Transportation Commission Meeting
Council Chambers
311 Vernon Street
April 19, 2011 – 7:00 p.m.
Agenda

1. Call to Order

2. Welcome – Roll Call

- Rita Brohman, *Chair*
- Ryan Schrader, *Vice-Chair*
- Bonnie Gore
- Joseph Horton
- Chinnaian Jawahar
- Grace Keller
- Robert Lyss
- Sunil Rao, *Youth Commissioner*

3. Pledge of Allegiance

4. Meeting Minutes

a. March 15, 2011

5. Oral Communication (Time Limitation Five (5) Minutes) *Anyone wishing to address the Commission on matters not on the Agenda please stand, come to the podium and state NAME and ADDRESS for the record.*

6. Consent Calendar

None

7. Special Presentations/Reports

a. Pedestrian Safety Reporting, Tracking, and Mitigation
b. Modifications to Transportation Commission Role and Responsibilities
c. Roseville Transit Fare Ordinance and Administrative Policies Amendments

8. Staff and/or Commission Reports/Comments

a. Alternative Transportation Division Update

9. Pending Agenda

None

10. Adjournment

Note: If you plan to use audio/visual materials during your presentation, they must be submitted to the City of Roseville 72 hours in advance. All public meetings are broadcast live on Comcast Channel 14 or Surewest Channel 73 and replayed the following morning beginning at 9:00 a.m. Meetings are also replayed on weekends.

Transportation Commission Meeting
April 19, 2011 – 7:00 p.m.
Approved Minutes

1. Call to Order
The meeting was called to order at 7:00 p.m. by Commissioner Brohman.

2. Roll Call
Commissioners Present
Rita Brohman, *Chair*
Joseph Horton
Chinnaian Jawahar
Grace Keller
Robert Lyss

Staff Present
Michael Wixon, Alternative Transportation Manager
Jana Cervantes, Associate Engineer, Engineering
Michael Dour, Alternative Transportation Analyst II
Lupe Nelson, Recording Secretary

Commissioners Absent
Ryan Schrader, *Vice-Chair*
Bonnie Gore
Sunil Rao, *Youth Commissioner*

3. Pledge of Allegiance
Commissioner Brohman led those in attendance in the Pledge of Allegiance.

4. Meeting Minutes
MOTION
Commissioner Lyss made the motion, which was seconded by Commissioner Horton, to approve the minutes of March 15, 2011.

Motion was approved unanimously.

5. Oral Communication
Commissioner Brohman opened the Public Comment period.

Michael Barnbaum, 89-B Dean Road, Sacramento, 95815
Mr. Barnbaum informed the Commissioners of current transit happenings.

Commissioner Brohman closed the Public Comment period.

6. Consent Calendar
None

7. Special Presentation/Reports
a. Pedestrian Safety Reporting, Tracking, and Mitigation
Mr. Wixon introduced Ms. Cervantes. Ms. Cervantes gave a PowerPoint presentation on the Pedestrian Safety Reporting, Tracking and Mitigation. This report provided information on the policies and procedures used in reporting, tracking, and mitigating pedestrian/vehicle collisions within the City.

A question and answer session between Commissioners and staff ensued.

Commissioner Brohman opened the Public Comment.

Michael Barnbaum, 89-B Dean Road, Sacramento, 95815
Mr. Barnbaum asked if the City of Roseville will move towards a 3 crossing crosswalks instead of a 1 crossing crosswalk.

Commissioner Brohman closed the Public Comment.

A question and answer session between Commissioners and staff ensued.

Staff provided this report as informational only. No action required.

b. Modifications to Transportation Commission Role and Responsibilities
Mr. Wixon presented the Modification to Transportation Commission Role and Responsibilities report. Modifications would allow the Transportation Commission to delegate limited approval authority for various items which would allow it to establish its own meeting procedures and participate more actively in the operations of Roseville Transit.

A question and answer session between Commissioners and staff ensued.

