

City of Roseville  
**Public Utilities Commission**  
September 24, 2013  
7:00 P.M.  
Council Chambers  
311 Vernon Street

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## **AGENDA**

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Approval of the August 27, 2013 Minutes**
- 4. Oral Communications/Public Comment**
- 5. New Business**
  - a. Environmental Utilities Monthly Update  
Report by Interim Environmental Utilities Director Ed Kriz summarizing monthly status of Environmental Utilities issues, for information.
  - b. Environmental Utilities Capital Improvement Projects Overview  
Presentation by Wastewater Utility Manager Ken Glotzbach on the Capital Improvement Projects Overview, for information.
  - c. Roseville Electric Monthly Update  
Report by Electric Utility Director Michelle Bertolino summarizing monthly status of Electric issues, for information.
  - d. Roseville Electric Reliability Standards Overview  
Presentation by Electric Regulatory Compliance Administrator Shawn Matchim on the Roseville Electric Reliability Standards, for information.
  - e. Roseville Electric Energy Risk Management Policy Overview  
Presentation by Electric Risk Manager Todd White on the Electric Energy Risk Management Policies, for information.
- 6. Reports – Commission/Staff**
- 7. Proposed Future Agenda Items**
- 8. Adjournment**

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**MINUTES**  
**Public Utilities Commission**  
August 27, 2013  
7:00 p.m.

Council Chambers  
311 Vernon Street  
Roseville, CA 95678

**1. Roll Call**

PUC Commissioners Present: Tom Barrington  
Blandon Granger  
Gretchen Hildebrand  
John Speight  
John Vertido  
Jim Viele

PUC Commissioners Absent: Greg Lammers

Staff Present: Ed Kriz, Interim Environmental Utilities Director  
Jim Mulligan, Interim Water Utility Manager  
Kelye McKinney, EU Engineering Manager  
Mike Bloom, Assistant Electric Utility Director  
Sonny Person, Assistant Electric Utility Director  
Monty Hanks, Assistant Finance Director  
Andrea Blomquist, Finance Billing Services Manager  
Joseph Mandell, Deputy City Attorney  
Karen Sainsbury, Recording Secretary

**2. Pledge of Allegiance**

**3. Minutes of July 23, 2013**

The minutes of July 23, 2013 were approved as submitted.

**4. Oral Comments/Public Comment**

None.

**5. New Business**

a. Election of Chair and Vice Chair

In conformance with Section II-B of the Public Utilities Commission Meeting Procedures, election to be held for Chair and Vice Chair. Elected officers shall assume their positions at the regular meeting in September.

MOTION: Commissioner Viele made the motion, which was seconded by Commissioner Vertido, to appoint Commissioner Hildebrand as Chair of the Roseville Public Utilities Commission.

Ayes: Barrington, Granger, Hildebrand, Speight, Vertido, Viele  
Noes:  
Absent: Lammers

MOTION: Commissioner Hildebrand made the motion, which was seconded by Commissioner Speight, to appoint Commissioner Vertido as Vice Chair of the Roseville Public Utilities Commission.

Ayes: Barrington, Granger, Hildebrand, Speight, Vertido, Viele  
Noes:  
Absent: Lammers

b. Utility Service Fee Changes

Presentation by Assistant Finance Director Monty Hanks and Billing Services Manager Andrea Blomquist on the Utility Service Fee Changes, for recommendation.

There were no comments from the public.

Commissioner Speight requested information on the percentage of residential and commercial accounts that are delinquent.

Commissioner Granger suggested showing financial effects such as projections for cash flow when presenting to Council.

Commissioner Vertido recommends using charts and graphs when presenting the breakdown of the number of late payments and account type.

Chair Hildebrand suggested a policy be written for the Access Fee detailing the number of visits before applying the fee and conditions where Late Payment Fees are waived.

Commissioner Viele suggested a website component in the outreach efforts for customers who auto pay.

MOTION: Commissioner Vertido made the motion, which was seconded by Commissioner Granger, to recommend to Council the proposed Utility Fee Changes including Late Payment Fee, Re-establishment Fee and Access Fee. The vote was unanimous.

c. Environmental Utilities Monthly Update

Report by Interim Environmental Utilities Director Ed Kriz summarizing monthly status of Environmental Utilities issues, for information.

d. Roseville Electric Monthly Update

Report by Assistant Electric Utility Director Mike Bloom summarizing monthly status of Electric issues, for information.

**8. Reports – Commission/Staff**

Commissioner Vertido mentioned he will be reaching out to Roseville high school science teachers informing them of the opportunity to tour the Roseville Energy Park per the approval of the Power Generation Superintendent.

**9. Proposed Future Agenda Items**

- Overview of City Water Rights
- ~~New reporting requirements for Geomagnetic Disturbances and resulting impact on Roseville Electric~~
- Video Franchise Overview and RPUC associated roles and responsibilities

**10. Adjournment**

Commissioner Viele moved for adjournment of the August 27, 2013 Public Utilities Commission meeting. Commissioner Vertido seconded the motion. The motion passed unanimously at 8:18 p.m.

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Gretchen Hildebrand  
Chairperson

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Karen Sainsbury  
Recording Secretary