

Development Advisory Committee Meeting

311 Vernon Street, Roseville, CA 95678 (916) 774-5334

August 10, 2011 Minutes

1. Roll Call

Committee Members Present: Scott Barber, Brett Baumgarten, Steve Hicks, Marcus Lo Duca,

Krista Looza, Tom Moe, Steve Pease, Betty Sanchez, Mark

Sauer, John Tallman

Committee Members Absent: Rick Jordan, Jack Paddon, Steve Schnable

Staff Present: Chris Robles, Bob Schmitt, Lonnye Heple

2. Approval of Minutes of July 13, 2011 Meeting

A motion was made by Scott Barber and seconded by Brett Baumgarten to approve the minutes of the July 13, 2011 meeting.

Motion Passed Unanimously

3. Public Comment

Chair Marcus Lo Duca opened the floor for public comments. No comments.

4. Department of Public Works Design and Construction Standards Progress – Marc Stout
Staff updated the Committee on their progress of reviewing the Design and Construction
Standards. This process is in-depth and will take time to meet with Divisions and Departments.
Staff will come back at the September meeting with an update on their progress. Items related to
Environmental Utilities will be reviewed at the EU Subcommittee level.

Committee Member Sauer asked that staff and/or the Parks Subcommittee review the costs for parks and the methodology that is used due to the increase of park construction over the last few years.

5. Recommended Changes to Local Fire Code Amendments – Chris Robles

a. <u>Cul-de-sacs</u>: Please Note: Item #1 under Recommendations on the staff report had incorrect information. It should have read 39 foot radius rather than 42 foot diameter and a maximum of 300 feet in length rather than 350 feet.

The Committee requested that the Fire Department evaluate a 500 foot maximum length for a cul-de-sac with the 39 foot radius. They also requested that parking be evaluated for cul-de-sacs to not allow street parking.

b. <u>Mid-Rise:</u> A motion was made by Scott Barber and seconded by Brett Baumgarten to recommend to the City Council that the Roseville Amendments for the Fire Code pertaining to Mid Rise regulation be repealed.

Motion Passed Unanimously

c. **Fire Sprinklers:** - The Committee agreed to table this item at this time and possibly bring back to the Committee at a later date.

6. Recommendation for a Technology Fee Supporting Development Services – Chris Robles Chris gave a brief presentation on the requested technology fee of 3% to support an upgrade to the Permit System which would benefit both the City and its customers.

A motion was made by Steve Pease and seconded by Brett Baumgarten to recommend to the City Council the following:

- The creation of a 3% technology fee that will go into effect once the new Permit System is up and running;
- Establish metrics to measure the performance and success of the technology;
- For the first year of operation of the new system, reviews will be done every 6 months. There after an annual review.
- The fee shall terminate upon full repayment of the loan from the City.

Motion Passed Unanimously

7. Development Advisory Committee Meeting Format - Chris Robles

Chris asked the Committee for any recommendations and/or comments regarding the meeting format.

It was requested that the Committee drive the agendas for the Sub-Committee meetings rather than staff.

8. Update from the City Manager's Office - Chris Robles

Upcoming meetings

- a. Review changes to the Building Division plan review process
- b. Review cost and process comparisons of contractor installed electric improvements

9. Update from Committee Members

None

10. Adjournment – 7:15 p.m.