

SENIOR TREE TRIMMER

DEFINITION

To organize, assign, and review the work of personnel engaged in semi-skilled and skilled duties involving the trimming, maintenance, and planting of City trees.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey level class in the Tree Trimmer series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed, complexity of duties assigned, independence of action taken, by the amount of time spent performing the duties, and by the nature of the public contact made. Employees perform the most difficult and responsible types of duties assigned to classes within this series, including providing technical and functional supervision and performance of advanced journey level activities. Employees at this level are required to be fully trained in all procedures related to assigned areas of responsibility.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from an assigned supervisor .

Exercises technical and functional supervision over tree trimming staff.

EXAMPLES OF ESSENTIAL DUTIES - Duties may include, but are not limited to, the following:

Plan, prioritize, lead, review, and participate in the work of staff involved in a variety of duties related to the trimming, pruning, removal, and planting of trees.

Develop schedules and methods to accomplish assignments ensuring work is completed in a timely and efficient manner.

Participate in evaluating the activities of staff, recommending improvements and modifications.

Provide or coordinate staff training on aspects of assigned duties, equipment use, and safety; work with employees to correct deficiencies.

Train personnel in the safe and proper operation and maintenance of tree trimming equipment.

Maintain and prepare records and reports including work schedules, payroll records and tree trimming maintenance schedules.

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Operate and maintain a variety of equipment used in tree trimming work including backhoes, cranes, bucket trucks, chain saws and hydraulics.

Plan and recommend materials needed for each project.

Identify equipment needs for each assigned project.

Using an aerial lift and through skilled climbing; trim and prune trees to provide clearance of streets, sidewalks, signs and lights as well as to ensure the continued health the trees.

Use a personal computer, or other hand held communication devices to enter and retrieve information related to work assignments, other record keeping, and electronic communication.

Assist in coordinating tree maintenance services activities with other City departments, divisions and sections and with outside agencies.

Inspect open space for hazards; respond to requests and inquiries from the general public.

Utilize proper safety precautions related to all work performed.

Work multiple shifts during emergencies, seasonally caused circumstances, or special projects in varying climate and temperature conditions.

Build and maintain positive working relationships with co-workers, other City employees and the public using principles of good customer service.

Perform related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Principles and practices of lead supervision, training and performance evaluation, including safety practices and related record-keeping.

Safe work practices.

ISA standards for tree planting and pruning.

Methods and techniques used in tree trimming and maintenance.

Uses and purposes of tools and equipment related to tree trimming and maintenance.

Ability to:

Act as lead worker and perform advanced journey level activities related to the trimming, maintenance, and planting of trees.

Perform skilled tree trimming and maintenance work; climb trees at heights necessary to perform trimming activities;

On a continuous basis, know and understand tree trimming and removal operations; observe safety rules.

Intermittently, sit at a desk while studying or preparing reports; twist to reach equipment or materials; stand, walk, balance, stoop, kneel, climb, crawl, and bend while performing tree trimming and removal duties; perform simple grasping and fine manipulation; and lift or carry weight of 50 pounds or less.

Use and operate vehicular and stationary mechanic equipment, hand power tools, mechanical equipment, and equipment required for the work in a safe and efficient manner/

Prepare and maintain simple records of activities.

Keep records and prepare reports; use a personal computer to enter and retrieve data, track work order status, and communicate electronically.

Estimate necessary materials and supplies with a reasonable degree of accuracy; prepare and develop cost estimates and budget figures.

Mix and apply herbicides.

Perform heavy physical labor.

Establish and maintain cooperative working relationships with those contacted in the course of work.

Communicate clearly and concisely, both orally and in writing.

Experience and Training

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Two years of experience performing work similar to that of a Tree Trimmer with the City of Roseville.

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Training:

Equivalent to completion of the twelfth grade.

License or Certificate

Possession of a valid California Class B driver's license with tanker endorsement.

08-08-14

05-12-07 Senior Tree Trimmer

07-01-04

07-01-97

12-29-94

10-01-88

07-01-79 Tree Trimmer Leadworker