RESOLUTION NO. 12-361

READOPTING THE FAIR POLITICAL PRACTICES COMMISSION MODEL CONFLICT OF INTEREST CODE AND REPEALING RESOLUTION NO. 11-53

WHEREAS, the Political Reform Act of 1974, as amended ("the Act", California Government Code §81000 et seq.) requires in Government Code §87300 that each agency subject to the Act, including the City of Roseville, adopt a local Conflict of Interest Code; and

WHEREAS, the Act provides in §87302 that each such local Conflict of Interest Code shall designate positions within each agency subject to the Code and further designate the types of reportable interests which much be disclosed by such designated employees; and

WHEREAS, the Fair Political Practices Commission in administering the Act has adopted a regulation (California Code of Regulations §18730) which permits agencies subject to the Act to adopt by reference a Model Conflict of Interest Code developed by the Fair Political Practices Commission; and

WHEREAS, any designated board or commission member or designated employee who fails to timely file a required statement of economic interest is subject to a fine in accordance with the provisions of the Political Reform Act of 1974, together with any other penal or remedial measure authorized by that Act; and

WHEREAS, when the board or commission member's failure to file persists for more than thirty (30) days after the final filing date, the City Clerk will forthwith notify the member that he or she is disqualified from any participation in the meetings or other activities of the board or commission, until the member both files the required statement of economic interests and pays any fines associated with the failure to file. If the member's failure to file and/or pay the associated fine persists for more than sixty (60) days after the final filing date, the member shall be removed from the board or commission by Council action; and

WHEREAS, by Resolution No. 11-53, the City of Roseville has previously adopted said Model Code; and

WHEREAS, the City Council now desires to readopt said Model Code to change the list of designated classifications and categories of disclosure required.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville that:

- Pursuant to the provisions of California Government Code §87300 and the California Code of Regulations §18730, the Council hereby readopts the Model Conflict of Interest Code of the Fair Political Practices Commission, as such Code currently exists or may hereafter be amended, as the local Conflict of Interest Code of the City of Roseville ("the Code").
- 2. Said Code shall apply and be applicable to those persons in the classified or unclassified service of the City of Roseville as listed in Appendix "I", attached hereto. Each designated board or commission member or designated employee in each designated classification shall be assigned to a disclosure category also set forth in Appendix "I".
- 3. Each designated board or commission member or designated employee in each designated classification, as listed in Appendix "I", shall report as required by the Code, all reportable interests for his or her particular disclosure category as shown in Appendix "II", attached hereto and as required by the Code.

BE IT FURTHER RESOLVED, that each designated employee in the Code shall be required to comply with AB 1234 ethics training requirements and failure to comply may result in disciplinary action; and

BE IT FURTHER RESOLVED, that designated board and commission members shall be required to comply with AB 1234 ethics training requirements and failure to comply shall result in removal from the board or commission; and

BE IT FURTHER RESOLVED, that the City Clerk is directed to act as Filing Officer for all designated filers, and shall be responsible for the administration of the Conflict of Interest Code; and

BE IT FURTHER RESOLVED, that Resolution No. 11-53 (adopted February 17, 2011) is hereby repealed.

PASSED AND ADOPTED by the City Council of the City of Roseville, Placer County, California this 19th day of September , 2012, by the following roll call:

AYES

COUNCILMEMBERS

Herman, Garcia, Rohan

NOES

COUNCILMEMBERS

None

ABSENT

COUNCILMEMBERS

Allard, Roccucci

ATTEST:

MAYOR

APPENDIX I

CLASSIFICATION	DESIGNATED CATEGORY
Accounting Manager	3
Administrative Analyst	2
Alternative Transportation Analyst	2 2
Alternative Transportation Manager	1
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Assistant City Attorney	3
Assistant City Clerk	1
Assistant City Manager	4
Assistant Electric Utility Director	2
Assistant Engineer	2
Assistant Finance Director	1
Assistant Fire Chief	1
Assistant Planner	2
Associate Engineer	2
Associate Planner	1
Battalion Chief	2
Billing Services Manager	3
Budget Analyst	3
Budget Manager	3
Building Inspection Supervisor	1
Building Inspector	2
Building Maintenance Supervisor	2
Building Official	1
Building Plans Examiner	2
Business Services Administrator	1 2 2 1 2 3 3 3 1 2 2 1 2 1 3 2
Business Systems Analyst	3
Buyer	2
Central Services Director	1
Chief Information Officer	1
City Clerk	1
City Librarian	1
Code Enforcement Inspector	2
Code Enforcement Supervisor	- 1
Community Development Coordinator	2
Community Development Manager	1
Community Relations Analyst	3
Community Relations Coordinator	2
Construction Inspection Supervisor	2
Construction Inspector	2
Database Analyst	3
Deputy City Attorney	1
Development Analyst	2
Development Operations Manager	1
Economic Development Coordinator	2
EGovernment Administrator	3
	2 1 3 2 2 2 3 1 2 1 2 3 3 3 1 2
Electric Analyst	2
Electric Compliance Officer	1
Electric Engineering Manager	2
Electric Generation Compliance Analyst	۷ .

