

Attn: <u>UnclaimedProperty@roseville.ca.us</u>

Claim Number:		
For Finance use only		

Lost & Unclaimed Property Claim Form

Part A - Claim	ant Information		
1	Name of Claimant(s)	Daytime telephone	
_			
(Current Address of Claimant(s)	E-mail address	
7	City, State, Zip Code		
	olly, State, Zip Code		
Part B - Inforn	nation on Property Claimed		
ī	Type of Lost Property (i.e. Purse, keys, etc.)		
(Color	Relative Size	
-			
Ė	Brand Name / Manufacturer	Model / Serial Number	
F	Provide a detailed description of Property below:		
L			
Part C - Provid	de the following Documents		
	Copy of your Driver's License or other Picture ID		
	Documentation demonstrating enti	tlement (if different than original owner).	
Part D - Affida	vit		
,			
	Under penalties of perjury, I (we) hereby certify that the following information is true and correct. I (we) further certify the I (we) are entitled to the lost and unclaimed property and know of no other person who claims to		
b		the City of Roseville and its officers and employees for	
	Signature of Claimant	Signature of Co-Claimant	

If you are submitting a claim form for lost and unclaimed funds due to a public advertisement, you must complete and sign this form and forward it, together with the supporting documentation discussed below, to the Unclaimed Property Section at the e-mail address shown on the form.

Supporting Documentation for Claims

All claimants must establish (1) their personal identity and (2) entitlement to the property claimed.

1. You must submit a form of personal identification in which a picture ID is included.

If the claim is being filed by a party acting as a guardian, executor, administrator or in some other representative capacity, the appropriate documentation demonstrating entitlement to make the claim in that capacity must also be submitted.

2. Entitlement to the property claimed must be established by the following information.

Type of property along with a detailed description as indicated in Part B of claim form.