \_\_\_\_\_  
Description of Original Grant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Request for Amendment**

Proposed Amendment to Grant and/or Reason for Extension: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Attach additional pages if necessary)

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: If this request is submitted after October 31<sup>st</sup>, you may miss the next Grants Advisory Commission funding cycle in the event your request for an amendment is denied and you wish to reapply for a new grant.*

Return to Ellen Powell, Roseville City Manager's Office, 311 Vernon Street, Roseville, CA 95678. Call (916)774-5362 if you need additional information.

**CITY OF ROSEVILLE**  
**Office of the City Attorney**

**INTEROFFICE MEMORANDUM**

**TO:** Julia Burrows, Assistant to the City Manager  
**FROM:** Robert R. Schmitt, Deputy City Attorney  
**SUBJECT:** SB 975 and Citizens Benefit Fund  
**DATE:** September 20, 2002

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Your August 8, 2002 memorandum asks whether and how SB 975 applies to grants from the Citizens Benefit Fund ("CBF") and to the use of volunteer labor by grantees.

**State Prevailing Wage Laws**

The general obligation for payment of prevailing wages stems from Section 1771 of the California Labor Code, which states in relevant part: "Except for public works projects of one thousand dollars (\$1,000) or less, not less than the general prevailing wage rate... shall be paid to all workers employed on public works."

The term "public works," as modified by SB 975, means "construction, alteration, demolition, installation, or repair work done under contract and paid for in whole or in part out of public funds." (Labor Code Section 1720(a)(1)). Note that "public works" is broadly defined and includes the paying of public funds for both public and *private* works of improvement. Exceptions exist for public utility improvements, laying of carpet, authorized transportation projects, and certain residential and low-income housing projects. (Labor Code Section 1720(a)).

CBF monies are, of course, "public funds." Accordingly, CBF grantees are subject to prevailing wage laws when grants exceeding \$1,000 are expended on works of improvement.

For your information, an interested party may file with the Director of Industrial Relations a request to determine coverage under the prevailing wage laws regarding whether either a specific type of project or type of work to be performed which that interested party believes may be subject to or excluded from coverage as public works under the labor code. (8 CCR Section 16001(a)(1)).

Applicability to Volunteer Labor

There exists a limited exception for an otherwise covered project when volunteer labor is utilized. Labor Code Section 1720.4 provides that "...public works shall not include an otherwise covered work which meets all of the following conditions:

- a) The work is performed entirely by volunteer labor.
- b) The work involves facilities or structures that are, or will be, used exclusively by, or primarily for the benefit of, private nonprofit community organizations, including, but not limited to, charitable, youth, service, and sports groups or associations.
- c) The work will not have an adverse impact on employment.
- d) The work is approved by the Director of Industrial Relations as meeting the requirements of this section.

For purposes of subdivision (c), the director [of the Department of Industrial Relations] shall request information on whether or not the work will have an adverse impact on employment from the appropriate local or state organization of duly authorized employee representatives of workers employed on public works."

A request to the Director for approval relative to the "volunteer exception" shall be made and include information as follows:

- a. An awarding body wishing to use volunteer labor on what would otherwise be a public works project, pursuant to Labor Code Section 1720.4 shall serve a written request for approval on the Director, not less than 45 days prior to the commencement of work on the facilities or structures.
- b. The request for approval shall fully set forth the awarding body's grounds for belief that the requirements of Labor Code Section 1720.4(a), (b), and (c) are satisfied, and shall list all the crafts and classifications of workers that typically perform the types of work needed for the project.
- c. The request for approval shall identify the unions which represent workers in the crafts or classifications listed in (b) within the locality in which the public work is performed. (8 CCR Section 16003).

Page 3

September 20, 2002

Although it is not strictly the awarding body (City of Roseville), but rather the grantee, that desires to use volunteer labor, compliance with the aforementioned procedure is recommended. Moreover, it readily appears that obtaining the appropriate information and ultimate approval by the Director of Industrial Relations will require significant staff effort and coordination with the CBF grantee.

#### Comments

All CBF grantees are, of course, required to enter into a Citizens Benefit Fund Grant Agreement with the City. In the event a grantee is subject to prevailing wage laws, our standard agreement must be modified to include the necessary prevailing wage administrative and enforcement obligations.

In the event an otherwise covered grantee is excluded from the prevailing wage laws under the volunteer labor exception, our standard agreement must be modified to ensure that only volunteer labor will be used.

Lastly, information regarding prevailing wage rates and related information can be obtained from the Department of Industrial Relations' website at [www.dir.ca.gov](http://www.dir.ca.gov).

Please feel free to contact me if you have any questions.

**CITY OF ROSEVILLE**  
**Office of the City Attorney**

**INTEROFFICE MEMORANDUM**

**TO:** Ellen Powell, Legislative Analyst  
Vicki Philpott, Assistant to the City Manager

**FROM:** Michelle Sheidenberger, Associate City Attorney *M.A.*

**SUBJECT:** New Law Regarding Prevailing Wages and Volunteers

**DATE:** August 31, 2004

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I have good news for the Grants Advisory Commission! New, urgency legislation has been signed by the Governor repealing the requirement that prevailing wages be paid to volunteers on public works projects unless certain burdensome requirements are met.

Under the new law, AB 2690, the requirement to pay prevailing wages does not apply to volunteers, volunteer coordinators, or members of the California Conservation Corps or Community Conservation Corps.

In order to be a "volunteer" under this law, the following criteria have to be met:

1. The person must perform the work for civic, charitable, or humanitarian reasons.
2. The person must perform the work for a public agency or a 501(c)(3).
3. The person must perform the work without promise, expectation, or receipt of any compensation for work performed.
4. The person's services must be offered freely and without pressure and coercion from an employer.

Although a volunteer cannot be paid, the volunteer may receive reasonable meals, lodging, transportation, and incidental expenses or nominal nonmonetary awards without losing volunteer status if those benefits and payments are not a substitute form of compensation for work performed.

A person is not considered a "volunteer" under this law if the following occur:

1. If the person receives compensation at any time for work done on the project.
2. If the person works for a contractor, other than a 501(c)(3) contractor, which is receiving compensation for work done on the project.

This law also provides that "volunteer coordinators" do not have to be paid prevailing wages. A "volunteer coordinator" is defined as a person paid by a 501(c)(3) to

Page 2  
August 31, 2004

oversee or supervise volunteers. An individual may be considered a volunteer coordinator even if the individual performs some nonsupervisory work on a project alongside the volunteers, so long as the individual's primary responsibility on the project is to oversee or supervise the volunteers rather than to perform nonsupervisory work.

Due to these changes in the law, you'll need to amend the current grants application regarding the payment of prevailing wages to volunteers. Please let me know if I can be of assistance.