Electric Operations Manager	1
Electric Public Relations Manager	2
Electric Resources Analyst	2 2 2 2 1 1 1 2 3 3 2 2 1 1 2 3 1 2 1 3 3 2 3 1 2 2 3 3 2 3 3 2 3 3 2 3 3 2 3 3 2 3 3 2 3 3 3 2 3 3 3 2 3
Electric Retail Services Supervisor	- 2
Electric Utility Director	1
EMS Quality Assurance Coordinator	3
Energy Market Analyst	2
Energy Risk Manager/Trader	2
Energy Trader	2
Engineering Manager	1
Environmental Coordinator	1
Environmental Utilities Director	1
Equipment Maintenance Supervisor	2
Finance Business Services Supervisor	3
Finance Supervisor	3
Financial Analyst	2
Fire & Environmental Safety Inspector	3
Fire Chief	1
Fire Division Chief	2
Fire Inspection Supervisor	1
Fire Inspector	2
GIS Analyst	3
Grants Advisory Commission	1
Housing Analyst	- 3
Housing Manager	1
Housing Supervisor	2
Human Resources Analyst	2
Human Resources Director	1
Human Resources Manager	3
nternet Analyst	3
nterpretive Center Supervisor	2
T Analyst	
T Division Manager	3
T Planning & Policy Analyst	3
T Planning & Policy Supervisor	3
T Programs Manager	3
_ab/Industrial Waste Supervisor	3
Major Accounts Representative	2
Mapping Supervisor	2
Marketing & Communications Analyst	3
Marketing Representative	3
Open Space Superintendent	2
Park Development Analyst	3
Park Planning & Development Superintendent	2
Parks, Recreation & Libraries Business Administrator	1
Parks, Recreation & Libraries Director	1
Parks Superintendent	3 3 3 3 2 2 3 3 2 1 1 3 3 1 3
Permit Analyst	3
Planning Director	1
Planning Systems Analyst	3
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Police Chief	1
Police Lieutenant	3
Police Services Administrator	2
Power Engineer	3
Power Plant Engineer – Maintenance Planner	3
Power Plant Manager	2
Power Plant Operations Supervisor	3
Power Supply Manager	3 2 3 3 2 3 2
Principal Engineer	1
Principal Planner	1
Project Planner	1
Public Affairs & Communications Director	1
Public Affairs & Media Specialist	3
Public Information Officer	3 2 1
Public Utilities Commission	
Public Works Director/City Engineer	1
Purchasing Supervisor	2
Rates and Customer Information Manager	2
Recreation Manager	1
Recreation Superintendent	3
Refuse Superintendent	2
Refuse Supervisor	2
Refuse Utility Manager	1 2 2 1 3 2 2 1 1 2 2 1
Revitalization Manager	1
Senior Business Systems Analyst	2
Senior Building Inspector	1
Senior Construction Inspector	2
Senior Database Analyst	2
Senior Deputy City Attorney	1
Senior Engineer	1
Senior Engineering Technician	3
Senior IT Analyst	3
Senior Planner	_
Senior Power Engineer	4
Streets Maintenance Superintendent	
Successor Agency Oversight Board	,
System Administrator	4
Transportation Commission	,
Wastewater Treatment Plant Chief Operator	
Wastewater Utility Manager Water Conservation Administrator	
Water Treatment Plant Chief Operator	
Water Utility Manager	
Consultants	,

Appendix II

The types of economic interests that must be reported for each category are listed in the following chart. Letter designations of reportable interests correspond to applicable reporting schedules of Form 700.

Schedule	Category 1	Category 2	Category 3
A-1 Investments (less than 10% ownership)	х	х	
A-2 Investment (greater that 10% ownership)	X	X	
B Real Property	X	X	X
C Income. Loans & Business Positions	X		
D Income – Gifts	x	X	X
E Income – Travel Payments	X	×	

Disclosure Categories

There are three (3) disclosure categories for designated employees listed in Appendix I. Classification within one of the three categories is based upon the category descriptions as follows:

Category 1

Employees with a high level of decision-making authority. This category includes department heads and those employees in secondary levels of management involved in the land use, development, or contracting processes. Also included are selected employees with substantial responsibility in the area of construction of public facilities such as buildings and roads or employees involved in a broad spectrum of activities.

Category 2

Employees involved in the land use, development, or contracting processes who are not listed in Category 1 but provide significant services in the form of analysis and advice to decision makers.

Category 3

Employees generally uninvolved in the land use, development, or contracting processes but who provide significant services in the form of analysis and advice to decision makers.

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