

Re-Roofing Requirements

Public Works

Building Inspection

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The following are the City of Roseville Building Division re-roofing building permit and inspection requirements:

- **Building Permit** - A building permit for re-roofing is required when more than 10% of the existing roof is proposed to be re-roofed. If work is done prior to obtaining the required permit, a penalty will be charged, CBC Section 109.4
- **Pre - Roof Inspection** – Whenever any existing roof is proposed to remain and a new roof is to be placed over the top, an inspection must be made prior to any new roof material placement. The purpose of this pre-roof inspection is to ensure that the amount of existing roof layers does not exceed the maximum per CBC Section 1510.
- **Sheathing Inspection** – Whenever any new sheathing material is to be installed, an inspection must be made upon completion of nailing and prior to any roof material covering installation. This inspection is made prior to loading the roof with new material. Whenever any existing roofing material is stripped to the sheathing and new roofing material is to be installed directly to the existing sheathing, an inspection is not required.
- **Roof Drainage** – Roof drainage must comply with CBC Section 1503.4, which requires a minimum slope of two percent.
- **Combustibles** – Clearances to combustibles are required to be maintained at all water heaters and furnace vents. Inspections will not pass if minimum clearances to B vents are not maintained, CMC Chapter 8.
- **Verification** – Should a licensed contractor fail to obtain the required inspections, verification of the proper installation will be required (expose the necessary areas).
- **Inspection Requirements** – A ladder of sufficient height must be provided for the inspector's use. Be sure the inspection card is in a conspicuous place for the inspector to sign and approve. If no one is present the day of the inspection, a signed and dated letter of permission must be left on the front door giving the inspector permission to enter the rear yard.
- **Final Inspection** – Upon completion of all re-roofing permits, a final inspection must be made and approved by the Building Inspector, CBC Section 110.3.10.