

Side Letter #2

To the

January 1, 2019 to December 31, 2021

Memorandum of Understanding

Between the

City of Roseville

And

Roseville Police Association

Clarification on Advance Notice for Mandatory Overtime

The Parties mutually agree to revise Chapter 2, Article VI, Overtime, section A, as follows:

- A. Overtime work may be required of any employee in order to meet special or unusual needs of service beneficial to the City and community. Employees shall be provided seven (7) days' notice prior to being assigned mandatory overtime other than shift extension overtime. Advance notice is not required for mandatory overtime caused by sick leave requests or other protected leaves. However, no employee may be required to work overtime during any scheduled work week in which he/she is on unpaid status due to disciplinary action. Overtime is defined as the number of hours worked in excess of the normal weekly schedule of work hours as illustrated below:

EMPLOYEE WORK SCHEDULE	OVERTIME
1. Eight hours per day, five days per week (5/8 Plan)	Over eight hours per day and forty hours per week
2. Ten hours per day, four days per week (4/10 Plan)	Over ten hours per day and forty hours per week
3. A flex-time schedule approved by the City Manager	Over the prescribed number of hours per day

Workers' Compensation leave hours are not to be considered to be hours worked for overtime purposes.

City:

Roseville Police Association:



Dominick Casey, City Manager

Date



05/21/2019

Mark Salvo, Business Representative

Date