



APPROVED
9/26/2016

City of Roseville
Library Board – **Minutes**
Riley Library
July 25, 2016

Library Board Members Present: Janice Hanson, Aldo Pineschi (Acting Chair), Patricia Wick, Kaylee Denio

Absent Excused: Suzanne Dizon, Andrew Tagg

Library Staff Present: Natasha Casteel, City Librarian
Ashley Trew, Library Supervisor
Laura Johnson, Librarian/Secretary

- I. **ROLL CALL** – Mr. Pineschi called the meeting to order at 6:31 p.m.
- II. **PLEDGE OF ALLEGIANCE** – Mr. Pineschi led all in the Pledge of Allegiance.
- III. **APPROVAL OF MINUTES** – *A motion to approve the May 23, 2016, meeting minutes was submitted by Ms. Wick; Ms. Hanson seconded and the motion passed unanimously.*
- IV. **PUBLIC COMMENTS** – There were no public comments.
- V. **SPECIAL REQUESTS/REPORTS/PRESENTATIONS**
 - A. Friends of the Roseville Public Library (FOL)
Mr. Bridge, newly elected president of the Friends of the Roseville Public Library, introduced himself to the board. He stated that he is looking forward to growing membership and awareness of the Friends. Mr. Bridge answered questions for the board about upcoming fundraisers and meeting dates.
 - B. Library Policy Updates
Ms. Casteel reported on the department-wide effort to update policies and procedures. She added that, as policies are updated and approved, she will review them with the board. Ms. Casteel stated that the policy update project should be completed by the end of this year.
- VI. **REPORTS/ COMMENTS/ LIBRARY BOARD/STAFF**
 - A. Summer Reading Program Update
Ms. Casteel acknowledged the Friends for their sponsorship of the highly successful Summer Reading Program at all Roseville libraries. She added that the library is within 35,000 of its goal of 115,000 books read in Roseville this summer. Ms. Casteel noted that program attendance was nearly twice last year's highlighting the need for new facility options for next year.
 - B. Riley Library Report
Ms. Trew emphasized the high attendance and circulations at the Riley Library. She added that library staff have been doing a great job managing the workload especially over the busy summer. Ms. Trew pointed out the recent upgrades to the large meeting rooms. She reported

that a cash register will be moved from the first floor in the library to the second floor to improve customer service to public PC users and alleviate some congestion in the entryway. Ms. Trew described the successful Pokémon GO Safari event and Big Truck Storytimes.

C. Library & MMHS Monthly Report

Ms. Casteel reviewed the Library & MMHS June Snapshot with the board noting that statistics continue to trend upward over previous years. She emphasized that reference questions answered are up 24% over last year as a result of the new library service model. Ms. Casteel stated that attendance has increased 1.3%, volunteer hours 18%, materials circulated 4.4%, and program attendance 8.7%. She reported that customer satisfaction is high; around 98% for the libraries.

VII. ADJOURNMENT – *A motion to adjourn was submitted by Ms. Hanson; Ms. Wick seconded and the motion passed unanimously. The meeting was adjourned at 6:50 p.m.*

The next meeting of the Roseville Library Board will be held on Monday, September 26, 2016, at 6:30 p.m. at the ~~Carnegie Library Museum~~ Downtown Roseville Library.