Commissioner Brohman opened and closed the Public Comment.

A question and answer session between Commissioners and staff ensued.

MOTION
Commissioner Horton made the motion, seconded by Commissioner Jawahar, to take the following actions:

1. Recommend that the City Council amend the Roseville Municipal Code to give authority to the Transportation Commission to act upon changes to fare, fees and penalties for Roseville Transit consistent with an adopted Short Ranged Transit Plan, to annually adopt charter rates consistent with the State Public Utilities Code, and to act upon short-term promotional fare offers no longer than two (2) months in total or separately each calendar year for each service type;

2. Recommend that the City Council amend the Transportation Commission Meeting Procedures Handbook to provide limited approval authority for those activities described herein, consistent with other policies and procedures of the City of Roseville, and removing the stated approval authority for a Bikeway Master Plan;

3. Recommend that the City Council give the Transportation Commission authority to act upon major changes to the Roseville Transit Administrative policies, consistent with other adopted policies and procedures of the City of Roseville, including but not limited to the City's adopted Short Range Transit Plan (minor changes would be determined and made by staff with notification provided to the Transportation Commission);

4. Amend these documents to reflect that all final actions by the Transportation Commission may be appealed with fourteen (14) calendar days from which the action was taken to the City Council; only issues deliberated upon by the Transportation Commission at the meeting may be considered on appeal by the City Council; and,

5. Advise City Council that the Transportation Commission is asking for appeal authority for

Public Works items within six (6) months.

Motion was approved unanimously.

c. Roseville Transit Fare Ordinance and Administrative Policies Amendments

Mr. Wixon presented the Roseville Transit Fare Ordinance and Administrative Policies Amendments report. The report recommends changes to the Roseville Transit Fare Ordinance to match upcoming changes to fare type, changes to Dial-A-Ride reservation from seven (7) days to fourteen (14) days in advance, and policy change to allow storage of bicycles onboard buses.

A question and answer session between Commissioners and staff ensued.

Commissioner Brohman opened the Public Comment.

Michael Barnbaum, 89-B Dean Road, Sacramento, 95815
Mr. Barnbaum commented on the benefit to transit riders of the upcoming electronic fare. Mr. Barnbaum also asked if the Local routes hours would be extended.

Commissioner Brohman closed the Public Comment.

A question and answer session between Commissioners and staff ensued.

MOTION

Commissioner Keller made the motion, seconded by Commissioner Horton, to take the following actions:

1. Recommend the City Council amend the Transit Fare Ordinance, Title 14, Chapter 14.30 (Public Transit) of the Roseville Municipal Code to changes fare to better accommodate the use of electronic fare cards and incorporate current fare practices (no fare increase are proposed).

2. Recommend the City Council amend the Roseville Transit Administrative Polices as follows:

   a. To change to Dial-A-ride reservations policies from accepting reservation requests a maximum of seven (7) days to fourteen (14) days in advance; and,

   b. To incorporate the option that under certain circumstances that the bus driver may permit bringing bicycles on board commuter buses.

Motion was approved unanimously.

8. Staff and/or Commission Reports/Comments

d. Alternative Transportation Division Update

Mr. Wixon updated the Commissioners on the following subjects:

1. Transportation Funding In A Nutshell – *continued to next meeting.*
2. Acronyms
3. Transit Advertising Program Update
4. Commuter Route Increased Ridership
5. Commuter Route 51
6. Bike Trail Storm Damage
7. Trail Etiquette Guidelines
8. Dry Creek Regional Loop Trail Grant Application
9. May is Bike Month – Upcoming Events
10. Marking & Communication Update

11. Legislative Update

A question and answer session between staff and the Commission ensued.

Staff provided this report as informational only. No action required.

9. Pending Agenda

None

10. Adjournment

MOTION

Commissioner Lyss made the motion, which was seconded by Commissioner Jawahar, to adjourn the meeting.

The motion was approved unanimously.

The meeting was adjourned at 8:45 p.m.