



Our mission is to uphold the City Codes adopted by the City Council to maintain a **clean, safe, and beautiful environment** for all our citizens.

Fire Department 916.774.5800

Hazardous Materials - any material that poses a potential hazard to human health and/or safety. To determine if a material is hazardous, or to report a potential hazardous material, call the Fire Department.

Open Space & Weed Abatement - any tall dry grass or dead vegetation which may pose a fire hazard must be cleared.

Animal Control 916.774.5090

Animal Keeping - the keeping of animals other than cats and dogs varies depending upon the zoning and size of the property. If you have questions regarding keeping an animal at your property, contact Animal Control.

Barking Dogs - it is unlawful for any persons to allow any loud, unnecessary, excessive or offensive noise, including barking dogs, that disrupt the peace and quiet of your neighborhood, per the Roseville Municipal code. d.

Dogs at Large - dog(s) must be on a leash at all times when off your property. When on your property, your dog(s) must be physically located behind a fence, on a leash or in your immediate presence and control.

Dog Licensing - Dogs over four months old residing in Roseville must be licensed by the City of Roseville. For dog licensing information, contact the City's Finance Department at 916.774.5310.

Planning Department 916.774.5276

Fences & Setbacks - Most back and side yard fences may not be more than 6 feet in height. Front yard fences may be no taller than 3 feet in height as to not obstruct vehicles entering and exiting driveways. Fencing and accessory structure/addition setbacks are regulated by the Planning & Redevelopment Department and must comply with site specific zoning.

Signs - A sign permit from the City of Roseville is required for all permanent signs. A single banner sign is permitted for each commercial/industrial establishment. No other temporary signs, including "A-Frame" signs, are permitted within or may be affixed to anything in the public right-of-way.

Permitted Uses - The Planning & Redevelopment Department provides regulations for "Permitted" and "Conditionally Permitted" uses on public and private property. To determine if a use or activity is "Permitted" or "Conditionally Permitted" use, please contact the Planning Department.

Home Operated Businesses - Home based businesses are required to obtain a home occupation permit from the City of Roseville. There are restrictions on such businesses relating but not limited to: to customer/employee contact, number of deliveries, outdoor storage of supplies and equipment etc. For a copy of the home occupation guidelines, visit www.roseville.ca.us/planning.



Building Inspection Division
24 hr. Code Enforcement Hot Line
E-mail

916.774.5332
916.774.5501
buildingdivision@roseville.ca.us

311 Vernon St. Roseville, CA 95678
www.roseville.ca.us



How do I report a violation?

To report a potential violation call our 24 hour **Code Enforcement Hotline: 916.774.5501**. Please provide the location for which the violation has occurred and a description of the alleged violation. All complaints remain confidential.

Code Enforcement Program works with the citizens of Roseville to:

- Administer a Fair and Unbiased enforcement program
- Improve the overall general appearance of the City
- Provide staff with additional knowledge to service the needs of the citizens
- Work with residents, neighborhood associations, public service agencies, and other city departments to facilitate voluntary compliance with city codes.

What is blight?

Blight is a deteriorating environmental condition or nuisance that will damage and eventually ruin the security, health, and economic vitality of a business district or neighborhood if ignored or allowed to grow.

Corrective Measures

The City of Roseville has a procedure in place for obtaining compliance with City Municipal Codes. This process is usually initiated by a complaint made by a citizen, but may also be a result of the proactive code enforcement campaigns.

These Municipal Codes provide administrative tools and processes for ensuring compliance orders, administrative penalties, hearings, lien procedures and public hearings and protests. Most violations receive either verbal or written warnings, in an effort to remedy the violation before an actual enforcement action is taken. However Code Enforcement has several options for enforcing code requirements:

Administrative Citation - Remedy designed to address minor (one-time) violations. The fines increase with each offense. Administrative citations are standard forms, like traffic citations, that include blanks for entering the date, address, code section violated, and the penalty amount. Fines range from \$100 to \$500.

Administrative Compliance Order - Remedy designed to address ongoing and/or continuing violations that are relatively permanent in nature. Administrative compliance orders are in the form of a letter detailing specific violations and have a fine set by the Board of Hearing Examiners. If the resident or business fails to comply with the compliance order. Follow-up legal action may include further correspondence, litigation, or referral to a hearing panel. This process also allows the City to assess administrative penalties and costs incurred by the Code Enforcement staff. Fines range from \$25.00 to \$500.00 per day, with a maximum of \$50,000.

What is Code Enforcement?

The City's Code Enforcement Section is responsible for enforcing the City's Municipal, Zoning, and Building codes on public and private property throughout the City. Code Enforcement regulates public nuisances which can devalue and degrade the quality of any neighborhood. The City does not monitor private property. In most cases an investigation begins because a complaint has been filed with the City.

What is a nuisance?

Anything which is injurious to health, or is indecent or offensive to the senses, or an obstruction to the free use of property, so as to interfere with the comfortable enjoyment of life or property.

What are the most common types of violations, and who regulates them?

Most common types of violations are nuisances, zoning and building code violations. Generally, the City issues courtesy notices to bring the property into compliance. Following is a list of common code violations and who to contact.

Building Inspection Division 916.774.5332

Nuisances - Existence of unsightly conditions such as abandoned, boarded up and/or partially destroyed buildings, used/discarded furniture, and accumulation of trash or garbage that may have a detrimental effect property values and aesthetic quality of the City.

Dangerous and Substandard Buildings Building and Housing codes protect the safety of people entering and living in a property. Illegal or non-permitted room additions, garage conversions, and vacant buildings are among the structures of concern to the City.

Vacant Buildings - The owner of a vacant building shall cause the boarded building to be repaired and rehabilitated for occupancy within one hundred twenty (120) days after building is boarded.

Basketball Hoops - Portable basketball hoops may not be stored in the street, landscape strips or on the sidewalk. If you have a hoop you must store it on your property.

Garage Sales - Limited to three sales (daytime only) per calendar year at the same address with each sale not to exceed three calendar days per event. Only one sign is allowed for each garage sale and it may only be displayed at the site. Garage sale signs may not be placed in the public right of way nor on public property (i.e. landscape medians, masonry walls, street light poles).

Noise Complaints 8:00am-5:00pm- It is unlawful for any person to willfully make or continue or cause to be made or continued, any loud, unnecessary, excessive or offensive noise or unusual sound that disrupts the peace and quiet of the neighborhood. To report a noise complaint during normal business hours call Code Enforcement: 916-774-5501. After hours call the Police Department: 916.774.5000.

Police Department 916.774.5000

After Hours Noise Complaint - After 5pm and before 8am, report noise complaints to the Police Department.

Graffiti - Any purposeful defacement or destruction of private property is prohibited. Depending upon where the defacement or destruction occurs, the City will verify the damage and take necessary action to assist in abatement. **Graffiti Reporting Hotline: 746-1021**

Inoperable Unlicensed Vehicles - Cars and trucks that are not in running condition or unlicensed must be parked in an enclosed garage. Vehicles may not be parked on a public road or parking lot for longer than 72 hours. Contact the Police Department Community Services Division at: 916.774-5045.