Development Services Department
Building Inspection Division
311 Vernon Street
Roseville, California 95678-2649

Residential Addition Submittal Requirements

The City of Roseville enforces the 2013 California Building, Residential, Plumbing, Mechanical, Electrical and Energy Codes along with Roseville City Ordinances. Neighborhood CC&Rs are intended to be enforced by the neighborhood homeowner's association and it is the applicant's responsibility for approval and compliance with those regulations.

SUBMITTAL REQUIREMENTS

☐ **Completed Building Permit application (one copy)**
☐ **Electric Load Calculation sheet (one copy)**
☐ **Plot plan showing how the new addition will be situated on the lot (three copies)**
Include all lot dimensions, building orientation (i.e. North arrow) and lot drainage,
Dimensions of all property lines, location of easements and streets
Show location of new addition in relation to existing structures
Planning Department approval stamp

TWO COPIES OF THE FOLLOWING:

☐ **Floor plan of existing and new areas including:**
Use of rooms (i.e. kitchen, bath, etc.)
All dimensions and sizes of doors and windows
☐ **Exterior building elevations showing:**
Finish materials
Building and roof heights
☐ **Foundation plan including:**
Footing dimensions, locations and details
Anchor bolt/ holdown locations
☐ **Roof framing plan (provide one of the following)**
Conventional roof- - showing direction, size and spacing of rafters
Truss roof - with layout and engineered truss calculations
☐ Cross section showing typical framing
☐ **Energy compliance forms**

Note:

1. **Plans must be signed by the preparer and all engineering must be wet stamped and signed by a licensed architect or engineer.**
2. **No building permit is required for <u>unattached</u> sheds/structures that are <u>less than</u> <u>120 sq. ft.</u> in floor area <u>AND</u> <u>less than 7 feet</u> in height. Although, please verify with the Roseville Planning Department any possible zoning issues.**

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Fees for Single Family Dwelling Additions

Construction valuation and fees are based on Square footage. Please call the Building Division for a fee estimate.

School Fees
School districts shall be notified of all room additions regardless of square footage. Prior to the issuance of a building permit, school fees (if required) must be paid to the applicable high school and elementary school district. Information concerning school fees may be obtained by contacting the appropriate school district office. The Building Division will fill out and provide the appropriate forms.

Elementary School Districts

• Roseville School District	400 Derek Place, Suite G	ph. 782-5289
• Eureka School District	5477 Eureka Road, Granite Bay	ph. 791-4939
• Dry Creek School District	9707 Cook Riolo Road	ph. 771-0646

High School District

• Roseville High School	2 Tiger Way, Bldg. 2	ph. 786-2051

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916.774.5332 fax 916.774.5394

Electric Load Worksheet

Address: _____ **Date**:_____

Phone:_____ **Gas Furnace (Y/N)** _____ **Existing Sq. Ft**:_____ **New Sq. Ft**:_____

Rating of:			**Watts*** x % = **Total(a)**	
Electric Furnace	NPR (Name Plate Rating)		_____ x .65 = _____	**Enter the largest value (watts) from Total (a)** ⇩
Air Conditioning	NPR	_____x 1.00 =	_____ x 1.00 = _____	
Heat Pump	NPR		_____ x 1.00 = _____	
Heater Rating (Less than 4 rooms)			_____ x .65 = _____	
Heater Rating (More than 4 rooms)			_____ x 1.00 = _____	

_____

Quantity	Item			**Watts***	
_____	Sq. Ft. x 3 watts per sq. ft.		=	_____	**Add this value to calculations below** ⇩
_____	20 Amp appliance circuits @ 1500 watts ea.		=	_____	
_____	Ranges	NPR	=	_____	
_____	Ovens	NPR	=	_____	
_____	Water Heater	NPR	=	_____	
_____	Dishwasher	NPR	=	_____	
_____	Garbage Disposal	NPR	=	_____	
_____	Washer	NPR	=	_____	
_____	Dryer	NPR	=	_____	
_____	Motor loads	NPR	=	_____	
_____	Other loads		=	_____	
	Sub Panel Total (from below)		=	_____	
			Subtotal =	_____	
			Less -	10,000	**+** 10,000
***Watts = Volts x Amps**			**Total** =	_____	x.40 = + _____
				Grand Total (Watts)	= _____

Grand Total (watts) _____ ÷ 240 Volts = _____ Service Load (Amps)
Service size: _____ Amps

Are sub-panels to be installed ?_____ How many? _____
Amp Rating?_____ Wire Size? _____

_____	Motor loads	NPR	=	_____
_____	Other loads		=	_____
_____	Other loads		=	_____
		Sub Panel Total	=	_____

_____

_____ _____
(Print name)-Electrical Contractor / Owner - Builder State License number

_____
(Signature) - Electrical Contractor / Owner - Builder