COMMERCIAL USE PARK PERMIT APPLICATION

Please complete and return to one of the following locations for payment and park permit:
Maidu Community Center (1550 Maidu Drive) or Roseville Sports Center (1545 Pleasant Grove Blvd.)

Park Name: _____ **Specific Area of Park:** _____

Days of Week: S M T W TH F S

Times: _____ am pm **to** _____ am pm

# of Weeks: _____ **Months:** _____ **through** _____

Start Date: _____ **End Date**: _____ **Estimated Attendance:** _____

Describe the commercial use (please list all activities you plan to engage in):

_____

_____

In the event the park you are requesting is unavailable and/or you plan to utilize more than one park for your activities, please list other choices and provide all information specific to each individual park:

Park Name: _____ **Specific Area of Park:** _____

Days of Week: S M T W TH F S

Times: _____ am pm **to** _____ am pm

# of Weeks: _____ **Months:** _____ **through** _____

Start Date: _____ **End Date**: _____ **Estimated Attendance:** _____

Describe the commercial use (please list all activities you plan to engage in):

_____

_____

Park Name: _____ **Specific Area of Park:** _____

Days of Week: S M T W TH F S

Times: _____ am pm **to** _____ am pm

# of Weeks: _____ **Months:** _____ **through** _____

Start Date: _____ **End Date**: _____ **Estimated Attendance:** _____

Describe the commercial use (please list all activities you plan to engage in):

_____

_____

Commercial Use Fees:

Monthly (begins on the 1st of each month)	$50
Annually (12 consecutive months)	$300
Deposit	1-100 people = $100 / 101+ people = $200

Deposit is refundable upon request when permit has expired and if facility is left in good condition

Applicant's Name: _____ **Date of Application:** _____

Name of Person(s) Responsible (only those listed on application can make changes to rental):

_____

Business/Organization Name: _____

Address: _____

Day/Business Phone: _____ **Cell Phone**:_____

Home Phone: _____ **E-mail Address:** _____

Date Permit Begins: _____ **Date Permit Ends:** _____

Please answer the following questions regarding your event:	Yes	No
Will event be open to the public?		
Will your event have alcohol?		
Will you be selling alcohol?		
Will you be serving food?		
Will you be selling food?		
Will you be selling merchandise?		
Will you have vendors?		
If yes, please list name of each vendor and what they plan to provide/sell:		
Will you be using any materials and/or equipment?		
If yes, please list each piece/type of materials and/or equipment you plan to use:		

COMMERCIAL USE RULES & REGULATIONS

- The City of Roseville Parks and Recreation Department reserves the right to approve or deny applications based on capacity and scheduling priorities. We also may not approve it if it competes with our programs.
- Permits allow use of a designated area of specified park to provide a program/class.
- Days/times permitted: maximum of 3 days per week / 2 hours per day.
- Provider has approval to collect fees associated with the service(s) provided.
- Prior to permit approval, requestor must provide a current and valid copy of City of Roseville Business License and proof of insurance.
- Permit must be available upon request during each class/program time. Inability to provide current and valid permit will result in a $100-500 fine and loss of commercial park permit & privileges.
- Refunds will not be provided for inclement weather days, partial months and/or other cancelled class days. Refunds will be provided for complete months only, with 14 days notice.
- Park equipment shall be used in accordance with their intended purpose. Any damage caused as a result of misuse will be charged to the applicant. **Note:** playground equipment, picnic tables and/or light poles, etc…are not permitted to be utilized.

GENERAL PARK RULES & REGULATIONS

- All City parks close one hour after sunset. Exceptions include: lighted sports facilities, city sponsored & co-sponsored activities.
- No person shall bring into, posses or consume any alcoholic beverage in any park with the exception of Royer Park, Woodbridge Park, Mahany Park, Maidu Regional Park, Saugstad Park, School House Park and town squares in DESIGNATED AREAS, BY PERMIT ONLY.
- Smoking is PROHIBITED in any City park.
- Glass containers are not allowed in City parks.
- Motor vehicles may only be operated on roadways and in parking areas. Vehicles are not allowed on lawns or park interiors. Your park reservation does not exempt you from this policy.
- Golfing is permitted at Diamond Oaks Municipal Golf Course and Woodcreek Golf Club ONLY. Golfing is NOT allowed at any City park.
- No person shall destroy, damage or deface any park property. In the event of damages to City property, the sponsoring party shall be held liable and will be billed for repair and/or replacement of damaged property. Any/all deposits will NOT be returned.
- All users are expected to leave the park clean and orderly. Cleaning and damage deposits are refunded according to the condition of the area after use. Tables should be wiped clean, any spills cleaned up and all trash picked up and bagged.
- It is prohibited to make loud, unnecessary noise which unreasonably disturbs the peace or causes annoyance to any park neighbor or other facility user.

