

# TENT PERMIT

Field Inspector \_\_\_\_\_ Tent/Canopy SF \_\_\_\_\_ Ref# \_\_\_\_\_

Permit Activation Date \_\_\_\_\_ Expiration Date \_\_\_\_\_ Fire Planner Initials \_\_\_\_\_

Tent/Canopy Installation Date \_\_\_\_\_ Removal Date \_\_\_\_\_

Project Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Location of Tent \_\_\_\_\_ Map Reference Page \_\_\_\_\_

Applicant: \_\_\_\_\_ Application Date: \_\_\_\_\_

Company Name \_\_\_\_\_ Project Name \_\_\_\_\_

Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Tent Contractor: \_\_\_\_\_ Phone \_\_\_\_\_

**Call Inspection Request Line for Tent/Canopy Inspection (916) 774-5800**

Roseville Fire Department in pursuant to the 2016 California Fire Code, Chapter 31 requires a temporary permit for a tent/canopy. Two sets of plans must be submitted for approval before installation followed by an inspection after the tent/canopy has been erected, and before it is occupied.

**The following is a list of requirements.**

- 1) A site plan showing an unobstructed fire lane on all sides of the tent. The tent cannot block any fire hydrants or fire department connections.
- 2) Documentation of structural stability (i.e. staking and bracing documentation and justification)
  - a. Roseville Fire Department does not permit the use of water barrels as a ballasting option for any tent membrane structure.
- 3) A flame resistant certificate by an acceptable testing laboratory.
- 4) A note on the submitted plan stating "NO SMOKING" signs will be posted.
- 5) A note on the submitted plans stating, "a 2A-10BC fire extinguisher will be provided and mounted no higher than 48" above finished floor to the handle."
- 6) A note on the submitted plan stating, "no smoking, no fireworks, no open flames or devices emitting open flame or fire will be used in the tent/canopy."
- 7) An inspection of the tent, by the Roseville Fire Department, shall take place prior to occupying the structure. Please contact the Fire Prevention Division at 774-5800.

I accept this permit under the conditions stated and declare that I am the owner or legal occupant of the property upon which the tent is to be erected, or that I have the permission of the property owner. I understand that this permit is valid only for the date and time specified.

**Signature of Fire Department Personnel:** \_\_\_\_\_

**Date Issued** \_\_\_\_\_

