Accela Update

January, 2013

News on the Permits Plus to Accela Automation Upgrade Project

Project Update

We are making progress!
The Core Configuration of the system is complete! We have also completed Scripting, Work Flow and GIS integration! We can now execute full systems tests of the City's development permitting process from beginning to end!

Currently in progress are Report creation, Data Conversion, Accela Citizen Access, and Accela Mobile Office. Throughout this entire project we are testing, testing, testing. Testing is critical to ensure that the system is meeting our business requirements and will result in a successful implementation.

Accela Automation Project Success!

What does a successful Accela implementation project look like? A successful Accela implementation for the City is:

- Citywide commitment to all development staff utilizing the system and the ability to see where a project is in the process
- Ability to improve customer communications when key milestones are met and set clear expectations on estimated time to completion through workflow
- Development staff will be able to easily maintain the system
- Enable wireless field inspections
- Citizen Access will allow customers to help themselves and do business with the city at their convenience

Any additions? Let your steering committee representative know!

Steering Committee

They serve as representatives for all departments involved in the permitting process and are critical to the success of our implementation. They are available to answer your questions and provide information about the project. The team includes:

Joe Allen * Entitlements
Laura Matteoli * Building Permits
Jason Rizzi * Fire Permits
Marc Stout * Improvement Plans

Test, Test, Test

Accela Automation allows the City the flexibility to meet our business needs. Many of you have participated in requirements gathering meetings with our implementation partner True Point. Those business needs are then translated into the screens, fees, workflow, scripts, GIS, data and reports.
We are taking an iterative approach to testing. As our requirements are implemented in Accela users are asked to test to make sure what we are expecting to see in the system is what we are seeing in the system. This approach ensures that no requirement is overlooked and the system will meet our business needs and our customer's expectation when we go live.

Follow us on the Intranet

Check out our Accela intranet page. You can find us under the Information Technology Department, Enterprise Applications. We look forward to sharing project information with you as we move forward, bringing this exciting permitting system to you and our community.

Chris Robles
Project Sponsor

Carrie DeMuth
Project Manager