



City Of Roseville Grants Advisory Commission
Tuesday, March 10, 2015
5:30 P.M.
Council Chambers
311 Vernon Street

I. Roll Call

Commissioners present: Tina Angell, Stephanie Dement, Audra Flynn, Susan Goto, Dawn Heywood, Eileen Speaker, Jefferson Willoughby, Jared Woosley

Staff present: Laura Matteoli, Tivonna Stern, Kelly Wickline

II. Minutes of Prior Meeting

a. Commissioner Goto made a motion to approve the minutes of the January 13, 2015 meeting. The motion was seconded by Commissioner Angell. (7 ayes, 0 nos), motion passed.

III. Oral Communications

None.

IV. New Business

a. Review grant applications to determine eligibility

The Commissioners reviewed the submitted 2015/2016 grant applications for all required documents and information. The Commission noted some applications as needing additional document clarification and labeled those as "at risk of disqualification"; applicants will have an opportunity to submit follow up information to the Commission. Applicants with incomplete grant applications were disqualified and will be notified and given instructions on the appeal process. All submitted appeals will be reviewed by the Grants Advisory Commission on April 15, 2015. The following are the list of motions for those grant applications that have been disqualified:

Commissioner Dement made a motion to disqualify the City of Roseville Stormwater Management Division for not submitting a project/program budget and lack of bid information. The motion was seconded by Commissioner Angell. (7 ayes, 0 nos), motion passed.

Commissioner Angell made a motion to disqualify the Roseville Fire Museum for not submitting their Agency's Budget, an RRF-1 Form and no IRS 990. The motion was seconded by Commissioner Dement. (7 ayes, 0 nos), motion passed.

Commissioner Angell made a motion to disqualify the Sacramento Life Center Inc. for not submitting an IRS 990 and submitting an expired business license. The motion was seconded by Commissioner Goto.
(7 ayes, 0 nos), motion passed.

The following are the list of motions for those grant applications that have been found to be at risk of disqualification:

Commissioner Dement made a motion to move the Gold Country Chaplaincy grant application to at risk of disqualification and request they submit a current Roseville Business License. The motion was seconded by Commissioner Angell.
(7 ayes, 0 nos), motion passed.

Commissioner Dement made a motion to move the Lighthouse Counseling and Family Resource Center grant application to at risk of disqualification and request they submit a current Roseville Business License. The motion was seconded by Commissioner Goto.
(7 ayes, 0 nos), motion passed.

Commissioner Dement recused herself from discussions regarding the Roseville Community Crime Stoppers as she serves on their board.

Commissioner Flynn made a motion to move the Roseville Community Crime Stoppers Foundation grant application to at risk of disqualification and request they submit their California Tax Form 199. The motion was seconded by Commissioner Goto.
(6 ayes, 0 nos), motion passed.

Commissioner Angell made a motion to move the Roseville Police Activities League grant application to at risk of disqualification and request they submit a revised resolution authorizing the grant submittal. The motion was seconded by Commissioner Speaker.
(7 ayes, 0 nos), motion passed.

Commissioner Angell made a motion to move the Rotary Club of Roseville Foundation grant application to at risk of disqualification and request they submit an RRF-1 Form. The motion was seconded by Commissioner Goto.
(7 ayes, 0 nos), motion passed.

Commissioner Angell made a motion to move the Sierra Mental Wellness Group grant application to at risk of disqualification and request they clarify their agency's quorum requirements, if any, to approving a resolution. The motion was seconded by Commissioner Heywood.
(7 ayes, 0 nos), motion passed.

Commissioner Heywood made a motion to move the Stand Out Talent grant application to at risk of disqualification and request they submit a current RRF-1 Form. The motion was seconded by Commissioner Angell.
(7 ayes, 0 nos), motion passed.

Commissioner Angell made a motion to move the Gathering Inn grant application to at risk of disqualification and request they submit a current Roseville Business License. The motion was seconded by Commissioner Heywood, (7 ayes, 0 nos), motion passed.

V. Reports/Comments/Commission/Staff

Laura Matteoli notified the commission of the Grants Workshop being held at the Maidu Community Center on April 8, 2015 at 5:30 p.m. Council has requested the workshop to review the oversight and management of the Citizens' Benefit Fund, review funding options and structure for future allocations and hear a presentation by Placer Community Foundation. Council is very interested to receive feedback from past and current commissioners.

VI. Adjournment

Commissioner Dement made a motion to adjourn the meeting at 6:59 p.m.; Commissioner Heywood seconded the motion. (7 ayes, 0 nos), motion passed.