Approved: April 24, 2012



MINUTES Public Utilities Commission Special Meeting

April 10, 2012 6:30 p.m.

City of Roseville Corporation Yard 2005 Hilltop Circle Roseville, CA 95747

1. Roll Call

PUC Commissioners Present:

Tom Barrington Gretchen Hildebrand Bruce Houdesheldt Joe McCaslin Tom O'Meara Jim Viele

PUC Commissioners Absent:

Bruce Scheidt

Chair Viele excused the absence of Commissioner Scheidt

Staff Present:

Derrick Whitehead, Director of Environmental Utilities Michelle Bertolino, Roseville Electric Utility Director

Kelye McKinney, EU Engineering Manager

Ed Kriz, Water Utility Manager

Carol Margetich, EU Business Services Administrator

Jim Mulligan, EU Principal Engineer

Mike Bloom, Assistant Electric Utility Director

Joseph Mandell, Deputy City Attorney

2. Oral Comments/Public Comment

None.

3. New Business

a. Meeting Objective

Report by Public Utilities Commission Chair Jim Viele on the purpose of the meeting, for information.

b. Purpose of the Public Utilities Commission / Policy Governance

Report by Assistant City Manager Rob Jensen on the purpose of the Public Utilities Commission, for information.

Rob Jensen was unable to attend due to illness. Derrick Whitehead reported on this item in his absence.

c. Meeting Procedures and Roles and Responsibilities of Commissioners

Report by Environmental Utilities Director Derrick Whitehead on meeting procedures and the roles and responsibilities of the Public Utilities Commission, for information.

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The Commission requested a presentation on Roseville's Government Access Channel.

Chair Viele requested a listing of Council Committee Membership meetings (Agency, Board, JPAs). Derrick Whitehead will check on City Council's desire to have PUC Commissioner participation on these committees.

Derrick Whitehead asked the Commission to review the PUC Meeting Procedures and send any proposed changes to him which will be presented at a future meeting for discussion.

d. Brown Act

Presentation by Deputy City Attorney Joe Mandell on the Brown Act, for information.

e. Work Plan

Report by Roseville Electric Director Michelle Bertolino and Environmental Utilities Director Derrick Whitehead on the Work Plan, for information.

4. Reports - Commission/Staff

None.

5. Future Agenda Items

The Commission requested a presentation on Roseville's Government Access Channel.

6. Adjournment

Commissioner Bruce Houdesheldt moved for adjournment of the April 10, 2012 Public Utilities Commission meeting. Commissioner Barrington seconded the motion. The motion passed unanimously at 8:50 p.m.

Jim Viele

Karen Sainsbury

Recording Secretary