CITY OF ROSEVILLE
TRADITION • PRIDE • PROGRESS

Fire Department
401 Oak Street, #402
Roseville, CA 95678-2618

HAZARDOUS MATERIALS RELEASE REPORTING POLICY

The state Health and Safety Code, Section 25507 requires immediate reporting of a release or threatened release of a hazardous material. The Roseville Fire Department shall be notified by calling 911 (or 784-6444 by cell phone). Title 19 CCR, Section 2703 also requires a reporting party to notify the State Warning Center by calling 800-852-7550. A party responsible for a releases subject to federal reporting should call the National Response Center at 800-424-8802. The following conditions require reporting to the Roseville Fire Department if there is:

1. A release or threatened release of a hazardous material, or waste that:

- Causes evacuation of an entire building, or
- Causes injury or chemical exposure to personnel or civilians that requires decontamination, or immediate follow-up by a physician, or
- Causes contamination or threat of contamination on or outside of the property boundaries (i.e. storm drain, ground or air), or
- Cannot be controlled immediately after detection, or
- Overwhelms or is expected to overwhelm the on-site response capabilities.

Factors to consider in determining whether a release is significant or not include: quantity, toxicity, flammability, reactivity and the location of material.

2. A fire or threat of fire.

3. An explosion or threat of explosion.

4. Activation of any fire sprinklers, any smoke or leak detection sensors that are in bulk storage areas or outside of secondary containment, in association with preceding conditions 1 through 3.

Notification by calling 911 should be made as soon as a person has knowledge of the release without impeding immediate control or medical measures. Situations other than those above may be reported through the business number during regular business hours, and followed by written notification within 48 hours of the event. A summary of an investigation shall include:

- The date of the incident;
- A description of the incident,
- The factors that contributed to the incident, and
- Any recommendations resulting from the investigation.

The owner or operator shall promptly address and resolve the investigation findings and recommendations. Resolutions and corrective actions shall be documented. If doubt exists whether or not the release is "significant", emergency notification should be made through the 911 reporting system. Failure to make required notifications may result in legal action. Within 24 hours after an unauthorized release has been detected from an underground tank containing hazardous material or hazardous waste, the owner or operator shall notify the Roseville Fire Department, investigate the condition, and take immediate measures to stop the release. Within 5 working days of detecting the release, the owner or operator shall submit a written report as specified in Title 23, Section 2652.