

# Roseville Fire Department

401 Oak Street, #402 • Roseville, California 95678 • (916) 774-5800

## FIRE SAFETY INSPECTION REPORT

RMS ID Number: \_\_\_\_\_

Business Address: \_\_\_\_\_ Suite: \_\_\_\_\_ Inspection Date: \_\_\_\_\_

Business Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Owner/Property Management: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

NO	✓	VIOLATIONS	NO.	LOCATION / REMARKS	CLEARED
<b>ACCESS</b>					
1		Maintain fire lane free of obstructions.			/ /
2		Provide fire lane identification.			
3		Provide address numbers/building I.D. visible from street.			
4		Provide approved key box/lock/switch and/or keys for fire dept. access.			
<b>EXITING</b>					
5		Remove obstructions at exits, doors, aisles, corridors, stairways, etc.			
6		Exit door to open without a key or any special knowledge/effort.			
7		Provide "THIS DOOR TO REMAIN UNLOCKED WHEN BUSINESS IS OCCUPIED".			
8		Repair non-operable exit door hardware.			/ /
9		Remove obstructions from door required to be closed.			
10		Remove locks/latches from doors with panic hardware.			
11		Remove storage from unprotected stairway.			
12		Provide/maintain exit sign/emergency lighting.			/ /
<b>FIRE EXTINGUISHERS</b>					
13		Have fire extinguisher(s) serviced and tagged.			
14		Provide/mount fire extinguisher as indicated.			
15		Provide clear access to fire extinguisher.			/ /
16		Post a sign indicating fire extinguisher location.			
<b>FIRE PROTECTION EQUIPMENT</b>					
17		Maintain, repair, paint, inspect, and/or test sprinkler/standpipe system/hydrant/FDC/PIV.			
18		Maintain 3 ft. minimum clearance for access/use of fire appliances/equipment.			/ /
19		Secure all system control valves in the open position.			
20		Replace damaged/painted/missing sprinkler heads/FDC caps.			
21		Provide 5 year certification test for sprinkler/standpipe system.			
22		Provide sprinkler coverage in unprotected areas.			/ /
23		Provide spare sprinkler heads (min. 6) and/or compatible wrench.			
24		Hood and duct extinguishing system to be serviced and tagged.			
25		Remove grease from hood, duct, and filters. (KEEP CLEAN)			/ /
<b>FIRE ALARM SYSTEMS</b>					
26		Maintain, repair, inspect, and/or test fire alarm system.			
27		Provide/maintain operable smoke detectors in each dwelling unit.			
<b>FIRE SEPARATIONS</b>					
28		Repair holes in required fire resistive construction.			/ /
29		Provide/repair self or automatic closing fire rated assemblies.			
30		Keep attic access and scuttle openings closed.			
<b>ELECTRICAL</b>					
31		Discontinue use of extension cords.			
32		Install permanent wiring for fixed and stationary appliances.	1st	/ /	
33		Provide cover plates for all junction boxes. Provide spacers for electrical panel.			
34		Remove exposed wiring or protect in approved conduit.	2nd	/ /	
35		Provide a 30 inch clear space to and in front of electrical panel.			
36		Maintain wiring in good condition and protect from damage.	Refer to FPB	/ /	
<b>HAZARDOUS MATERIALS</b>					
37		Provide a flammable liquid storage cabinet or reduce storage to 10 gallons or less.			
38		Remove all flammable liquids not used for maintenance purposes.			
39		Store Flammable liquids away from exits, stairs, or corridors.			
40		Maintain equipment, machinery and required detection equipment.			
41		Obtain a hazardous materials permit.			
42		Secure compressed gas cylinders. Identify product name.			
<b>STORAGE • HOUSEKEEPING</b>					
43		Arrange storage in an orderly manner.			
44		Remove combustible storage from boiler, mechanical, and electrical room.			
45		Reduce storage to 24 inches below ceiling or 18 inches below sprinkler heads.			
46		Provide listed container for oily rag storage.			
47		Provide metal trash can with lid.			
48		Remove waste/rubbish materials from the premises.			
49		Keep dumpsters 5 feet away from combustible walls, eaves, or openings.			
50		Provide minimum 30 foot clearance between building and combustible vegetation.			
<b>MISCELLANEOUS</b>					
51		Post room capacity.			
52		Other violations and comments.			
<b>NO VIOLATIONS NOTED THIS DATE - THANK YOU FOR BEING FIRE SAFE!</b>					

Distribution: \_\_\_\_\_ White – to Owner/Occupant \_\_\_\_\_ Yellow – FPB \_\_\_\_\_ Rev. 02/07/08

RE-INSPECTION DATES	INSPECTOR
1st	/ /
2nd	/ /
Refer to FPB	/ /

**CITATION WARNING**

You are hereby notified to correct all violations immediately or show cause why you should not be required to do so. A re-inspection will be conducted on \_\_\_\_\_ failure to correct violations by the re-inspection date may result in issuance of a citation. Thank you for your assistance and cooperation in minimizing the fire and life loss in your community.

**BY ORDER OF THE FIRE CHIEF**

Signature of Recipient: \_\_\_\_\_  
 Owner  Manager  Employee  Other \_\_\_\_\_

Inspecting Officer: \_\_\_\_\_

FPB: \_\_\_\_\_ Company: \_\_\_\_\_ Shift: \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_