**Development Services**
**Building Division**
311 Vernon Street
Roseville, California 95678-2649

Dear Applicant,

RE: **Agreement for Expedited Plan Review**

Thank you for your interest in the City's Expedited Plan Review.

The Expedited Plan Review is accomplished by utilizing the resources of one of four consulting firms that contract with the City of Roseville to help facilitate our plan review services and normal turnaround times. The turnaround time frame for Expedited Plan Review is within seven (7) working days. Please choose which plan review(s) you would like expedited.

☐ BUILDING: The Expedited Building Plan Review is an additional $125.00 per hour collected at the time of Permit issuance.

☐ FIRE: The Expedited Fire Plan Review is also an additional $125.00 per hour collected at the time of Permit issuance. .

**Please Note:** Occasionally, a plan review requires review by other City development departments and/or outside agencies due to specialized and/or sensitive uses (ie. food service, medical office, beauty salons). An additional Fire Permit will be required for hazardous materials. Plan Review time frames for other development departments and outside agencies are not included in this policy and are established by the specific department or agency. For more information regarding their plan review time frames, please contact:

- Planning Department: (916) 774-5276
- Roseville Electric: (916) 797-6937
- Environmental Utilities Department: (916) 774-5752
- Placer County Division of Environmental Health: (530) 745-2300
- Engineering/Land Development: (916) 774-5339

If you would like to request an expedited review please complete the information requested below and submit this Agreement Letter (via hard copy or electronic form) to Mike Helmer, Senior Plans Examiner, City of Roseville – Building Division, 311 Vernon Street, Roseville, CA 95678.

**EXPEDITE PLAN REVIEW AGREEMENT**

**By completing and signing this form you hereby agree to the review time frames and expedited plan review fees, as identified above and understand that this is a request that is subject to current workloads of plan review.**

Project BD Number: **BD** _____

Project Address/Suite Number: _____

_____

Applicant Name: _____

Applicant Phone Number: _____

Applicant Email: _____

**Applicant Signature:** _____

**Date** _____

For more information regarding the Expedited Plan Review process, please contact Mike Helmer mhelmer@roseville.ca.us , Murray McCool MMccool@roseville.ca.us or Farida Khan fkhan@roseville.ca.us or call (916) 774-5332.