



**PLANNING DIVISION  
UNIVERSAL APPLICATION FORM**  
311 VERNON STREET, ROSEVILLE, CA 95678  
PHONE (916) 774-5276

Date Stamp

Record/File # **PL** \_\_\_\_\_ - \_\_\_\_\_ Full Cost Billing # \_\_\_\_\_ Job # \_\_\_\_\_  
Project Name \_\_\_\_\_  
**(Above to be completed by Staff)**

Address of Project (To be verified by staff) \_\_\_\_\_

Assessor's Parcel #'s \_\_\_\_\_

Acreage \_\_\_\_\_ Building Sq. Ft. \_\_\_\_\_ Residential Units \_\_\_\_\_

**Entitlement(s) Requested (Check all that apply):**

<input type="checkbox"/> Administrative Permit (AP)	<input type="checkbox"/> Extension (EXT)	<input type="checkbox"/> Parcel Map (PM)
<input type="checkbox"/> Conditional Use Permit (CUP)	<input type="checkbox"/> General Plan Amendment (GPA)	<input type="checkbox"/> Rezone (RZ)
<input type="checkbox"/> Development Agreement (DA)	<input type="checkbox"/> Grading Plan (GP)	<input type="checkbox"/> Specific Plan Amendment (SPA)
<input type="checkbox"/> Design Review Permit (DRP)	<input type="checkbox"/> Lot Line Adjustment (LLA)	<input type="checkbox"/> Subdivision (SUBD)
<input type="checkbox"/> Design Review for Residential Subdivision (DRRS)	<input type="checkbox"/> Major Project Permit (MPP)	<input type="checkbox"/> Tree Permit (TP)
<input type="checkbox"/> Easement Abandonment (EA)	<input type="checkbox"/> Modification (MOD) to _____	<input type="checkbox"/> Variance (V)
	<input type="checkbox"/> Planned Sign Permit Program (PSPP)	OTHER _____

Project Description \_\_\_\_\_

**Original Ink Signatures are Required for Owner and Applicant**

**PROPERTY OWNER'S AUTHORIZATION:** If the applicant is not the owner of record, I authorize the applicant to file this application and to represent me on all matters concerning the application. **Primary Contact:**      **Yes**      **No**

Company Name \_\_\_\_\_ Day Phone \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Email address: \_\_\_\_\_

**APPLICANT** **Primary Contact:**      **Yes**      **No**

Company Name \_\_\_\_\_ Day Phone \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Email address: \_\_\_\_\_

**DEVELOPER (or Other)** **Primary Contact:**      **Yes**      **No**

Company Name \_\_\_\_\_

Name \_\_\_\_\_ Day Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Email address: \_\_\_\_\_

TO BE COMPLETED BY STAFF

APPLICATION INFORMATION SUBMITTED:

_____ Complete Universal Application	_____ Elevation Plan Reductions # of Copies _____	_____ Traffic Study
_____ Radius List Information	_____ Elevation Plan (Full size Color)	_____ TSM Plan
_____ Preliminary Title Report	_____ Elevation Plans Color Reductions # of Copies _____	_____ Sign Criteria
_____ Metes and Bounds Legal Description	_____ Landscape Plan # of Copies _____	_____ Sign Plan # of Copies _____
_____ Statement of Design Intent	_____ Detailed Description of request	_____ Materials/Color Board
_____ Site Plan # of Copies _____	_____ Tentative Map Reductions # of Copies _____	_____ Grading Plan # of Copies _____
_____ Arborist Report	_____ Legal description	_____ Electronic Files (CAD, PDF, etc)
_____ Storm Water Quality Compliance Form		

NOTES ON SUBMITTAL:

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As a condition of this application and to the fullest extent of the law, applicant hereby agrees to and shall defend, indemnify, release and hold harmless the City, its officers, officials, employees, agents, commissions, boards, and committees (collectively, "Indemnitees") from any claim, action, lawsuit, or proceeding brought against any of the Indemnitees, the purpose of which is to challenge, attack, set aside, void, modify, or annul the approval of this application, including but not limited to, any related action, approval, entitlement, permit, agreement, or environmental document, or the processing thereof. This duty of indemnification and defense shall include, and is not limited to, damages, costs, expenses, award of damages, attorney fees, or expert witness fees that may be asserted against Indemnitees by any person or entity, including the applicant, arising out of or in conjunction with this application. Selection of legal counsel for City's defense shall be subject to the prior approval of the City Attorney, which approval shall not be unreasonably withheld. The applicant shall indemnify the City for all of its costs, attorney's fees, and damages which City incurs in enforcing the indemnification provisions set forth herein and shall, at City's election, be subject to payment to City in treble amount. Applicant hereby represents and warrants that it either 1) is the owner of the property subject to this application, or 2) has lawful authority to bind itself and the property owner(s) to the foregoing indemnification.