



Claim #	<input type="text"/>
For Finance use only	

Attn: [UnclaimedProperty@roseville.ca.us](mailto:UnclaimedProperty@roseville.ca.us)

## Unclaimed Property Claim Form

### Part A - Claimant Information

Name of Claimant(s)  E-mail address

Current Address of Claimant(s)  Daytime telephone

City, State, Zip Code

Business Address of Claimant(s)

City, State, Zip Code

Original owner name (if different than above):

Relationship to original owner

### Part B - Information on Property Claimed

Date range of Service

Utility Service Address(s)

(cont.) Utility Service Address(s)

Amount of Property per on-line Claim Search

### Part C - Provide the following Documents

- Copy of your Driver's License or other Picture ID
- Documentation demonstrating entitlement (if different than original owner).
- Death Certificate (if making claim for deceased original owner).
- Marriage Certificate (if name has changed from original issue).

### Part D - Affidavit

Under penalties of perjury, I (we) hereby certify that the following information is true and correct. I (we) further certify the I (we) have not received any property claimed, are entitled to it and know of no other person who claims to be entitled to any portion. I (we) agree to indemnify the City of Roseville and its officers and employees for any loss, claim or damages whatsoever resulting from the payment of this claim to me (us).

\_\_\_\_\_  
Signature of Claimant

\_\_\_\_\_  
Signature of Co-Claimant

**General Instructions:**

If you are submitting a claim form for unclaimed funds found during an on-line search of the City of Roseville internet site, you must complete and sign this form and forward it, together with the supporting documentation discussed below, to the Unclaimed Property Section at the address shown on the form.

**Supporting Documentation for Claims**

All claimants must establish (1) their personal identity and (2) entitlement to the property claimed.

1. You must submit a form of personal identification in which a picture ID is included.

If the claim is being filed by a party acting as a guardian, executor, administrator or in some other representative capacity, the appropriate documentation demonstrating entitlement to make the claim in that capacity must also be submitted.

2. Entitlement to the property claimed must be established by the following information.

Date range of service with the City of Roseville, whether as a Vendor or as a Utility Customer.

Utility Service Address(s) if a Utility Customer of the City of Roseville.

Amount of property sought per on-line Claim Search of the City of Roseville internet site.

In the absence of any of the foregoing evidence you must submit the best evidence of ownership available.

If a Utility Account was originally established jointly with the names connected by "and" (John and Mary Doe), both parties must make the claim for the funds. If one of the two parties is deceased, a copy of the appropriate death certificate must be submitted with claim.