- If the City requires the presence of police officers, security guards, fire and/or medical service during the event, the sponsoring group will be held accountable for making the arrangements and paying for the services.

- Animals are NOT allowed in any City park with the exceptions of designated City dog parks and zones.

- For any reservations having special equipment such as bounce houses, carnival games, rock walls or other apparatuses (no water games/apparatuses/equipment allowed), proof of liability insurance on original certificate of insurance must be submitted in the amount to be determined by the City's Risk Management Department (916) 774-5202.

- Power/electricity is NOT provided by the City. Any reservations having special equipment such as inflatable bounce houses/apparatuses, etc. must provide their own power/electricity.

- You must receive special permission for vehicles in park areas and the placement of all special apparatuses. Please submit a map of the set-up & intended areas of use 14 days prior to your event. Park Maintenance will contact you with approval, denial or alternate set-up/locations. Park Maintenance Division: 2005 Hilltop Circle Fax # 746-1759

- Other areas of the park may be reserved during your reservation time for City functions, private parties, sports programs or fitness programs/classes.

- Cancellation policy: 14 business days prior to your event.

- Any false information regarding details of your event may lead to immediate termination of your event, the possible loss of fees and denial of your request for future use.

- Except as otherwise provided on this form, no person shall bring into any park, or possess or consume in any park, any alcoholic beverage(s). "Designated areas" are park areas approved and posted for alcohol consumption. Designated areas include certain picnic areas that are available for reservation by individual or groups. The following parks are available for alcohol consumption: Royer Park, Woodbridge Park, Mahany Park, Maidu Regional Park, Saugstad Park, School House Park and town squares.

SIGNATURE

Failure to comply with all the City of Roseville's park rental rules & regulations may result in loss of your deposit and/or your event being cancelled early or entirely.

- My signature below signifies that I have read and understand ALL the park rental rules & regulations outlined in the application.

- I agree to abide by all the conditions outlined in this application and any permit(s) issued associated with this application.

- I also agree to pay the City of Roseville all costs the City may incur as a result of any failure to fully comply with all these conditions.

- I understand that the City of Roseville (City) staff reserves the right to photograph and/or record facilities, activities and program participants for potential future use. I hereby grant permission to the City to use my or my participant's photograph and/or audio/video recording for any lawful purpose, including for example such purposes as print and online advertising. I understand that I will not be paid or receive anything related to the City's use of my/my participant's photograph and/or recording. I

understand that all photographs and recordings will remain the property of the City and I acknowledge the City's right to alter or edit any photographs and/or recordings at its discretion. I agree to release the City from any and all legal claims I or a third party may have arising from the use of my/my participant's photograph and/or audio/video recording.

- I agree to indemnify and hold harmless the City of Roseville, its officers, agents, employees, and volunteers from and against any injury, damage, claims, actions or suits arising out of the rental or use of Roseville City parks, including those caused by the passive negligence of the parties being indemnified and/or any dangerous condition of property of the parties being indemnified, and I further agree to defend and indemnify the City of Roseville from and against any injury, damage, claims, actions or suits arising out of or connected with the rental or use.

- I declare under penalty of perjury under the laws of the State of California that the information I have provided in this rental application is true and correct to the best of my knowledge. I further acknowledge that the security deposit may be forfeited and/or my event cancelled if this application contains any intentional misrepresentations.

Print Name _____

Signature: _____ Date: _____

For picnic or park reservation problems that require immediate attention please contact the following:

Monday – Friday 8am-5pm please call: 774-5950 or 774-5990

Friday after 5pm and Saturday & Sunday, please call:

759-9661 for park maintenance issues
746-1274 for all other concerns

Maidu Community Center
1550 Maidu Drive
Roseville, CA 95661
Phone (916) 774-5950
Fax (916) 774-5959
www.rosevilleparks.com

Roseville Sports Center
1545 Pleasant Grove Blvd.
Roseville, CA 95747
Phone (916) 774-5990
Fax: (916) 774-5999

Office Use Only:

RSVL Business License: Valid Dates: _____

Insurance Valid Dates: _____

Park Rental Fees: _____ Deposit:_____ = Total Due: _____

Total Paid: _____ Date Paid: _____ Staff Initials: _____