



**Economic Development Advisory Committee  
Wednesday, April 24, 2013  
1:30 p.m. – 2:30 p.m.  
Civic Center Meeting Rooms 1 & 2  
311 Vernon Street**

**Committee Members:**

Councilmember Tim Herman (Chair)  
Naaz Alikhan, Industry Representative (Vice Chair)  
Eric Avery, Industry Representative  
Donna Chabrier, Industry Representative  
Stephanie Dement, Industry Representative  
Steve Pease, Industry Representative  
Liisa Stark, Chamber Representative

**City Staff:**

John Sprague, Assistant City Manager  
Michelle Sheidenberger, Sr. Deputy City Attorney  
Kelly Wickline, EDAC Secretary  
Bill Aiken, Administrative Analyst  
Mark Riffey, Business Development Manager

1. **Silent Roll Call** – meeting began at 1:31 p.m.
2. **Public Comment**  
None
3. **Welcome and Introduction – new EDAC members**  
John Sprague welcomed the new committee members to EDAC, committee members and staff introduced themselves.
4. **Action Items**
  - A. **Approval of February 27, 2013 Minutes**  
A motion was made by Steve Pease to approve the minutes of the February 27, 2013 meeting; the motion was seconded by Naaz Alikhan.  
Motion passed, (6 ayes, 0 nos) *Eric Avery not present during vote.*
  - B. **Election of Vice Chair**  
Steve Pease nominated Naaz Alikhan to serve as the Vice Chairperson. The motion was seconded by Liisa Stark.  
Motion passed, (6 ayes, 0 nos) *Eric Avery not present during vote.*
    - *Eric Avery arrived at 1:40pm.*
5. **New Business**
  - A. **EDAC Roles & Responsibilities**
    1. **Meeting Procedures – John Sprague**  
Ray Kerridge introduced himself to the committee members and thanked them for their serving on the committee. EDAC members were supplied with a copy of the recently amended meeting procedures. The focus of EDAC is implementation of the ED Strategy along with Fee Deferral and Fee Financing.

**2. Brown Act – Michelle Sheidenberger**

Michelle Sheidenberger reviewed the Brown Act, California's open meeting law. The law's intent is that the actions of public commissions, boards and councils be taken openly and that their deliberations be conducted openly. Committee members were instructed to contact Michelle if they have questions.

**B. Review Work Program – John Sprague**

Copies of the ED Strategy 12 Month Work Program were distributed to EDAC members.

**6. Business Matters**

Copies of April's Business Matters were distributed.

**7. Adjournment**

A motion was made by Naaz Alikhan and seconded by Stephanie Dement to adjourn the meeting at 2:35 p.m.

Motion passed, (7 Ayes, 0 Nos)